UNIVERSITY OF WASHINGTON, BOTHELL POLICIES AND PROCEDURES MANUAL

- **BICYCLE LOCKERS** Overview
- Policy
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- REV 04/05 Finance and Administration Procedure 425.352.5235
- Forms

Bicycle Lockers

OVERVIEW

The UWB has twenty-eight bicycle lockers available for rental to faculty, staff or students. A Husky CardTM (faculty/staff/student ID) is required for bicycle locker rental. Rental fees are quarterly plus a \$40 refundable key deposit.

Bicycle lockers are located:

- South of UW1 (lower level) •
- South of LBA (lower level) •
- Southwest of UW2 •
- North of LB1

POLICY

Bicycle Locker Space Lease and Key Deposit Agreements may be picked up at the UWB Cashier Window UW1 level 1, in the Student Affairs wing.

PROCEDURE(S)

- 1. Complete the Bicycle Locker Space Lease and Key Deposit Agreement
- 2. Pay cashier for key deposit and guarterly rental fee
- 3. Go to Finance and Administration (F&A) UW1 281 to pick up bicycle locker key.

At end of the lease period, return key to F&A. F&A will process a check request for return of your key deposit.

FORM(S)

Bicycle Locker Space Lease and Key Deposit Agreement

ADDITIONAL INFORMATION

Contact: uwbpark@uw.edu or 425.352.5421.