

Space Utilization and Provision Resource Group (SUPER-G)

University of Washington Bothell



2022 ACADEMIC YEAR ANNUAL REPORT



The 2022 Academic Year Annual Report of the Space Utilization and Provision Resource Group (SUPER-G) has been prepared for the University of Washington Bothell Chancellor and the Vice Chancellor of Planning & Administration. The report provides a summary of the evaluations on space utilization, space requests and proposals along with their source of origination and current status.

Space Utilization and Provision Resource Group Annual Report [2022 Academic Year]

Kristin G. Esterberg, Ph.D.

Chancellor

University of Washington Bothell

A. Executive Summary

Space Utilization and Provision Resource Group (SUPER-G) is charged with strategically evaluating space requests and proposals to align institutional expectations about space utilization, space-related projects and their funding. The Chancellor considers these evaluations to make decisions about changes of space use. SUPER-G includes a diverse representation of students, faculty and staff and is chaired by Physical Planning & Space Management. SUPER-G critically examines space requests to continue aligning decisions with the [Campus Master Plan Update](#) and the [UW Bothell Strategic Plan](#) to help build the campus into the future.

In the seventh year of the SUPER-G, the focus was forthcoming campus space assignments following the new shared STEM4 academic building facilitating the backfill of vacated spaces. In addition, forthcoming office leases with the Husky Village redevelopment will be considered to offset the anticipated reduction of existing leases within Beardslee Crossing. Other considerations on space use are pending changes in instruction evolving from the pandemic's influences on faculty, staff, and students. No specific project requests were developed or recommended this academic year.

This Report summarizes (1) space provisions that were reviewed within the 2022 academic year, (2) where the endeavors originated from, (3) the review period, and (4) the status of each effort. The table below outlines SUPER-G's primary efforts.

Projects under SUPER-G Review, 2021-2022

Project Title	Origination	Review Period	Status
01 Planning Consultant : Space Assessment Objectives	Vice Chancellor of Planning and Administration	Feb – July 2022	In-progress led by UW Campus Architecture and Planning

More information on these recommendations are provided in Section 'E'.

B. 2021-2022 Charge Letter

SUPER-G is represented by students, faculty, and staff including representatives from the Vice-Chancellor of Planning & Administration, ASUWB, Council of Academic Deans, UWB/CC Library, General Faculty Organization, General Staff Organization, Facilities Services and Campus Operations, and Physical Planning & Space Management. Ex-Officio representation is provided when needed from Information Technologies, Office of Research, Department of Enrollment Management, Institutional Planning and Budget, Advancement, and Student Affairs.



UNIVERSITY of WASHINGTON | BOTHELL

OFFICE OF THE CHANCELLOR

REVISED April 14, 2022
REVISED March 16, 2022
November 15, 2021

UW Bothell Space Utilization and Provision Group (SUPER-G)

Leslie Cornick, Dean, School of STEM
Heather Cyre, Head, Public Services / Research & Instruction Librarian, UWB/CC Library
Tony Guerrero, Associate Vice Chancellor for Facilities Services and Campus Operations
Kameron Harper, Program Coordinator, Physical Planning & Space Management (GSO representative)
Segan Jobe, Senior Director, Institutional Planning and Budget
David Moehring, Senior Capital Planner, Physical Planning & Space Management (chair)
Jason Naranjo, Associate Teaching Professor, School of Educational Studies (GFO representative)
Milena Sherman, Director of Government Relations, ASUWB
Amy Van Dyke, Director, Physical Planning & Space Management

Ex-Officio:

Carolyn Brennan, Assistant Vice Chancellor, Sponsored Research & Connected Learning
Rosa Liu, Director, Veterans Services & Disability Resources for Students
Pam Lundquist, Registrar
Amy Stutesman, Interim Assistant Vice Chancellor, UWB-IT & Chief Information Officer
Lisa Walker, Director of Ceremonies, Events and Advancement Operations
Tim Wilson, Dean, Student Affairs

Dear Colleagues,

Thank you for agreeing to serve on the UW Bothell Space Utilization and Provision Group (SUPER-G) for 2021-2022. SUPER-G will be chaired by David Moehring, Senior Capital Planner with UW Bothell Physical Planning and Space Management.

SUPER-G is charged with strategically evaluating space requests and proposals to align institutional expectations about space utilization, space related projects and funding. You will advise the campus, the Vice Chancellors and the Chancellor. Final decisions regarding space use will remain with the Chancellor. Your service is important as we look to critically examine space requests in the coming year, to continue aligning space decisions with the Campus Master Plan Update and Strategic Plan, and help build the campus into the future.

Thank you once more for serving UW Bothell in this manner.

Sincerely,

A handwritten signature in black ink, reading 'Kristin G. Esterberg'.

Kristin G. Esterberg, Ph.D.
Chancellor and Professor of Sociology

C. 2021-2022 SUPER-G Meetings

The 2022 Academic Year Space Utilization and Provision Resource Group had two (2) meetings:

TEAM MEETING DATE	PRIMARY TOPIC(S)
JANUARY 24, 2022	Introduction of new members, review of prior year, preview of Academic Year, Introduction of Microsoft Teams.
MARCH 28, 2022	Reviewed MKThink: Space Assessment & Optimization, and update on the prior recommendation to the Chancellor Suite. Also updates on UW2 124 proposed to expand academic services, Dining Services (Subway, University Bookstore, Food for Thought, and Common Grounds).
<i>CANCELLED MAY 23, 2022</i> <i>CANCELLED JUNE 6, 2022</i>	Planned meetings cancelled after confirming with the Vice Chancellor of Planning & Administration that there were no space requests within the SUPER-G review criteria ¹ .

D. 2021-2022 SUPER-G Members

Leslie Cornick, Dean, School of STEM
Heather Cyre, Head, Public Services / Research & Instruction Librarian, UWB/CC Library
Tony Guerrero, Associate Vice Chancellor for Facilities Services and Campus Operations
Kameron Harper, GSO representative, Physical Planning & Space Management
Segan Jobe, Senior Director, Institutional Planning and Budget
David Moehring, Senior Capital Planner, Physical Planning & Space Management (Chair)
Jason Naranjo, GFO representative, Associate Teaching Professor, School of Educational Studies
Milena Sherman, ASUWB Director of Government Relations, Student
Amy Van Dyke, Director, Physical Planning & Space Management

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Carolyn Brennan, Assistant Vice Chancellor, Sponsored Research & Connected Learning
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Lisa Walker, Director of Ceremonies, Events and Advancement Operations
Tim Wilson, Dean, Student Affairs

¹ SUPER-G reviews space requests based on the three criteria. (1) Change of Use or Type of Use: Labs to offices, and vice versa, Classrooms to offices, Nonassignable (GSF) to assignable (ASF); (2) Space Assignment: Additional allocation, New allocation; (3) Funding: Lacks clear and approved funding source(s), ILP or other debt funds, Student fees, Donor funds, Grant/Research funding

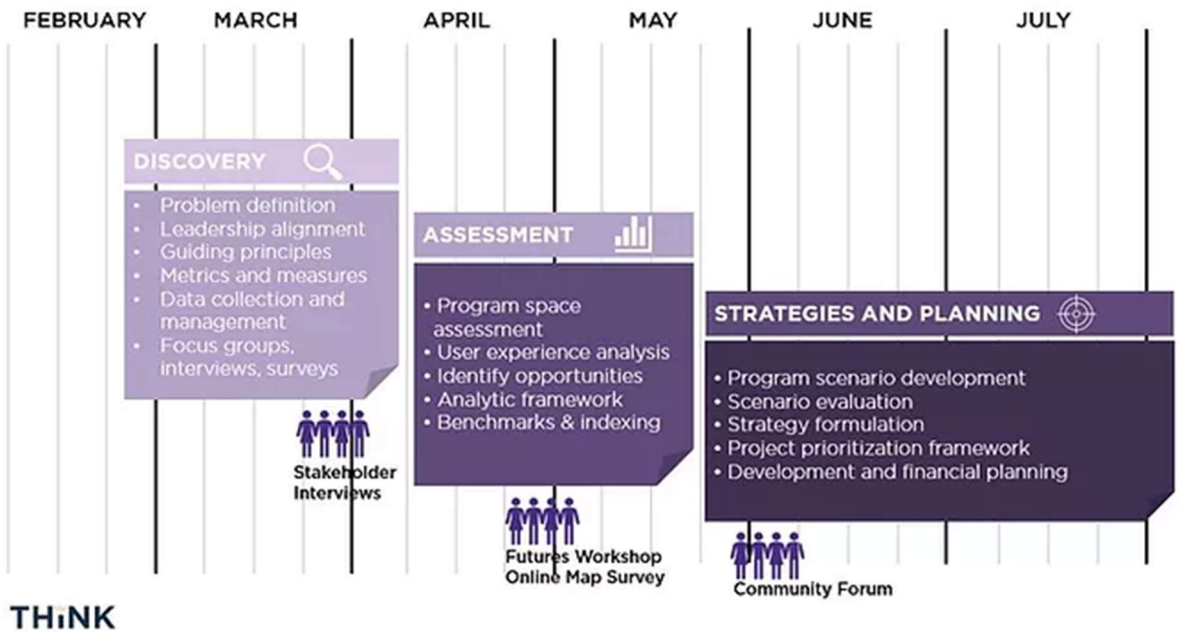
E. Work in-Progress – Consultant Space Assessment and Optimization

SUPER-G was introduced to the work of a planning consultant, MKThink:

- The Stakeholder engagement plan consists of several phases:

Project Phase	Brief Description	Period	Status
01 Discovery	Confirming or Refining the master plan guiding principles with Bothell leadership to balance near, medium, and long term objectives with resource availability and other priorities.	Feb – March 2022	Complete
02 Assessment	Identifying both existing and required spaces on campus, establish the size and relationships of these spaces utilizing appropriate planning parameters and projections based on full-time equivalent (FTE) student, faculty, and staff requirements. Predicting pandemic-impacted trends and future space requirements.	April – May 2022	Refining
03a Strategies	Completing a campus space assessment and develop a campus space optimization strategy that provides a “roadmap” for UWB to efficiently and effectively locate academic, administrative, and student support activities to best support the academic mission, ensuring equity and equality for faculty, staff, students and visitors	June 2022	In-Progress
03b Planning	Exploring scenarios of short-, mid-, and long-term planning efforts specific to those areas that align with the Campus Master Plan and provide a more explicit plan and approach for specific areas where value has been identified. The plan will include academic, administrative, library and student support goals for re-purposing and/or redeveloping existing spaces to improve utilization.	July 2022	Forthcoming
Conceptualization	Create preliminary concepts for physical projects, policy changes, and technology programs that align with overall guiding principles established at start of project.	Summer 2022	Pending

- Reference the timeline below.



APPENDICES

(A1). Summary of Meeting Minutes -

January 24, 2022 meeting: [Link](#)²

March 28, 2022 meeting notes: [Link](#)³

Microsoft Teams for SUPER-G: [Link](#)⁴

² https://uwnetid.sharepoint.com/:b:/r/sites/og_super-g/Shared%20Documents/General/2021-22/Meetings%202021-2022/2022_01_24_mtg/2022_01_24%20Super%20G-notes.pdf?csf=1&web=1&e=bjQ2LZ

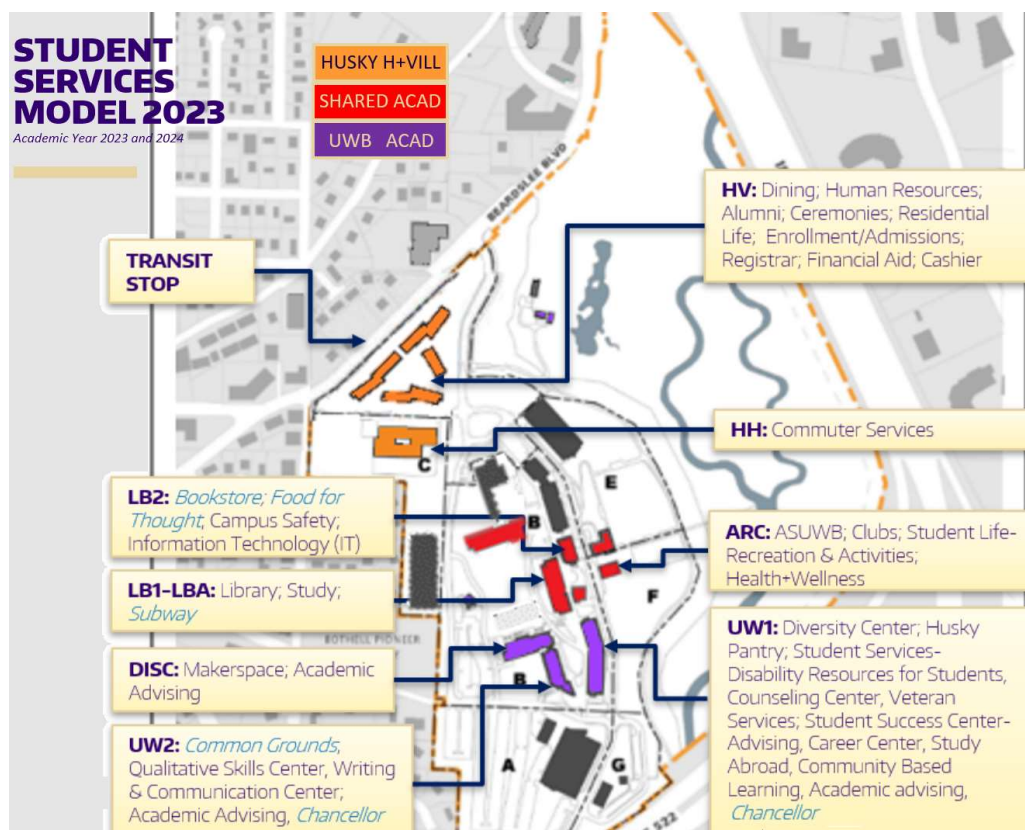
³ https://uwnetid.sharepoint.com/:b:/r/sites/og_super-g/Shared%20Documents/General/2021-22/Meetings%202021-2022/2022_01_24_mtg/2022_03-28_Super%20G-Notes.pdf?csf=1&web=1&e=WJWAhK

⁴ Teams for SUPER-G
<https://teams.microsoft.com/l/channel/19%3a73df615efb5f43e997386033e7623b47%40thread.tacv2/General?groupUpId=3cfa1ad-ae4a-434a-a1eb-b7a0e34ad701&tenantId=f6b6dd5b-f02f-441a-99a0-162ac5060bd2>

(A2). SUPER-G Looking Ahead to Academic Year 2023

Possible objectives of SUPER-G in the forthcoming year might consider the following:

- Update charge letter with SUPER-G appointees from the Chancellor.
- SUPER-G recommended to review strategies and concepts developed from the integrated planning effort through the UW Bothell Space Assessment and Optimization Steering Committee.
- From the above, Overview and Visioning with the Chancellor Kristin Esterberg.
- From the above, revisit the prior recommendation for the Chancellor and VCAA relocation to UW1 or UW2 suite, including consideration for other Vice Chancellors currently located within lease space at Beardslee Crossing BXC.
- Short and long-term use of Book Store space – joint space decision with Cascadia College; [Space Assessment & Optimization consultant report](#)⁵ will inform long term uses with a planning framework.



- From the above, revisits the 2020-2021 SUPER-G recommendations planning the locations of Student Services Clusters along the Promenade (2020-2021 map above).
- Consider requests to consolidate Husky Pantry with Cascadia College.
- Vacating other lease spaces at Beardslee Crossing BXA (early lease termination 12/1/2022).
- Reassignment of spaces that may be vacated with the completion of the STEM Phase 4 facility in 2023, including transitioning lease space from Beardslee Building.

⁵ <https://www.uwbothell-space.info/> Space Optimization Study (in-progress June 2022)