

Space Utilization and Provision Group (SUPER-G)

University of Washington Bothell



2021 ACADEMIC YEAR ANNUAL REPORT



The 2021 Academic Year Annual Report of the Space Utilization and Provision Group (SUPER-G) has been prepared for the Chancellor and Vice Chancellor Planning & Administration of the University of Washington Bothell. The report provides a summary of the evaluations on space utilization, space requests and proposals along with their source of origination and current status.

Space Utilization and Provision Group Annual Report [2021 Academic Year]

Bjong Wolf Yeigh, Ph.D., F.ASME

Chancellor and Professor

University of Washington Bothell

A. Executive Summary

SUPER-G is charged with strategically evaluating space requests and proposals to align institutional expectations about space utilization, space related projects and funding, which the Chancellor considers in order to make decisions on changes of space use. The group includes a diverse representation of students, faculty and staff and is chaired by Physical Planning & Space Management.

In the sixth year of the Space Utilization and Provision Group (SUPER-G), consideration of forthcoming campus space assignments were fueled by the backfilling of vacated spaces that will follow the new STEM4 facility. In addition, forthcoming office leases with the Husky Village redevelopment will be considered to offset the anticipated reduction of existing leases within Beardslee Crossing. Other considerations on space use are pending changes in instruction following the evolving pandemic as the faculty, staff, and students return to campus in September.

This Report summarizes (1) space provisions that were reviewed within the 2021 academic year, (2) where the endeavors originated from, (3) the review period, and (4) the status of each effort. The table below outlines SUPER-G's primary efforts.

Projects under SUPER-G Review, 2020-2021

Project Title	Origination	Review Period	Status
01 School of Nursing and Health Studies Offices.	Dean, SNHS	May – June 2021	UW Project Delivery Group
02 Student Services Cluster Planning	Vice Chancellor Planning & Administration	April – June 2021	Review options in Academic Year 2022
03 New Chancellor and VC Academic Affairs Relocation	Chancellor; Vice Chanc. Planning & Administ.	April – June 2021	Pending New Chancellor

More information on these recommendations are provided in Section 'F'.

B. 2010-2021 Charge Letter

SUPER-G is represented by students, faculty, and staff including representatives from the Vice-Chancellor of Planning & Administration, ASUWB, Council of Academic Deans, UWB/CC Library, General Faculty Organization, General Staff Organization, Facilities Services and Campus Operations, and Physical Planning & Space Management. Ex-Officio representation is provided when needed from Information Technologies, Office of Research, Department of Enrollment Management, Institutional Planning and Budget, Advancement, and Student Affairs.



UNIVERSITY of WASHINGTON | BOTHELL

OFFICE OF THE CHANCELLOR

October 15, 2020

Jorge Azpeita, ASUWB Director of Marketing
Bruce Burgett, Dean, School of Interdisciplinary Arts & Sciences
Tony Guerrero, Associate Vice Chancellor for Facilities Services and Campus Operations
Kameron Harper, General Staff Organization representative; Program Coordinator, PP&SM
Sarah Leadley, Director, UWB/CC Library & Associate Dean of University Libraries
David Moehring, Senior Capital Planner, PP&SM (chair)
David Socha, General Faculty Organization Representative; Associate Professor, School of STEM
Gowri Shankar, Interim Vice-Chancellor, Planning & Administration
Amy Van Dyke, Director, Physical Planning & Space Management

Ex-Officio:

Carolyn Brennan, Assistant Vice Chancellor, Research
Scott James, Interim Assistant Vice Chancellor, Enrollment Management
Segan Jobe, Senior Director, Institutional Planning and Budget
Lisa Walker, Director of Ceremonies, Events and Advancement Operations
Tim Wilson, Dean, Student Affairs

Dear Colleagues,

Thank you for agreeing to serve on the UW Bothell Space Utilization and Provision Group (SUPER-G) for 2020-2021. SUPER-G will be chaired by David Moehring, Senior Capital Planner with the UW Bothell Physical Planning and Space Management team. I also want to thank David for his continued service and guidance in this work.

SUPER-G is charged with strategically evaluating space requests and proposals to align institutional expectations about space utilization, space related projects and funding. The group will advise the campus, the Vice Chancellors and the Chancellor. Final decisions regarding space use will remain with the Chancellor. Your service is important as we look to critically examine space requests in the coming year, to continue aligning space decisions with the Campus Master Plan Update and Strategic Plan, and help build the campus into the future.

SUPER-G will meet in the following dates - David will be in touch with more details.

- December 1, 2020
- March 2, 2021
- April 27, 2021
- June 1, 2021

Thank you once more for serving UW Bothell in this manner.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bjong Wolf Yeigh'.

Bjong Wolf Yeigh, Ph.D., F.ASME

Chancellor and Professor of Engineering

C. 2020-2021 SUPER-G Meetings

The Academic Year 2021 Space Utilization and Provision Group schedule included six (6) meetings:

TEAM MEETING DATE	PRIMARY TOPIC(S)
DECEMBER 3, 2020	Introduction of new members, process, and final space guidelines.
MARCH 4, 2021	Reviewed existing space uses (pre-pandemic), Opportunities for space efficiency, potential space changes and interior projects.
APRIL 8, 2021	STEM plans and UWBB Backfill Strategy, Poll response to 'space considerations - what are you hearing?'
APRIL 27, 2021	Scenario Planning, goals considering focal issues and factors, external forces and uncertainties, proposed relocation options.
MAY 13, 2021	Proposed Husky Village Office lease uses, 'spine' of Student Services, School of Nursing & Health Studies Office Request.
JUNE 3, 2021	SUPER-G provides letter of recommendation for the 1) SNHS office and conference room swap; 2) Student Services Cluster Planning; and 3) Chancellor Suite relocation to UW1 or UW2.

D. 2020-2021 SUPER-G Members

Jorge Azpeita, ASUWB Director of Marketing
Bruce Burgett, Dean, School of Interdisciplinary Arts & Sciences
Tony Guerrero, Associate Vice Chancellor for Facilities Services and Campus Operations
Kameron Harper, General Staff Organization representative; Program Coordinator, PP&SM
Sarah Leadley, Director, UWB/CC Library & Associate Dean of University Libraries
David Moehring, Physical Planning and Space Management, SUPER-G Chair
Gowri Shankar, Vice-Chancellor Planning & Administration
David Socha, General Faculty Organization Representative; Associate Professor, School of STEM
Amy Van Dyke, Director, Physical Planning & Space Management

Ex-Officio:

Carolyn Brennan, Assistant Vice Chancellor, Research
Scott James, Interim Assistant Vice Chancellor, Enrollment Management
and Pam Lindquist, Registrar, specialty for instructional space changes
Amy Stutesman, Director, Information Technologies
Lisa Walker, Director of Ceremonies, Events and Advancement Operations
Steve Walline for Segan Jobe, Senior Director, Institutional Planning and Budget
Tim Wilson, Dean, Student Affairs

E. Milestone: Space Guidelines Approved

Space Guidelines define a set of general expectations for efficient use of space and establish a common framework for space discussion. In this academic year, the [final document](#) was approved by the Chancellor to update the [Physical Planning and Space Management website](#).

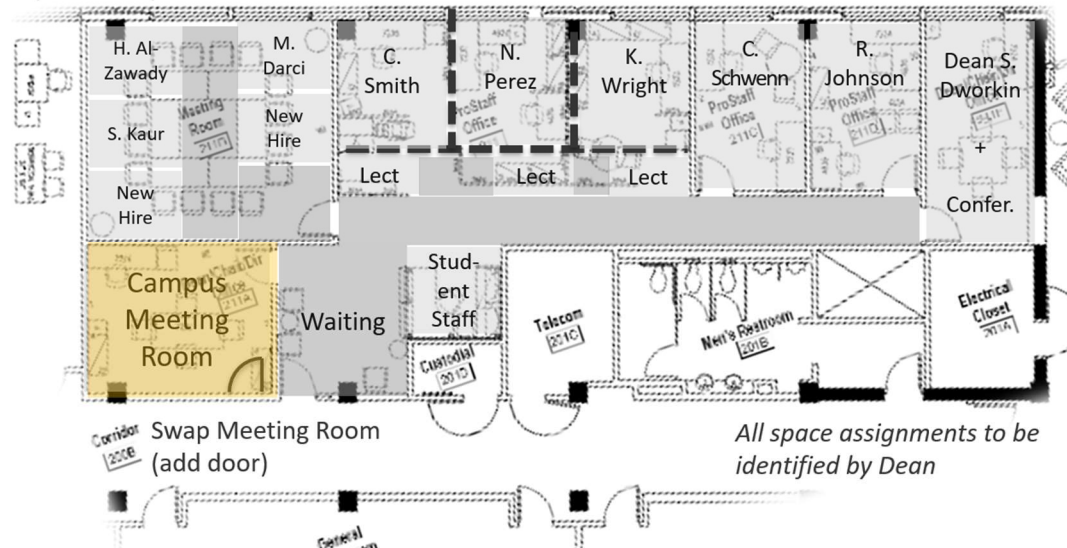
F. SUPER-G Project Recommendation Summary

The three recommendations reviewed through a series of SUPER-G meetings:

- 1) School of Nursing and Health Studies office suite
- 2) Student Services Cluster Planning
- 3) New Chancellor and VC Academic Affairs Suite Relocation to UW1 or UW2

Convert meeting room to
open workspaces for 5

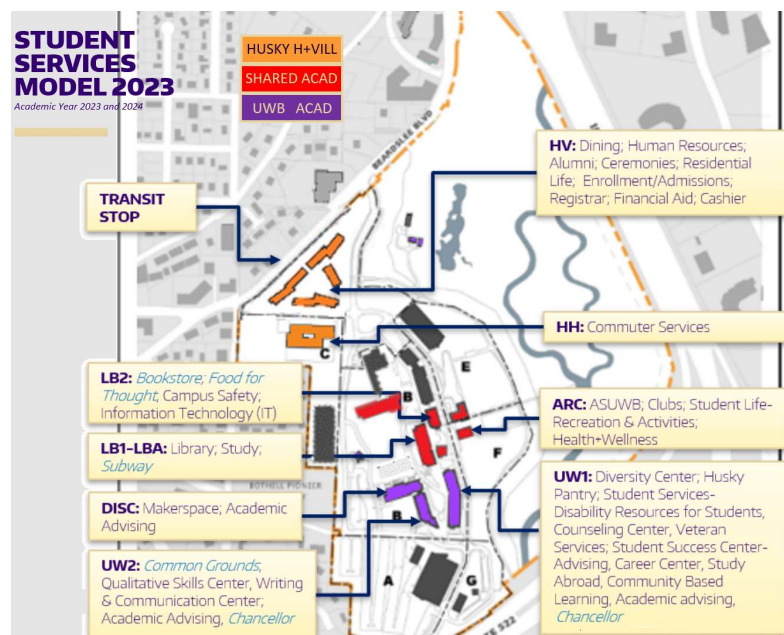
3 New 'Private' Offices



For the School of Nursing and Health Studies office suite, SUPER-G proposed to swap UW1-211A with the existing 211B Meeting Room, adding a door from corridor directly into proposed smaller meeting room UW1-211A (area toned with floor plan above) and thereby allow UW1-211B to be used by the SNHS as a shared office for their added staff.

SUPER-G recommended UW Bothell PP&SM continue planning locations of Student Services Clusters of space accommodations along the Promenade for a proposal within the 2022 academic year (see map right).

SUPER-G also recommended launching an integrated planning effort through the Chancellor's Executive Team for post-pandemic space use for 2021-22 proposal (i.e., how and what services may change; and the impacts on space use.) A priority would be the new Chancellor and VC Academic Affairs relocation proposal in either UW1 or UW2.



APPENDIX

(A1). Summary of Meeting Minutes -

December 3, 2020 notes: https://canvas.uw.edu/courses/1265205/discussion_topics/5906882
March 4, 2021 meeting notes: https://canvas.uw.edu/courses/1265205/discussion_topics/6197278
April 8, 2021 meeting notes: https://canvas.uw.edu/courses/1265205/discussion_topics/6329072
April 27, 2021 meeting notes: https://canvas.uw.edu/courses/1265205/discussion_topics/6333114
May 13, 2021 meeting notes: https://canvas.uw.edu/courses/1265205/discussion_topics/6375688
June 3, 2021 meeting notes: https://canvas.uw.edu/courses/1265205/discussion_topics/6416765

(A2). SUPER-G Looking Ahead to Academic Year 2022

Possible objectives of SUPER-G in the forthcoming year might consider the following:

- Overview and Visioning with the new Chancellor Kristin Esterberg.
- Chancellor and VCAA relocation to UW1 or UW2 suite, including consideration for other Vice Chancellors located in Beardslee Crossing BXC.
- Efficiencies to existing space assignments, including Husky Hall and the Truly House (image right).
- In light of Husky Village Redevelopment and Dining/Bookstore arrangements, study and plan student services clusters along the Promenade.
- Department requests to consolidate Office of Sponsored Research and Office of Connected Learning.
- Vacating other lease spaces at Beardslee Crossing BXA (early lease termination 12/1/2022).
- Update charge letter with SUPER-G appointees from the Chancellor.
- Reassignment of spaces that may be vacated with the completion of the STEM Phase 4 facility in 2023, including transitioning lease space from Beardslee Building.

