UNIVERSITY OF WASHINGTON, BOTHELL CASCADIA COMMUNITY COLLEGE

POLICIES AND PROCEDURES MANUAL

Overview MOTORIST ASSISTANCE

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REV 10-14

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352.5359

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Motorist Assistance

POLICY

The Campus Safety Department will provide limited mechanical assistance to staff, students and faculty on the UWB/CC campus.

PROCEDURE(S)

The Campus Safety Department will not do vehicle unlocks (breaking into vehicles) upon request. The potential to damage a vehicle's lock poses too great of a liability. If students, staff or faculty members lock themselves out of their vehicle, Campus Safety will give them the number to a towing company and allow them to use their phone.

The only exception to this unlock policy is if a child or animal is locked in a vehicle and the welfare of that child or animal is in jeopardy. In that case, Campus Safety will use a "slim Jim" tool to gain entry to the driver's side door (whenever possible) of a vehicle.

The Campus Safety will perform battery "jumps" on vehicles that have become inoperable if the drive signs a release of liability. Campus Safety Officers will stay with the person and provide protection until they receive the assistance they need.

ADDITIONAL INFORMATION

For additional information, please contact Campus Safety.

Contact: Campus Safety Director

Phone: 425.352.5359 E-mail: rwlewis@uwb.edu