

MA in Policy Studies | UW Bothell

2023 – 2024 Dates & Deadlines

Dates and deadlines are subject to change. Please check for updates at the beginning of each quarter.

For security reasons, the submission forms linked below require you to log in with a UW NetID. If you receive an error message or are unable to access the form, please try the following:

- Open an incognito window ([What is incognito mode or private browsing, and how to do it](#))
- Copy the URL for this page into the incognito window
- Click on the link for the form you wish to access
- You should be prompted to sign into Microsoft Forms. Please use your UW NetID to log in

Still having difficulties? Contact UW-IT at help@uw.edu or 206-221-5000.

Autumn 2023

Students

Week 0: New Student Orientation – Thursday, Sept 7

Week 0 (Early Fall): Thursday, Sept 7 – Monday, Sept 11 [BPOLST 510 Statistics Fundamentals](#)

Week 1: Classes begin, September 27

Week 8: Wed, Nov 17 – Students submit [Capstone Pre-Proposal and Advisor Nomination](#) (UWNetID login required)

Faculty & Staff

Week 0: New Student Orientation – Thursday, Sept 7

Week 8 or 9 (Nov 13-22 TBD): MAPS CAWG Meeting (Capstone Advising Assignments)

Winter 2024

Students

Week 3: Fri, Jan 19 – Meet with your Capstone Advisor by this date (informal initial meeting to set working expectations and to register for [IRB Zipline account](#))

Week 6: Fri, Feb 9 – Meet with your Capstone Advisor (formal meeting to discuss Capstone Proposal, Research Question, Relevant Literature, and Draft IRB Application)

Faculty & Staff

Week 2: TBC – MAPS CAWG Meeting (Pre-Admissions)

Week 3: Fri, Jan 19 – Meet with Capstone Advisee (informal, as above)

Week 4: Thurs, Feb 1 – Autumn 2023 Priority Admissions Deadline

Week 6: Fri, Feb 9 – Meet with Capstone Advisee (formal, as above)

Week 9: Feb 26 - March 1 (TBD) – MAPS Admissions Committee Meeting

Week 10: Fri, Mar 8 – Admissions Notifications Due

Spring 2024

Students

Week 1: Fri, Mar 29 – Submit Part 1 of Capstone Proposal (Research Question, Hypothesis, Literature Review) to Capstone Advisor. See [Capstone Guidelines](#). **** Note: IRB approval or exemption letter MUST be received from the IRB office prior to registering for summer capstone credits.**

Week 3: Fri, Apr 12 – Deadline for submitting Commencement Program changes

Week 8: Mon, May 13 – Submit complete [Capstone Proposal](#) (UWNetID login required); send a copy to Capstone Advisor. **** Note: IRB approval or exemption letter MUST be received from the IRB office prior to registering for summer capstone credits.**

Week 11: Sat, Jun 8 – Graduate Hooding Ceremony [TBD]

Week 12: Sun, Jun 9 – Graduation [Bothell Commencement – Alaska Airlines Arena at Hec Edmundson Pavilion]

[See more Commencement updates and FAQs.](#)

Faculty & Staff

Week 1 or 2 (TBD): MAPS Admitted Student Day

Week 3: Fri, Apr 12 – Capstone Advisors return feedback on Capstone Proposal Part 1 to students and submit approval or revisions necessary for approval to students and Graduate Office.

Week 10: Wed, May 29 – Capstone Advisors [submit the Capstone Proposal Review Form](#) with approval or conditions for approval. Advisor approval is required for students to enroll in BPOLST 515 Capstone. **** Note: IRB approval or exemption letter MUST be received from the IRB office prior to registering for summer capstone credits, faculty will certify receiving these forms as part of approving registration for BPOLST 515.**

Week 11: Graduate Hooding Ceremony [TBD]

Week 12: Sun, Jun 11 – Graduation [Bothell Commencement – Alaska Airlines Arena at Hec Edmundson Pavilion]

Summer 2024

Students

Week 1: Mon, Jun 17 – First day to submit [Master's degree requests](#) (Required in the quarter of completion).

Week 5: Wed, Jul 17 – Full Capstone Manuscript draft due to Capstone Advisor and Second Reader

Week 9: Mon, Aug 12 – Submit final capstone manuscript to Capstone Advisor and Second Reader for final review

Week 9: Fri, Aug 16 – [Master's degree requests](#) due – final cutoff. [Check Grad School dates.](#)

Week 10: Tues, Aug 20 – [Submit final Capstone manuscript, abstract, and license](#) for UW Libraries/ResearchWorks archiving (UWNetID login required)

Faculty & Staff

Week 6: Wed, Jul 24 – Capstone Advisors submit feedback on the first draft to advisees; Advisors and Second Reader provide progress status check to Graduate Programs.

Week 7: Wed, Jul 31 – Second Reader submits feedback to advisees/students

Week 10: Fri, Aug 16 – Capstone Advisor and Second Reader approvals due to Grad Office [via Capstone Project Approval & Review Form](#)

Week 10: Tues, Aug 20 – Grades due from instructors and advisors

Week 10: Thurs, Aug 22 – Grad Office submits degree recommendations for graduation