UNIVERSITY of WASHINGTON | BOTHELL

Student Worker Log for Supervisors

Purpose: Keep track of your student worker's position number, start date and end date.

Reminders: Students may not start before their official start date or work after their end date. I f a position needs to be extended past the student's end date, supervisors must submit the request to the UWB Workday Support Team (uwbpay@uw.edu) two weeks before the end date.

Student Name	Position Number (PN)	Start Date	End Date