

General Staff Organization
Liaison Meeting
November 14, 2012

Attending: Annie Brelsford, Ismaila Maidadi, Janice Crosetti, Therese Grant, Elaine Haig-Widner, Kyle Hilsenberg, Rita Johnson, Janet McDaniel, Sue Morgan, Jim Pilon, Louise Shearer.

Continuing Business

Holiday Party: 12.12.12, noon-2:00 NCEC. Sign-up sheet was circulated for decorations, set-up and clean-up. Chancellor's Office supplies main dish, academic and other units provide side dishes. An NBALL will need to be sent as a reminder. **Action Item:** Therese will submit a FUAC for 12/11, from 2-4: p.m. so we can decorate. Kyle said she would teach us how to make 3-D snowflakes!

Donation Program: After much discussion, Liaisons preferred to have the online donation program announced at the next Chancellor's Town Hall meeting, with Melissa Arias as presenter. **Action Item:** Therese will contact Melissa to see if she is willing to make the presentation as she has specific talking points to support the program.

"Pop-on-In" Program: Liaisons felt it was important to get this up and running as soon as possible. **Action Item:** Sue will create GSO welcome cards, contact Denise once per month to gather new hire names, appoint a willing GSO liaison to stop by and visit with the new hire(s) to present the GSO card and invite them to the next GSO meeting.

New Business

Chancellor Search: Therese talked about input from the Special GSO Meeting held on Nov. 5. Liaisons were made aware of the online survey to gather staff input. GSO Executive Committee is invited to meet with the search firm handling the hire of the new Chancellor, November 29.

GSO Website: Meeting dates and minutes need to be updated on the GSO website. Action Item: Sue will be the person to update the website.

Poinsettias Sales for 2013: We briefly discussed the possibility for the 2013 holiday season, which led to the decision to discuss future events at the January meeting.

Future Events: Are we going to have any educational events (like the Crow Presentation) for 2013. Liaisons were asked to bring names/topics to the January meeting.

Finances: Jim brought up a good question: Have we ever run projections on just how much money we need per year to run our organization? How much does it cost to have events? For example: cost of supplies, cost of facilities, what have we spent in the past, etc.

The next Liaison meeting is scheduled for Wednesday, January 9, noon-1:00 p.m. UW1 103