

General Staff Organization (GSO)
Meeting Minutes
July 10, 2013

Attending: Janice Crosetti, Therese Grant, Kyle Hilsenberg, Robyn Smidley, Lisa Walker

Spring/Summer BBQ:

The date for the summer BBQ is tentatively scheduled for Thursday, August 8th contingent on the food vendor and budget. Location discussed was the Codex since it is centrally located. Summer classes are still in session and there are events happening on campus that day which should bring in business. GSO is hoping to make \$2 profit on each meal.

Action Items:

1. Lisa will review the budget to see what we have for the event expense
2. Therese will check with local vendors for gift cards donations for plates, utensils, etc.
3. Lisa will contact food vendor for meal price
4. Sue will create FUAC following confirmation of date

Autumn Quarter Presentation:

The date for the presentation is tentatively scheduled for Tuesday, October 8th contingent on the Chancellor and Developers schedule. Developers from the local business construction sites will be here to discuss site plans, vendors, opening dates, community involvement, etc. Following is the event itinerary:

8:30 – 9:00am	Breakfast; Melissa promotion of GSO direct deposit (staff only)
9:00 – 9:15am	Chancellor Welcome (campus-wide)
9:15 – 9:45am	Developers presentation (campus-wide)
9:45 – 10:00am	Q&A

It was also discussed to conduct a pre-sale for poinsettias at this event. We will add this to the agenda for the next GSO meeting.

Action Items:

1. Therese will check the Chancellor and Developers schedule.
2. Lisa will check with Melissa to see if she can speak about direct deposit
3. Sue will create FUAC following all contingencies are confirmed

Meeting adjourned