

GSO Liaison Meeting Minutes
January 13, 2010

Attending: Lisa Walker, Robyn Smidley, Elizabeth Fischtziur, Paul Mahon, John Snyder, Kim Metcalf, Louise Shearer, Sandra Maddox

Guest: Denise Rollin

Continuing Business

Budget Report

Current Balance as of December 31, 2009: \$911.82

Holiday Party Recap

There was good feedback from the party, everyone seemed to enjoy themselves and have fun. Next year we should book it enough in advance to be able to decorate the afternoon before. Several people were a bit nervous that the decorating wouldn't be done in time for the party but it all turned out and looked good.

Fleeces/Jackets

Robyn brought in some information from a couple of vendors. A suggestion for a place to check out would be PAW Prints. The main issue is we need someone to chair this project. After some discussion it was decided to table this until fall.

Spring Retreat

Lisa introduced Denise Rollin who discussed some ideas on topics for a spring retreat. The GSO and HR would share the cost of doing a retreat.

Sandra Maddox had suggested having someone come out and talk on Succession Planning. This generated a lot of interest from the committee and Denise will contact POD to find out if they have such a class. She would like to get upper management on board with this since it is an issue that we are all facing.

Denise shared some of the results from the survey HR did last spring. The number one request were workshops on excel and outlook; both have been done. Meyers-Briggs workshop was high on the list and that too has been done. Emotional Intelligence ranked at 40%, Planning and Facilitating Effective Meetings was high along with Diversity Training and Leadership classes.

Some of those classes include:

Building positive workplace cultures
Professional growth – making the most of your workspace
Creative problem solving (this is a 6-hour class)
JAZZ

A fun speaker would be Pat Schwab. Her website is fundamentally speaking.

Action Item: Robyn will work with Denise to come up with a list of ideas and send them out to the liaisons.

If we want to do an all-day retreat or even just a 2-3 hour retreat, it is good to get the cabinet's approval.

Action Item: Elizabeth attends cabinet so she will bring it up.

Another training that is being discussed to all the departments to participate in is Safe Campus Training which addresses workplace violence. A few people attended this and it is very powerful. There are 2 scenarios – one that is for students and what happens if someone comes in with a gun for example and the other is essentially the same but the focus for faculty and staff. Lisa suggested the GSO might do that for the spring retreat but if all the departments are going to be required to see this, some people may not want to see it twice.

Ken Jones, Sharene and Denise are being trained to teach this program.

New Business

Spring Plant Sale – Lisa

Do we have enough interest to do spring basket sales? Lisa has some information from Bell R Greenhouse. We can get a 10" fuchsia basket for \$21.95. They also do a double geranium basket for the same price or a combo basket for \$18.75.

We would need to start this probably in March.

We could get North Creek as the drop off and place to store the plants until people pick them up. It would be very easy – we take pre-orders. When the plants come in, we label them and collect the money!

Action Item: Robyn will send e-mail the liaisons asking if there is interest and if anyone would like to chair the project.

Announcements

Flu shots are available until 1:30 today.

Staff Appreciation is tentatively set for June 18th. The theme is "2010: A Space Odyssey". Save your aluminum foil!

Since there was no further business, the meeting was adjourned.