

## **Instructional and Research Support Committee Meeting April 17, 2009**

**Present:** Jim Miller, Chair, Kelvin Sung, Co-chair, Peter Littig, Tony Smith

**Ex Officio:** Carolyn Brennan and Andreas Brockhaus

### **Adoption of Agenda - agenda adopted.**

#### **Review of IRSC minutes of February 19, 2009**

The IRSC minutes of February 19, 2009 were approved.

#### **Faculty Satisfaction Survey**

Jim presented the Faculty Satisfaction Survey to the IRSC for comment and feedback.

#### **IRSC discussion**

- Past surveys have indicated that faculty would like to have a grant writer on campus.
- Carolyn can provide access to grant writing services through the UW Office of Research.
- Kelvin provided feedback from the EC on the survey, it was recommended that points be assigned to questions 4 and 5 to measure priority and assess the weight of the priority for the issues of research and teaching support. These questions ask for a ranking of changes that would potentially increase satisfaction with research and teaching support.

The IRSC agreed with the recommendation, Jim will re-draft the survey and forward to Chuck Jackels, Chair of the Executive Council.

#### **Update on Program Policies and Procedures that Facilitate Research - Jim Miller**

Jim will incorporate data from the Faculty Satisfaction Survey into the report on Program Policies and Procedures that Facilitate Research.

#### **Academic Integrity Policy - Jim Miller**

Jim reported on the Academic Integrity Policy, the results of a poll taken from UWB programs indicated that institutional support is needed on this issue. Programs provided resources only at the program level in varying degrees, this can be a disincentive for some faculty to pursue cases of plagiarism without institutional support. Although a policy is in place which states that a representative from the VCAA's office is available, there is no contact information provided. The representative works with faculty only after an appeal is submitted. Some faculty would like to be able to access a resource before a counseling session or before the appeal process. Carolyn will check with the VCAA and report back to the IRSC on who the representative is and how they may be contacted.

#### **Announcements/updates:**

Carolyn updated the IRSC on progress to the UWB webpage, the IRSC made recommendations last year for UWB Public Relations and Communication to disseminate information about faculty research and accomplishments. Carolyn is working with Deborah Illman to develop a research webpage and a research symposium to be held in October 2009. Two panels with three assistant

professors on each will hold guided discussion on related research projects.

**Meeting adjourned at 1:00 pm.**

**Minutes submitted by Barbara Van Sant**