

Student Technology Fee Request for Funding

Project Title

ASUWB exclusive use Laptop Circulation & Support Service - Campus Library

Brief Project Overview

This proposal seeks to continue the service agreement between the UWB/CCC Campus Library and the Associated Students of the University of Washington, Bothell (ASUWB). The service agreement describes the service, Student Laptop Circulation & Support, which will be provided by the UWB/CCC Campus Library for the period of July 1, 2007 – June 30, 2008. The cost is based on a total of up to fifteen (15) laptops and ten (10) wireless network cards in circulation. Any additional laptops, wireless cards, services, or support requested by ASUWB, other than those described above, will require a separate contract with an additional charge.

The number of individuals who check out a laptop is not a statistic we currently maintain, but we do know that from winter '06 through fall '06 there were 573 UWBSTF laptop circulations and 146 UWBSTF wireless network card circulations (Please see attached statistical summaries). Based on this information, we anticipate the laptop circulation and maintenance service will continue to be in high demand. Provision of this service is entirely contingent upon STF funding.

Full description of the project that includes the following sections:

A. The goal of the program or project

The main goal of this service is to support and circulate 15 take home laptops and 10 wireless cards for UWB students. The UWB/CCC Campus Library Technology Services staff has agreed to assume responsibility for circulating these to UWB students only at the Information Commons desk. This process includes:

- Laptop and wireless network card check in/out
- Re-image each laptop when it is returned (recommended and performed)
- Routine maintenance and warranty administration
- Limited technical support (phone support with technology assistants as available), troubleshoot hardware and software issues (as feasible)

B. A description of the program and how it will benefit the student body

The benefit of this program to the student body is additional laptops and wireless cards available for take home and Library use.

C. Specific information about the equipment and/or services being requested

This request is for funding of \$9,990 to continue the Laptop Circulation & Support Service agreement for the period of July 1, 2007 – June 30, 2008. The cost is based on the administrative overhead for technology consultants and a total of up to fifteen (15) laptops and ten (10) wireless network cards in circulation. Any additional laptops, wireless cards, services, or support requested by ASUWB, other than those described above, will require a separate contract with an additional charge.

D. How the project will be implemented and by whom

With approval of this proposal, the Campus Library will be responsible for the continued provision of the Laptop Circulation & Support Service.

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Campus Library 358550

Name of Department (if applicable), and Campus Mailbox Number

Rob Estes, Head of Library Technology Services

Representative or party responsible for the program

(425) 352-5242

Phone number and e-mail for contact

\$9,990

Total amount requested

Co-sponsors if any

ITEM (complete description of item, type of product, quantity) *	Unit Cost	Full Cost
Laptop Circulation & Support – July 1, 2007 to June 30,2008		\$9,990
Includes the following:		
- Administrative overhead of 11% for student technicians		
- Funding for image updating, re-imaging, service support		
- Funding for staff and student hourly support		
TOTAL		\$9,990

* This page is a crucial portion of your funding request. Items have to be described in detail, the number of people who this event will serve, quantity and cost of each item, etc. Pricing must be supported by additional documentation from the organization providing the items. Please be specific when listing costs, otherwise your request might not be granted.