

Question	Response
Program/Service Title	Teacher Certification Program Professional Development Days and Mentoring Conference
Campus Department	Education
Contact Person	Hayley Hillson
E-mail	hhillson@uwb.edu
Campus Phone	425.352.5331
<p data-bbox="188 583 597 657">Executive Summary of Your Proposal</p> <p data-bbox="188 657 597 825">Please provide a concise overview of the program, activity, or service for which you seek funding.</p>	<p data-bbox="597 510 1424 898">Two Professional Development Days (PDDs) for student cohorts, faculty, field supervisors, and cooperating teachers. PDD's are planned by faculty, field supervisors, and students, and will include a breakfast or lunch, a presentation of professional significance, and discussion circles. A Mentoring Conference is for all teachers involved in mentoring 120+ teacher candidates. Mentoring is a critical process that involves building relationships between interns, field supervisors, and teachers.</p>
<p data-bbox="188 898 597 1444">In 150 words or less, please describe the need for this program or service. Please include any data that might support your proposal (e.g., the number of students who have participated in your service or program in the past). If your program is currently funded by SAF, please indicate how you have used the money to help your organization meet its goals.</p>	<p data-bbox="597 898 1424 1444">The objective is to foster a collaborative community of inquiry and to model professional collaboration and strengthen relationships. There is currently no venue in which student cohorts meet together to consider issues of professional significance or any structured opportunities in which all program constituencies participate together in professional inquiry. SAF funding plays a critical role in supporting the professional socialization of Education students. It is vital that these groups are together to discuss, train, and provide expectations about the mentoring process. SAF has provided funds every year since 2002. It has served approximately 120 students per year, 12 faculty, 10 field supervisors, and 90 cooperating teachers.</p>
<p data-bbox="188 1444 597 1866">In 150 words or less, estimate how many currently enrolled students will likely benefit from your proposed service or program. Please estimate the number of other individuals (and indicate their affiliation) that might benefit from this service or program. Finally, please indicate other sources of</p>	<p data-bbox="597 1444 1424 1866">Professional Development Day: 4 teacher certification cohorts/120 students 10 field supervisors 90 cooperating teachers 12 faculty</p> <p data-bbox="597 1707 1424 1866">Mentoring Conference: 65 students 10 field supervisors 45 cooperating teachers</p>

financial support.	<p>Other Support: The Education Program incurs the cost of substitute teacher reimbursements for all cooperating teachers who attend the PDD's and mentoring conference. This is the most costly expense associated with these events. The program has also paid for some of the cost for travel, car service, and per diem for invited presenters, as well as the cost of printing postage, and miscellaneous expenses.</p>
How do you plan to assess the program or service?	<p>Professional Development Days: Students and attendees consistently evaluate the PDD's as an important means to deepen professional relationships with students, cooperating teachers and field supervisors. The PDD's add value to the teacher training experience and help position UWB and the Education Program as student centered institutions.</p> <p>Mentoring Conference: Our Program Officers for Field Experiences and Certification and our field supervisors closely monitor and assess the competencies of the cooperating teachers, including observing their classrooms on a regular basis, providing them feedback, and also getting feedback from the students regarding their experiences.</p>
In 150 words or less, please describe the benefits that participants are likely to gain by attending or participating in this program or service.	<p>Professional Development Days: 1) professional development and modeling, 2) enhancement of curricula, and 3) building community. Prior SAF funding enabled the continuation of the Professional Development Day project and has considerably enhanced our student's educational experience. Continuation of funding would enable us to provide the same community building, professional enhancement, and collaborative experience to incoming cohorts in 2011-2012.</p> <p>Mentoring Conference: 1) supports student learning, 2) builds a sense of community on campus, 3) supports the entire student population in the Teacher Certification Programs, 4) provides the first opportunity for students to meet with field instructors, 5) cooperating teachers benefit from the information and discussion and about their role in this learner-focused relationship. Prior SAF funding enabled the continuation of the Mentoring Conference and builds a foundation that benefits everyone all year.</p>
Salary/Wages	N/A

Benefits *Benefits paid to regular employees working at least .50 FTE should be calculated at 32% of earnings. Benefits paid to hourly employees should be calculated at 11% of earnings.	N/A
Honoraria	\$2000 (\$1000 per PDD (2))
Facilities Rentals/Set-Ups	\$1050: \$350 each for the 2 PDD's and \$350 Mentoring Conference to be held in the North Creek Events Center.
Telecommunications *Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).	N/A
Security	N/A
Printing and Photocopying	N/A
Transportation	N/A
Meals and Lodging for Travel	N/A
Office Supplies	N/A
Food/Refreshments	\$3000 (\$1000 per PDD (2), and \$1000 for Mentoring Conference; each will include lunch or breakfast)
Equipment Rental/Purchase	No response
Other	\$200 plates, napkins, tablecloths, utensils, flowers for registration and buffet tables
Total Amount Requested	\$6,250