

2012-2013 SAF Annual Application

Karama K Blackhorn

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Program/Service Title

Student Civic Fellows

Campus Department

Teaching and Learning Center

Contact Person

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Executive Summary of Your Proposal

Please provide a concise overview of the program, activity, or service for which you seek funding.

Student Civic Fellows (SCF) are peer leaders and organizers of research, action, and education projects focused around community-based learning, civic engagement, and social justice.

Purpose:

- 1) To strengthen campus-community partnerships. The Fellows operate as community liaisons and maintain partnerships started by days of service, research, and community events.
- 2) To provide a leadership opportunity and enrichment program for students dedicated to community education and engagement. Through peer leadership and group collaboration, foster a campus culture of community engagement and leadership that is accessible and meaningful.
- 3) To address, assess, and change policies and practices that serve as barriers for our university to be sustainable, socially just, and working in harmony with the demands of the student body.

The Civic Fellows work year long for an average of 8+ hours per week on their projects and in assisting peers in other projects for the campus.

This is our third year requesting SAF. We have had 21 Fellows thus far which have all received quarterly stipends, funds for printing, events and trainings, and some have made presentations at conferences; all funded activities are aimed at furthering the reputation and community

engagement opportunities of students at UWB.

Need for this Program/Service

In 150 words or less, please describe the need for this program or service. Please include any data that might support your proposal (e.g., the number of students who have participated in your service or program in the past). If your program is currently funded by SAF, please indicate how you have used the money to help your organization meet its goal(s).

The Student Civic Fellowship program is vital for the campus community as UW Bothell is growing in the number of admitted students and the need to expand capacity. 21 fellows have already completed the SCF program over the past three years and UW Bothell students, staff, faculty, and the extended community all rely on the continuation of this program. The bulk of the funds from SAF are used to provide quarterly stipends to the fellows. The remaining funds are used to provide resource materials for the individual projects and to include the fellows in collaborative efforts at on campus functions (such as a fellowship cohort retreat) and in community-wide events (such as conferences). The hard work that the fellows conduct assists in building stronger leadership among students, implementing new projects that enhance civic engagement, and further the opportunities for students to participate in conversations of social, economic, and environmental justice.

How do you plan to assess the program or service?

How do you plan to track the effects of this program or service?

For example, how would track how the event/program/service went? How would you track how successful it was and what you could change in the future?

Each student civic fellow has a highly developed project description that they must fulfill to continue the program and receive a stipend at the end of each quarter. In the coming year, we will pilot a quarterly report that each fellow must complete by the end of the quarter to assess the achievement of the goals in the project description. The information collected from the quarterly reports includes both quantitative and qualitative data to assess the progress and effects of the program.

Additionally, each month the fellows meet individually with a CBLR coordinator to discuss milestones, challenges, support needs, and ways in which to collaborate across campus to better impact the greater community. We have also established a catalyst forum where the fellows report on their progress, seek support from peers, and keep a log of their work. At the end of the academic year, each fellow presents a final portfolio that includes the work that they have conducted and the feedback that they have received through these assessment tools.

Because the individual projects and research that is conducted by the student civic fellows are distinct in their application and needs, they singly create evaluation processes to track the effects of their projects as appropriate. However, the student civic fellows are encouraged to complete an event evaluation form after each significant project or event occurs. The responses collected on this form would be used to track and enhance the successes for future projects.

There was a 100% return rate of students who participated in the 2010-2011 Student Civic Fellowship program. The funds from the SAF to support this program have proven to have a high impact on all student participants.

Estimate number of students that will benefit from your proposed program/service

In 150 words or less, estimate how many currently enrolled students will likely benefit from your proposed service or program. Please estimate the number of other individuals (and indicate their affiliation) that might benefit from this service or program. Finally, please indicate other sources of financial support.

An estimated 300+ students benefit per year from the Student Civic Fellowship program. The program impacts students through large events such as Martin Luther King Day, Cesar Chavez Day, Alternative Spring Break, Earth week, and projects that include student groups (such as SVA, DSAA, and ACT), community liaisons, and co-curricular projects through campus and the greater community (such as the community garden). Additionally, each fellow works with about 5-10 community partners and members every year. Lastly, the K-12 school system has regular interaction with the fellows, engaging local youth regularly. These projects and events couldnt happen successfully without the

dedication of SAF and the leadership of the fellows.

The Teaching and Learning Center, WACC AmeriCorps, and the Office of Community-Based Learning and Research all provide administrative financial support, but the programming and student stipends depend on the financial backing of SAF. All SAF funds go directly to the students.

Benefits to Participants

In 150 words or less, please describe the benefits that participants are likely to gain by attending or participating in this program or service.

The greatest outcomes of the Fellows after completing a year with the program are their ability to communicate effectively across differences, collaborate with peers and community members for creative change and service, and to be highly resourceful and networked. The students are given social justice training, mentoring support throughout their projects, access to peers who serve as a group of leaders, an avenue for accountability for projects they have implemented, and a desire to develop and organize further project opportunities. Most importantly, students who face social and organizational barriers in the institution of the University are provided an avenue of direct support that is rare on the campus thus far. The students in the program are advised and facilitated by a team of staff who are familiar with the networks and resources provided through the University, as well as affiliated with multiple stakeholders on campus and within the greater community.

Additional Information

Please include any other information you feel is relevant to your request. (There is no character limit on this field.)

2011-2012 Student Civic Fellows:

Christopher McRae
Sindi Diko
Frederic Hensen
Tyrell Edwards
Ashley Hamilton
Eliseo Juarez
Drew Stone
Andrew Nguyen
Ronnie Thibault
Gretchen Johnson
Katherine Brown
Darryl Nevels

2010-2011 Student Civic Fellows:

Sindi Diko
Ronnie Thibault
Maximilion Dixon
Gretchen Johnson
Andrew Nguyen

2009-2010 Student Civic Fellows:

Tian Xiao
Sandra Adkins
Salena Ashanti
Ahmed Khalil
Romeo Pakasi
John Mauk
Ashley Stapleton

Impact stories:

the experience was truly transformative Ronnie Thibault

Our students need to learn the tools for how to be successful themselves before they can really graduate we focus so much on coming to school for our degrees and then finding a job. But really it's so much more than that- we need to learn how to be well-rounded individuals, create a well-rounded community, and then change on a whole other level happens (which I also feel like this is what our fellowships are all about). Sindi Diko

Salary/Wages

Describe the funds you are requesting in detail below.

Please put total dollar amount of salary/wages in the bottom of this box.

\$400 per quarter stipend x 6 fellows

Total=\$6000

Benefits

Describe the funds you are requesting in detail below.

Benefits paid to regular employees working at least .50 FTE should be calculated at 33.4% of earnings.

Benefits paid to hourly employees should be calculated at 14.9% of earnings. Benefits are required if you are requesting salary/wages above.

Please put total dollar amount of benefits in the bottom of this box.

Honoraria

Describe the funds you are requesting in detail

below.

i.e. Payment to speakers

Please put total dollar amount of honoraria in the bottom of this box.

Facilities Rentals/Set-Ups

Describe the funds you are requesting in detail below.

If you require facilities rentals/set-ups, please indicate it here. Take into account custodial fees and clean up.

Please put total dollar amount of facilities in the bottom of this box.

Fellow Retreat and end of year recognition @ \$350/space plus fees

Total=\$800

Telecommunications

Describe the funds you are requesting in detail below.

Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).

Please put total dollar amount of telecommunications in the bottom of this box.

0

Security

Describe the funds you are requesting in detail below.

If you would like an estimate, please contact UWB Security.

425-352-5359

Please put total dollar amount of security in the bottom of this box.

0

Printing & Photocopying

Describe the funds you are requesting in detail below.

Please put total dollar amount of printing/photocopying in the bottom of this box.

Flyers, handbills, programs for events, individual fellow project related printing.

\$100

Transportation

Describe the funds you are requesting in detail below.

Please put total dollar amount of transportation in the bottom of this box.

Travel (Roughly 380 miles trip to conference 1 vehicle)

Total=\$191.76

Meals and Lodging for Travel

Describe the funds you are requesting in detail below.

Please put total dollar amount of meals and lodging in the bottom of this box.

Continuums of service conference in Portland OR. UWB Civic Fellowship has been asked to return to present for three years due to its popularity as a model for student civic engagement programming. Civic Fellows can grow and network through presenting there with us.

2 Fellows: Hotel \$678 Meals/Per diem: \$396

Total=\$1074

Office Supplies

Describe the funds you are requesting in detail below.

Please put total dollar amount of office supplies in the bottom of this box.

Food/Refreshments

Describe the funds you are requesting in detail below.

Please put total dollar amount of food/refreshments in the bottom of this box.

Review the food policy/food form for the University policies before asking for food. The Food Policy is below the food form in the link.

<http://www.uwb.edu/getattachment/admin/services/fua/c/foodapprovalform.pdf>

During the Day long institute, quarterly group meetings open to all students, and the recognition event.

Total=\$200

Equipment Rentals/Purchase

Describe the funds you are requesting in detail below.

Please put total dollar amount of equipment rentals/purchase in the bottom of this box.

Other

Please include any other expenses that don't fall under any of the above categories in detail.

Please put total dollar amount of other in the bottom of this box.

Conference fees for two fellows

\$650

misc. materials

Some projects include resources such as fabric, seedlings, bags for donation items, paints, etc.
\$100

Total=\$750

Total Amount Requested

Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error. Round your final total up to the nearest dollar.

\$9115.76