

## Services and Activities Fee Committee Application for 2008-09 Annual Funding

Today's Date:	<i>December 5, 2007</i>		
Program Title:	<i>UW Bothell Policy Journal</i>		
Campus Affiliation:	<i>UWB Interdisciplinary Studies Program</i>		
Contact Person:	<i>Dan Jacoby</i> <i>Kim Sharp</i>	Email:	<i>djacoby@uwb.edu</i> <i>ksharp@uwb.edu</i>
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### Executive Summary of your Proposal

Please provide a concise (**not to exceed six sentences**) overview of the program, activity, or service for which you seek funding.

*The UWB Policy Journal (UWBPJ) is a tradition at UWB. The UWBPJ provides students with an opportunity to publish their scholarly papers on issues spanning a wide range of cross-disciplinary topics, such as: healthcare, welfare, business, affirmative action, immigration, medical research, education, genetic engineering, human rights, public health and violence. Students receive recognition for their scholarly writing through the UWBPJ. The UWBPJ is distributed on campus and also sent to other local colleges and universities. The UWBPJ also provides students with an opportunity to work on campus managing the content and production of the Policy Journal. Students also sit on the selection committee that is responsible for approving articles for publication in the UWBPJ.*

1. **In 150 words or less**, please describe the need for this program or service and how you plan to assess its success. Please include any data that might support your proposal (e.g., the number of students who have participated in your service or program in the past). If your program is currently funded by SAF, please indicate how you have used the money to help your organization meet its goals.

*The UWBPJ is the only publication on campus that maintains a cross-disciplinary focus, and offers all students an opportunity to have their scholarly papers published in a journal. The UWBPJ has been a signature publication on campus. Success of the journal can be measured by the number of submissions to the journal (an average of 30 per year) and the number of copies that are picked up by students on campus each year (an average of 600). The program provides*

*hands-on experience to the students who participate in selecting and preparing the journal for publication, as well as an artifact for their portfolios.*

*Our 2008-09 request reflects the same priorities as last year. Due to a late application, 2007-08 funding was awarded at a lower level below, which will allow only for a run of about 600 copies.*

- 2. In 150 words or less**, estimate how many currently enrolled students will likely benefit from your proposed service or program. Please estimate the number of other individuals (and indicate their affiliation) that might benefit from this service or program. Finally, please indicate other sources of financial support.

*The target audience for the UWBPJ is primarily the campus community, but the UWBPJ is also distributed to the libraries of local colleges and universities. The ASUWB has historically printed about 800 copies; this allows for the typical 'pick-up' of 600 by students, 150 to faculty/staff and 50 to be sent to the community colleges and universities, and local libraries.*

- 3. In 150 words or less**, please describe the benefits that participants are likely to gain by attending or participating in this program or service.

*Being published in the UWBPJ can be added to students' personal resumes and can increase job opportunities and chances of admittance to graduate school. The UWBPJ is also a memento that other students can pick up and keep as a 'souvenir' of their studies at UW.*

*Dan Jacoby is the current faculty advisor for the UWBPJ and Kim Sharp meets with the editorial board each week. The UWBPJ has been structured so that students who serve on the editorial board receive two elective credits (cr/nc) per quarter, with a maximum of 10 credits. Students who serve on the UWBPJ board gain skills as editors, communicators, team-members and managers.*

**For Official Use**

Date Submitted: \_\_\_\_\_ Received By: \_\_\_\_\_

Notes:

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## Budget Worksheet

**Program Title:**

Category	Expense	Brief Description of Expense
Salary/Wages		
Benefits*		
Honoraria	500.00	For Writing Center Advisor
Security		
Facilities Rentals/Set-ups		
Telecommunications*		
Printing and Photocopying	6000.00	
Transportation		
Meals/Lodging for Travel		
Office Supplies	200.00	Publicity
Software	100.00	License for Adobe Pagemaker 7.0
Decorations		
Food/Refreshments	200.00	
Equipment Rental/Purchase		
Other (list below)		
<b>Total Expenses</b>	7000.00	
<b>Less Revenue (if any)</b>		
<b>Total Request</b>	7000.000	

\* **Notes:**

- Benefits paid to regular employees working at least .50 FTE should be calculated at 32% of earnings. Benefits paid to hourly employees should be calculated at 11% of earnings.
- Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).