

SAF Annual Proposal Form for the 2013-2014 Academic Year

The SAF Committee will be accepting applications for the annual budgeting cycle from November 30, 2012 until 5:00pm on January 16th, 2013. The intent of the annual operating budget is to support on-going student activities, services, and programs. Services and Activities Fees are defined in RCW 28B.15.041 to mean "fees, other than tuition fees, charged to all students registering at the . . . state universities . . . The legislature also recognizes that Services and Activities Fees are paid by students for the express purpose of funding student activities and programs" of their particular institution. These funds will be available for the 2013 to 2014 academic year.

A member of your group must be available to attend a hearing with the SAF Committee tentatively scheduled for Friday, February 8, 2013 and Friday, February 15, 2013. Please include a regularly checked email in the application, as that will be the main form of communication between SAF and the requesting group. The SAF Liaison will contact the requesting group to notify them of a hearing time.

Please ensure that your request is in accordance with SAF Bylaws, which are available at the following website:
<http://www.uwb.edu/studentlife/safc/safbylaws>

The Committee will hold an open forum and appeals, tentatively scheduled for on Friday, March 29, 2013. Requesting groups will be notified of a preliminary budget before the open forum and appeals date.

Late applications will not be accepted, except at the discretion of the Committee. Adjustments to the final total requested by any club, group, organization, or department will not be accepted. After a request has been submitted, it may not be reopened for alterations or changes.

SUBMITTED BY

Matthew Bennett
mattb367@uw.edu
Jan 16, 2013, 12:59PM PST

SAF Annual Proposal Form

[Required] Proposing Group Debate Society

(i.e. Career Center, Sustainability Club, Campus Events Board, etc.)

[Required] Department/Organization Student clubs & Organizations

(i.e. Student Services, CUSP, Student Life, Student Clubs & Organizations, etc.)

[Required] Contact Person Matthew Bennett

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Contact Email mattb367@uw.edu

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.

[Required] Contact Phone 5738555110

Please include the phone number of the contact person. This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

[Required] Faculty/Staff Member Denise Vaughan

Please discuss your request with a staff or faculty member (i.e. Student Life Staff or faculty advisor) before submitting your request and include the name and title (i.e. John Smith, Club Advisor) of that individual.

[Required] Faculty/Staff Member Email deniseva@u.washington.edu

Please provide the email of the faculty or staff member you discussed your request with.

[Required] Executive Summary of Your Proposal

Please provide a concise overview of the program, activity, or service for which you seek funding.

Please reference the University of Washington Bothell's 21st Century Initiatives at the following website and, if and where appropriate, please refer to the applicable initiatives: <http://www.uwb.edu/21stcentury>

The UW Bothell Debate Society is first and foremost a debate club associated with the debate team, and debate program housed within the UW Bothell IAS program. Debate team and debate club work in collaboration to help form the Debate Society. This year, the second year of UWB Debate Society, we are proposing to compete at the Phi Rho Pi National Forensics Tournament as well as continue our competitions regionally. This will bring UWB a national presence in the debate community. This year the tournament will be held in Woodland Hills, California, near LA. The tournament is five days long including competitions in NPDA debate and Individual Speaking Events. The tournament is held annually in the month of April. The plan would be to fly from Seattle to LA and receive transportation from LA to Woodland Hills, CA. The teams would stay at a hotel in Woodland Hills through the duration of the tournament.

[Required] Need for this Program/Service

In 200 words or less, please do the following:

-Describe the need for this program or service.

-If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).

-If you have tracked the success of this program or service in the past, please provide that information here.

The UW Bothell Debate society aims to develop student skills in speech and argumentation while becoming a regionally and nationally competitive debate team. This student centered program will provide opportunities to develop skills in competitive speech, communications and critical discourse, and argumentation. We are currently serving 50 members and look forward to growing in the future. All are welcome to join the society, with no prior experience necessary. This year Debate Society hopes to compete on a National level as well as to continue competing regionally. As a program, we know that one of the best ways to do this is provide opportunities to compete in the regional and national circuit. This student-centered program will provide opportunities to develop skills in competitive speech, communications and critical discourse, and argumentation. It is important to become nationally and regionally competitive in order to have sustainability for the organization. Competing on a national level is prestigious in the debate community and in general. Promoting our involvement with competing on a national level will help more students come to UWB, encourage them to join and participate in debate, but will also help Debate Society find local business sponsorship. Specifics about sponsorship are in "additional information".

[Required] Estimate number of students that will benefit from your proposed program/service.

In 200 words or less, please do the following:

-Indicate the benefits of your proposed program for students.

-Estimate how many currently enrolled students will likely benefit from your proposed service or program.

-Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.

According to Husky Sync Debate Society has 50 members, 1 advisor, and 1 debate coach to date. We expect to gain 50% more members by the next academic year. In addition to grow membership participation. Through the funds that are allotted to us we will increase more awareness of the Debate Society and all of the benefits that come from it posted in the below section. Money will help for the tournaments, tournament fees, and recruitment.

[Required] How do you plan to assess the program or service?

How do you plan to track the effects of this program or service?

For example, how would track how the event/program/service went? How would you track how successful it was and what you could change in the future?

There are a few ways assess the affects of the program. First we give opportunities to all students to take an end of the year debate survey. This survey covers participant's experiences throughout the year, ways to express how they've grown, personally and through debate, and an opportunity to explain their overall experience with debate. These personal testimonies are key into understanding exactly what students are getting out of the debate program. Secondly, we can assess how this affects the debate program by measuring the growth in the number of students participating, the level of participation and general debate outreach on campus. Additionally, we can see the growth in overall competitiveness of the program. Students compete throughout the year and over the course of their tenure at UWB. We can and do track their performance as individuals and our performance as a team. Already this year, we are set to outpace our success from last year.

Additional Information

If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field.)

The Debate Society is growing in numbers as mentioned and is continually making it's local reputation stronger throughout the entire student body. Having already placed in the standings at multiple tournaments this year and last, will continue to work hard and use the foundation that it has made thus far to recruit freshman throughout Washington State. 5) Competing on a national level will help the UWB Debate Society and campus in more ways that student experiences. Debate society is current looking for corporate sponsorship to help sustain the program. When businesses look to sponsor programs like these, they look for how established the program is and how it will benefit them as an industry or company. Competing on a National level will help bring notoriety to Debate Society, which is very favorable to potential investors. This will not help only long term, but will specifically help in investments we're seeking now. Better sponsorship helps specifically fund more competitions and more competitors at UWB for debate. Also, will give us a greater community presence. Not only will students on campus be more encouraged for debate but, through sponsorship, UWB will gain outreach through debate in the community.

Salary/Wages

Describe the funds you are requesting in detail below.

Please put total dollar amount of salary/wages in the bottom of this box.

1) In order for the UWB to continue to develop skills as a competitive program in speech, critical discourse, and argumentation the presence of a coach and assistant coach is necessary. Providing 9,000 dollars for a head coach and 1,500 dollars for an assistant coach for the academic year. \$10,500

2) Payment for an assistant coach to go to Phi Rho Pi tournament. 100\$ a day for 5 days, \$500.

\$ 11,000 Total

Benefits No answer submitted.

Describe the funds you are requesting in detail below.

Benefits paid to regular employees working at least .50 FTE should be calculated at 34.0% of earnings. Benefits paid to hourly employees should be calculated at 16.5% of earnings.

Please put total dollar amount of benefits in the bottom of this box. If you included salaries/wages in the above field, you must calculate the applicable benefits.

Programming/Events

Describe the funds you are requesting in detail below.

Please put total dollar amount of programming/events in the bottom of this box. Please include in this box costs relating to security, honorarium, hospitality, and contracted costs, etc. If your request includes security and you would like an estimate, please contact UWB Security at 425-352-5359.

Fees for this year have not been posted the estimate is based on last years listings. We will be charged entry fees of about \$50.00 for school charter fee and \$10.00 a student competing. We expect 8 students to participate.

\$130 Total

Facilities Rentals/Set-Ups

Describe the funds you are requesting in detail below.

If you require facilities rentals/set-ups, please indicate it here. Take into account custodial fees and clean up. If you need assistance with estimated costs, please speak to a staff/faculty member.

Please put total dollar amount of facilities in the bottom of this box.

- 1.) The Debate Society holds an annual debate tournament on its campus and needs up to 25 rooms for its participants and guests that are attending. Any student is welcome to attend.
- 2.) An end of the year event would like to be held in the North Creek Events Center. Any student is welcome to come to the yearly event
- 3.) A dinner including Chancellor Chan and the UWB Debate Society would also like to be held at the North Creek Events Center. Any student is welcome to come.

\$500 Total

Printing & Photocopying

No answer submitted.

Describe the funds you are requesting in detail below.

Please put the total dollar amount of printing/photocopying in the bottom of this box.

Office Supplies

No answer submitted.

Describe the funds you are requesting in detail below.

Please put the total dollar amount of office supplies in the bottom of this box.

Food/Refreshments

Describe the funds you are requesting in detail below.

Please put the total dollar amount of food/refreshments in the bottom of this box.

Please review the food policy/food form for the University policies before submitting your request at the following link:

<http://www.uwb.edu/getattachment/admin/services/fuac/foodapprovalform.pdf>

- 1) The food/refreshments request would be 500 for the three events that have previously been stated in the rentals/set up area of the application.

\$500 Total

Equipment Rentals/Purchase

No answer submitted.

Describe the funds you are requesting in detail below. Include information on the purpose/need for this equipment as it relates to your program or service.

Please put the total dollar amount of equipment rentals/purchase in the bottom of this box.

Transportation

Describe the funds you are requesting in detail below (indicate in state/out of state, as well as type of transportation). Please note that flight bookings are done through the University.

Please put total dollar amount of transportation in the bottom of this box.

- 1) Transportation needs add up to 3,200 dollars for 9 different tournaments throughout the academic year. These are the remaining tournaments: Western Washington University (Designated), Pacific (Designated), Whitman, NPDA \$3,000.

- 2) Travel for National Tournament Phi Ro Pi: If we order now, tickets should be about \$300 per person round trip. For 10 people, this is \$3000. We will need to rent a van for about \$800 a week (Hertz) and using about \$150 in gas. \$3,950.

\$6,950 Total

Meals and Lodging for Travel

Describe the funds you are requesting in detail below. Please insure that you are in compliance with applicable per diem rates for meals. The rates are available at the following link: <http://www.gsa.gov/portal/category/21287>

Please note that hotel bookings are typically done through the University.

Please put the total dollar amount of meals and lodging in the bottom of this box.

- 2) Phi Rho Pi: 10 people at a supplemented meal cost of 30\$ a day for 5 days. This includes two days of travel and three days of competition. \$1,500.

\$1,500 Total

Telecommunications

No answer submitted.

Describe the funds you are requesting in detail below.

Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension).

Please put the total dollar amount of telecommunications in the bottom of this box.

Other

No answer submitted.

Please include any other expenses that don't fall under any of the above categories in detail.

Please put the total dollar amount of other in the bottom of this box.

[Required] Total Amount Requested \$20,580

Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error. Round your final total up to the nearest dollar.

[Required] Terms and Conditions I Agree

-I have read and agree with the terms and conditions of the SAF Bylaws: <http://www.uwb.edu/studentlife/safc/safbylaws>

-I understand that once submitted, adjustments cannot be made to the total amount requested above.

-I understand that hearings will be held between 8:00am and 12:00pm, tentatively scheduled for Friday, February 8, 2013 and Friday, February 15, 2013. Someone from my group will be available to attend a brief hearing scheduled during that time frame.