

SAF Proposals for 2009-2010 Fiscal Year

Proposal 15 of 18

Program Title:

Campus Events Board

Department:

Student Life

Contact Person:

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Executive Summary of Your Proposal, please provide a concise overview of the program, activity, or service for which you seek funding.

The Campus Events Board is the student-run programming board at UWB. Students will benefit from the educational and social programs CEB plans because their events help to create a sense of community and tradition at the University of Washington Bothell. The goal is to provide quality programs which represent the diverse interests of our students as well as providing them ways to become involved in campus life and their community.

In 150 words or less, please describe the need for this program or service. Please include any data that might support your proposal (e.g., the number of students who have participated in your service or program in the past). If your program is currently funded by SAF, please indicate how you have used the money to help your organization meet its goals.

The Campus Events Board is the only student led group on campus which is designated with programming for the entire campus community. This element is critical because these students strive to serve the entire student population by varying their programs' subject-matter for the benefit of all.

From the beginning of Fall QTR to date, CEB has already served 1252 students at its variety of programs ranging from the Family-Friendly Halloween Party to the Dyme Def Rap Concert and Open Mic Talent Nite. This large number does not include the many students who have enjoyed CEB programs while passing through the Commons or other spots on campus.

With the addition of new campus programs like the Snow Ball and Husky Tailgate it is expected that the Campus Events Board will use the entirety of its budget. To date the group has already spent approximately \$60,000 of their \$89,000 award.

How do you plan to assess the program or service?

The Campus Events Board is constantly assessing the success and quality of their programs. One of their primary concerns is that they are serving all students. Consequently at the beginning of every quarter they look at the Registrar's report for class hour/enrollment. CEB uses this information when planning events. They also seek to plan at least one program per quarter for every demographic represented on campus, from new students to students with children.

In order to gain student opinion and feedback, CEB holds a general meeting in the Commons every other week. The students also hold office hours in LBA and the Commons. Additionally they receive frequent feedback in their Facebook page.

Additionally, following every event CEB walks through each event assessing every element.

In 150 words or less, estimate how many currently enrolled students will likely benefit from your proposed service or program. Please estimate the number of other individuals (and indicate their affiliation) that might benefit from this service or program. Finally, please indicate other sources of financial support.

CEB is designed to serve the entire UWB community by creating an exciting, vibrant, fun and intelligent environment. It is the goal of the group that every single student will benefit from at least one program they put on. This is why they strive to plan such diverse events. It is estimated that even if a student does not attend a CEB event they might benefit from a free snack on the way to class, or at least get to witness a fun and busy promenade.

To date CEB has planned events for sports fans, people concerned about the environment, people who play poker, trivia, music enthusiasts, students with children, people who like candy and more!

In 150 words or less, please describe the benefits that participants are likely to gain by attending or participating in this program or service.

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Salary/Wages

Salary/Wages \$20,350 Stipends for 5 programmers:
37 weeks (beginning September 1) * 10

hours per week * \$11 per hour = \$4,070

Benefits

*Benefits paid to regular employees working at least .50 FTE should be calculated at 32% of earnings. Benefits paid to hourly employees should be calculated at 11% of earnings.

Benefits* \$2,240 11% of stipend

Honoraria

This includes cost for bands, musicians, lectures and miscellaneous talent such as face-painters. (CEB does an average of 13 events per quarter and we often have to pay for the talent. The cost of talent ranges from \$200 for local talent to \$6500 for large

Facilities Rentals/Set-Ups

With an average of 10-15 events per quarter, we usually use the Commons and will use N Creek approximately twice a quarter.

\$175 per use in Commons = approximately \$4000

\$1000 per use in N Creek = approximately \$6000

for a total of facilities = \$10,

Telecommunications

*Telephone equipment should be estimated at \$35 per handset, per month (this includes only one extension)

350 (one line telephone)

Security

Luckily we do not often need security. We usually need their services once a quarter for late events/ The cost each time for this overtime is approximately \$175 for a total of \$525.

Printing and Photocopying

We make photocopies and printing for fliers and occasionally special printed materials.

\$700

Transportation

See Other

Meals and Lodging for Travel

This area is covered under Other with training.

Office Supplies

Pens, paper, etc. \$200

Food/Refreshments

Food is present at many CEB events, from the Winter Formal to pizza at events. This event also includes catering for events like the Spring Party.

The estimated cost is \$13500 for the year.

Equipment Rental/Purchase

Total equipment rental cost = \$7900

For music concerts and shows we need to rent sound equipment and lighting.

We usually have about 6 occasions for renting sound equipment and it costs about \$900 each time.

For a grand total of \$5400.

We a

Other

Training = 8250

- Training support for board at \$1,500 per student x 5 = \$7500

- Support for 1 advisor to attend NACA regional conference with students = \$750

Total Amount Requested

85665