In Attendance
Joe Cao, Jim Pilon, Kody Peralta, Pavel Krivopustov, Terry Hill, Timothy Elmer, Tim Rhoades, Thuan Tran, Urooj Qureshi

Minutes

- Proposal Discussion
  - Building Lockdown – Committee desires hearing
    - Some questions about implementation
    - Means of securing control panel
    - Hardware longevity and compatibility should parts become unavailable
  - Diversity Center – Committee desires hearing
    - Missing student support indication
    - Office spaces limited to staff use?
  - DRS Testing Technology
    - Who is responsible for replacement ink cartridges?
    - Are these technologies required of the University for student education? If so, they are not supported by STF
  - Interactive and Collaborative Learning SSC – Committee desires hearing
    - Some confusion about technologies requested
    - Missing student support declaration
  - Makerspace – Committee desires hearing
    - Space concerns
- No consultation with IT about workstations
  - UW1 Solar – Committee desires hearing
    - Concerns about rebate/grant
    - Concerns about “general student use” of technologies
    - Concerns about crows and fecal matter
  - Smartburner – Committee desires hearing
    - Dorms are supposed to be self-sufficient
    - Concerns about benefits to student body
  - TrickFire – Committee will contact via email
    - IT support for laptops
  - Library Proposals
    - Concerns about cables being stolen
  - Uwave – Committee will contact via email
    - Verify that UWS IT has approved phone line use

**Action Needed**

- Urooj will contact groups for hearings and email questions
- Urooj will obtain updated current copy of STF Bylaws from ASUWB for review and update of STF webpage
- Urooj and Terry will approach purchasing water bottles for promotion
- Timothy will look into changing application format

**Action Items For Next Meeting**

- Bylaws
  - Chair stipend must be added if not present
  - Chair pro-tempore must be specified as a non-stipend position
  - Chair pro-tempore’s voting status and effect on quorum must be specified
  - Meeting frequency must be changed if not already
- Discuss long-term ‘workaround’ for multi-year contract
• Discuss changing of proposal deadline to allow IT and Facilities to review