Date: May 7th, 2021
Via zoom: Meeting Link
Attendees:
  ● Faculty
      ○ TH, DS, GC, MD, DM
  ● Stf committee
      ○ EM, AB, EM, BK, KN, ME, HT
Absentees:
Meeting start time: 2:00 pm

AGENDA:
  ● Conflict of interests
  ● Resolutions and Stipulations
  ● Second Hearing at all?
  ● Link to recap of hearing notes emailed by proposers:
    https://docs.google.com/document/d/19BFzCdBDU56O0e0EofoRq-uXDKmIgSlpnagDowHVACg/edit?usp=sharing
  ● Vote on hearings: Approve/Not Approve Proposals
**DISCUSSIONS:**

**Conflict of interest:**
Are there any proposals that you are part of or organization? What clubs/communities is everyone in?
What are potential biases?

GC
- Submitted STF requests in the past
- SAF advisor

TH
- Submitted proposal
- Orientation has occasionally submitted
- Involved with navigate

ME
- No conflict of interest with trikefire
- SAF

HT
- SAF
- ACM
- Husky gaming club

EM
- Part of Student facilities committee, which submits to STF
- ASUWB

BK
- SAF
- ASUWB treasurer

Ryanne
- Professional fraternity club

KN
- Husky gaming club

**Resolutions & Stipulation**
Check 2011-2012, Check 2019-2020, Approved and Not Approved lists, Questions?

ME: Where are the follow up questions after the hearing?
- TH: You could go further and ask follow up questions.

**Second hearing or appeal?**
Some presentations did not answer all prior questions. Who do we want to hear again from? Should we reject any groups for an appeal?
KN: Better to have a second hearing than appeal. Appeal will be a last resort as it would be time consuming.

Vote on hearings
Approve/Not Approve Proposals

Library Student Use Computers – $27,297.27 (rounded $27,298)

STIPULATIONS:
- ME: Go with their current amount or increase to include the tax? Tax is 10.25 for Seattle (E7 & E8 * 10.25) estimation round up to $70 (to cover any increase in tax)

Motion:
EM: I approve the library laptop proposal in the amount of 27,368 with the following stipulations: Any additional funding approved must be used to cover any overage in sales tax. more of the same equipment can be purchased if it falls under the budgeted amount approved.

2nd ME
Voting results: All those in favor of amount 27,368
- For approval: 5
- Against approval: 0

Hot Spots – grand total $27,234.90 (rounded $27,235)

Motion:
ME: I approve the hotspot proposal in the amount of $27,235 with no stipulations.

2nd HT
Voting results: All those in favor of amount 27,235
- For approval: 5
- Against approval: 0

Open Learning Lab – grand total $10,246.50 (rounded $10,247)

Motion:
EM: I approve the Adobe, open learning lab proposal in the amount of $10,247 with no stipulations.

2nd BK
Voting results: All those in favor of amount $10,247
- For approval: 5
- Against approval: 0

Kiosks – $67,199.57 (rounded $67,200)

Motion:
EM: I approve the campus kiosks computer proposal in the amount of $67,200 with no stipulations.

2nd HT
Voting results: All those in favor of amount $67,200
• For approval: 5
• Against approval: 0

Career Advisor Laptops - $18,954.52 (rounded $18,855)

<table>
<thead>
<tr>
<th>Issues</th>
<th>For</th>
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<tbody>
<tr>
<td>ME: Five computers intended usage for on check in, access to check resume and documents</td>
<td>HT: Doing their work in timely manner (FIn learning, resume help)</td>
</tr>
<tr>
<td>KN: Catering to students in indirect way</td>
<td>AD: Every five years to replace employees primary computer (these computers doesn’t fit)</td>
</tr>
<tr>
<td>TH: A lot of the funding for career services comes from SAF</td>
<td>GC: SAF doesn’t have a budget for this scale. Career services funding for professional headshots</td>
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Motion:
EM: I approve the career advisor 10 laptop proposal in the amount of $18,855 with no stipulations.
2nd ME
Voting results: All those in favor of amount $18,855
• For approval: 5
• Against approval: 0

Library Accessible Workstations - grand total $8,939.70 (rounded $8,940)

STIPULATION
• TH: Cascadia approves their portion of two workstations.

Motion:
AB: I approve the library accessible workstations proposal in the amount of $8,940.Only if Cascadia approves their portion of two workstations.
2nd EM
Voting results: All those in favor of amount $8,940
• For approval: 5
• Against approval: 0

Library Device Chargers - $1,732.43 (rounded $1,733)
DM: Location of device placements

TH: Replacing the current ones, currently three table attached chargers. The new ones will replace the worn out ones.

EM: Chargers attached to tables

TH: Lifespan of chargers

AM: Treat it nicely will last up to 5 years

STIPULATION

- DM: Cascadia approves their portion of one library device charger.

Motion:

HT: I approve the library device chargers proposal in the amount of $1,733. Only if Cascadia approves their portion one library device charger.

2nd EM

Voting results: All those in favor of amount $1,733

- For approval: 5
- Against approval: 0

Student CPR Training Supplies - $7,973.74 (rounded $7,974)

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<tr>
<td>KN: Finding dummies</td>
<td>GC: The inventory perspective, dummies need to found but the previous group should be finding DM: Dummies location confirmed</td>
</tr>
<tr>
<td>ME: Training for general student body</td>
<td>DS: To get certification card there is a fee of $35 (monetary amount for each person)</td>
</tr>
<tr>
<td>DM: Given this is the ARC, is CC also funding a portion?</td>
<td>GC: Certifications are covered through SFAC (where Cascadia input will come from)</td>
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</table>

STIPULATION

- TH: Could they be made available to other groups that are approved to do CPR training?
- TH: Partner with environmental health and safety to have certified trainers for general student body

Motion:

HT: I approve the student CPR training supplies proposal in the amount of $7,974. Only if they make it available to other groups to do CPR training, and partner with environmental health and safety to have certified trainers for the general student body.
2nd ME
Voting results: All those in favor of amount $
  ● For approval: 5
  ● Against approval: 0

Motion:
EM: Ending meeting
HT: 2nd
  ● For approval: 5
  ● Against approval: 0

Next meeting:
  ● New Milling Machine
  ● Trick Fire Robotics – Use excel sheet, stipulations/per line item if not approved
  ● Campus Well Website
  ● Navigate Student Mobile App
  ● Campus App year 2 & 3 – Fund both, or one year(s)?

Team todo
  ● Revisiting trikefire last year’s line items.

Timeline
  ● Decisions by end of next week

Example:

I approve the proposal in the amount of $ with the
A) No stipulations. 3 following stipulations....
Common stipulations:
more of the same equipment can be purchased if it falls under the budgeted amount approved.
Cascadia STF approve their portion of 35% of the cost.
Recting:
WHEREAS the proposal is fe : class THEREFORE BE IT RESOLVED the STF Committee shell
not fund the . proposal; and BE IT FURTHER RESOLVED the STF Committee encourages the
applicant to seek funding through other means such as a course fee.