

Results for SAF Annual Proposal Form for the 2019-2020 Academic Year (By Participant)

Results for: ID# 18487884		Submission date: 1/17/2019 4:49 PM
		Total time: 18 minutes, 4 seconds
Question	Response	
<p><i>Question:</i> Proposing Group (i.e. Career Services, Sustainability Club, Campus Events Board, etc.)</p>	UWB ACM	
<p><i>Question:</i> Department/Organization (i.e. Recreation and Wellness, First Year Pre-Major Programs, Student Engagement and Activities, School of Business, etc.)</p>	STEM	
<p><i>Question:</i> Contact Person This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.</p>	Michael Vaschillo	
<p><i>Question:</i> Contact Email This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.</p>	Michael.Vaschillo@gmail.com	
<p><i>Question:</i> Contact Phone Please include the phone number of the contact person. This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.</p>	(425) 881-9656	
<p><i>Question:</i> Faculty/Staff Member Please discuss your request with a staff or faculty member (i.e. Student Affairs Staff or faculty adviser) before submitting your request and include the name and title (i.e. John Smith, Club Adviser) of that individual. IMPORTANT: This person will also be listed as the budget owner. Please ensure the faculty or staff member understands they will be the budget owner and responsible for managing a SAF allocation. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes.</p>	Arkady Retik	
<p><i>Question:</i> Faculty/Staff Member Email Please provide the email of the faculty or staff member you discussed your request with.</p>	aretik@uw.edu	
<p><i>Question:</i> Executive Summary of Your Proposal (500 word limit) Please provide a concise overview of the program, activity, or service for which you seek funding.</p>	<p>UWB ACM is a student led organisation dedicated to prepare students for their professional career in the tech industry. This includes three categories of events: professional development, academic development, and communal development. Professional development events focus on preparing students for applications for internships and passing their interviews, events such as: resume workshops, interview prep workshops, and mock interviews. Academic development entails events the focus on teaching students technologies they might need to know for the tech industry, events such as</p>	

our: Linux crash courses, Computer Engineering basics series, and our Python workshops. Finally community events that focus on developing the uwb community. This would be events such as: ACM's annual hackathon, Final study sessions, and STEM Panels. ACM is seeking this funding to help support next year's events and help the organization maintain its positive influence on the UWB community. These funds will primary go to funding ACM events, but next year we are also hoping to provide a stipend for three officer positions.

Question:

Need for this Program/Service (500 word limit) Please describe the need for this program or service. Explicitly describe how this program directly and/or indirectly benefits the campus community? * If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative)

ACM is the largest student led club on the uwb campus. With the clubs creation we have seen a large influx in student engagement with administration. ACM's events are consistently packed with over 500 student participants at ACM's events so far in this year, with a predicted 1000+ participants predicted to come to ACM's events. ACM has also received countless emails thanking us for our events and the impact they have on students experience when searching for a job in the tech industry. ACM's events like the annual hackathon provide students an opportunity to work together learn and make strong friendships. In addition ACM works with multiple committees such as the Infrastructure Committee and the Undergraduate Curriculum Committee to act as representatives for students.

Question:

New Request or Previously Funded (500 word limit) Has this request been funded in the past? If yes, please indicate what part of the proposal was previously funded by SAF and what is a request for new allocations. If this is a one time funding request, please note that in the description.

This request has been funded in the 2017-2018 contingency cycle. The new allocations for this year's request is \$2000 stipend to the core officers that work dozens of hours each week to plan, coordinate, and execute ACM's events.

Question:

Strategic Plan/5 Year Goals (500 word limit) Please describe your strategic plan or description of your key strategic goals over the next five years.

Over the next 5 years ACM hopes to expand in multiple ways. We to expand the number of events we do and the reach it has on the uwb community. Many of our newest events are focused on involving non tech savvy students in the tech world. Showing them how their knowledge can impact the tech industry and why they are needed in that industry. In addition ACM hopes to help UWB find it voice for topics that are important for the community. Currently ACM is planning to organise a series of events where students can learn about how they can help the College secure funds for the new building who's budget was just slashed. Financially ACM is actively trying to find industry sponsors that could help lighten the burden of the school. We hope to be primary reliant on donors by 2023.

Question:

<p>Program Benefit Estimate number of students that will benefit from your proposed program/service (500 word limit). * Indicate the benefits of your proposed program for students. * Estimate how many currently enrolled students will likely benefit from your proposed service or program. * Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.</p>	<p>ACM has planed over 80 events for next year. This is projected to have an attendance of over 2000 uwb students. This year we are seeing a large variation of students from different disciplines. We hope to continue that trend for the next year.</p>
<p><i>Question:</i> Financial and Operational Health (500 word limit) How do you plan to assess the program or service? Please describe any metrics or operational targets your unit uses to assess its financial and operational health? Describe the metrics, the metric targets and actuals of metrics. (E.g. student- student employee ratios, student-to-staff ratios, in-process measures).</p>	<p>After every event ACM sends out a survey for students to fill out. We use these surveys determine the effect this event has had on the participating student. In addition we actively monitor our attendance and the type of students that participate the most.</p>
<p><i>Question:</i> Additional Information (500 word count) If needed, please include any other information you feel is relevant to your request.</p>	<p>N/A</p>
<p><i>Question:</i> Salary/Wages Describe the funds you are requesting in detail below. Benefits will be calculated on the spreadsheet accordingly. Please detail the number of positions, hours per week/salary, salary, etc. If there are differences or distinctions in positions, please explain. Please show your math; for example: (1 student working X# hours per week at \$X per hour for X weeks).</p>	<p>ACM has over 15 student volunteers that create and help host events. All of them work incredibly hard to get these events to come to fruition, but the Core officers (Chair , Vice Chair, and Treasurer, and Secutary) on average work over 20 hours a week to get these events in working order on top of the other duties that their positions entail. I as the Treasure on average work 30hrs a week on all my officer duties. Our hope is that this fund will allow the 4 core officers to receive a \$500 stipend for each quarter that they are in their position. 4 Stuedents * 3 Quarter * \$500 =\$6000</p>
<p><i>Question:</i> Programming/Events Describe the funds you are requesting in detail below. Please put total dollar amount of programming/events in the bottom of this box. Please include in this box costs relating to security, honorarium, hospitality, and contracted costs, etc. Please put total dollar amount of programming/events in the bottom of this box and on the spreadsheet.</p>	<p>These funds will be used to fund equipment and programing ACM will be doing throughout the year. This would include equipment/space rental that we purchase and fund guest lecturer that we invite. Examples of this would be arduinos that we would need to run the IOT workshops we host every quarter, or the usbs that we purchase to allow all our participants at the Linux Crash Course a chance to run linux on their computer. \$7,000</p>
<p><i>Question:</i> Facilities & Equipment Rentals/Set-Ups/Purchase Describe the funds you are requesting in detail below. If you require facilities or equipment rentals/set-ups/purchase, please indicate it here. Take into account custodial fees and clean up. If you need assistance with estimated costs, please speak to a staff/faculty member. Please put total dollar amount of facilities and equipment in the bottom of this box and on the spreadsheet.</p>	<p>No response</p>
<p><i>Question:</i> Printing & Photocopying Describe the funds you are requesting in detail below. Please put total dollar amount of printing/photocopying in the bottom of this box and on the spreadsheet.</p>	<p>No response</p>
<p><i>Question:</i></p>	

Office Supplies Describe the funds you are requesting in detail below. Please put total dollar amount of office supplies in the bottom of this box and on the spreadsheet.	<i>No response</i>
<p><i>Question:</i> Food/Refreshments Describe the funds you are requesting in detail. Please indicate why food is necessary in your proposal. Review the food policy/food form for the University policies before asking for food. The Food Policy and Food Approval Form can be found in this link: https://www.uwb.edu/finance/food-approvals Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please ensure that you are in compliance with applicable per diem rates for meals. The per diem rates are available at the following link: http://finance.uw.edu/travel/meals#perdiem Please put total dollar amount of food refreshments in the bottom of this box and on the spreadsheet.</p>	ACM's events are often very long since the material we are covering is so detailed. Over 40 of our event in 2018-2019 will require food. This fund will help pay for the food that we hope to purchase for these events. \$5500
<p><i>Question:</i> Transportation and Travel Describe the funds you are requesting in detail below for business travel (indicate in state/out of state, local travel, as well as type of transportation). Please note that flight bookings are done through the University. Please provide justification for out of state travel. Please put total dollar amount of transportation and travel in the bottom of this box and on the spreadsheet.</p>	<i>No response</i>
<p><i>Question:</i> Professional Development Describe the funds you are requesting in detail below. Please indicate number of students, staff, and the dollar amount. This should include all costs associated with registration, air or ground travel, meals, lodging, per diem, etc. Please insure that you are in compliance with applicable per diem rates for meals. The rates are available at the following link: http://www.gsa.gov/portal/content/104877 Please note that flight bookings are done through the University. Please provide justification for out of state travel. Please put the total dollar amount of professional development in the bottom of this box and on the spreadsheet.</p>	<i>No response</i>
<p><i>Question:</i> Operations Describe the funds you are requesting in detail below. Please put the total dollar amount of telecommunications, business cards, computer purchases, equipment, new hire packages, etc. in the bottom of this box and on the spreadsheet. Phone lines should be calculated at \$10 per line per month. https://itconnect.uw.edu/service/campus-telephone-services/</p>	These funds will be to better advertise our club to students and local companies. Specifically these funds will be used to purchase subscriptions for services such as LinkedIn Premium and Canva as well as to host various websites for our long term projects. \$2000
<p><i>Question:</i> Other Please include any other expenses that don't fall under any of the above categories in detail. Please put the total dollar amount of other in the bottom of this box and on the spreadsheet.</p>	<i>No response</i>
<p><i>Question:</i> Total Amount Requested Please list your total amount requested, please make sure all line items are on the spreadsheet. Enter the total from the spreadsheet here. These numbers should match line item for line item.</p>	21754
<p><i>Question:</i></p>	I Agree

Terms and Conditions By submitting this application, you are agreeing to the terms and conditions below: * I have read and agree with the terms and conditions of the SAF Bylaws: <http://www.uwb.edu/studentaffairs/safc/safbylaws>
* I understand that late applications will not be accepted, except at the discretion of the Committee, and completed applications include a narrative as well as a spreadsheet. Adjustments to the final total requested by any club, group, organization, or department will not be accepted. After a request has been submitted, it may not be reopened for alterations or changes. * I understand that hearings will be held between 8:30am and 11:30am, tentatively scheduled for Friday, February 1, 2018 and Friday, February 8, 2018. Someone from my group will be available to attend a brief hearing scheduled during that time frame.

Questions or comments?
[Contact us](#) or email catalysthelp@uw.edu
