

Q15. Proposing Group Information

Q1. Proposing group name (examples: Career Services, Student Diversity Center)

UWB Speech and Debate Society

Q2. Department/Organization (examples: Student Engagement and Activities, Student Affairs, Academic Affairs)

Student Affairs

Q3. Contact Person

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

Julie Badgley

Q4. Contact Email

- This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.

jab18@comcast.net

Q5. Budget owner

- Before submitting, you must discuss and receive approval on your request from a staff or faculty member (i.e. Student Affairs Staff or faculty adviser) who will agree to be the budget owner and responsible for managing this allocation. Include the name and title (i.e. John Smith, Club Adviser) of that individual below. **IMPORTANT:** Please ensure the faculty or staff member understands they will be the budget owner and responsible for managing a SAF allocation. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes, and have approval from their supervisor.
- If you are a registered student club, you may email the Student Engagement and Activities Director and Assistant Director, Sam Al-Khoury at sea2@uw.edu and Carla Christensen at carla24@uw.edu as a resource for your request by December 29, 2020.

Denise Vaughan

Q6. Budget owner email

- Please provide the email of the faculty or staff member you discussed your request with.

Q14. Proposal Information

Q7. Executive Summary

- Please provide a concise overview of the program, activity, or service for which you seek funding. This summary should explain what you're requesting funding for. (1600 character limit, approx. 250 words or less)

We are asking for funding for the UWB Speech and Debate society. Our amounts and details are listed in the spreadsheet we sent to SAF. The Speech and Debate society participated in debate and speaking tournaments while representing UWB. We go to both in person and online tournaments and take as many students as we can with the funding available to us. Students in our program benefit from critical thinking and writing practices which are vitally important in both University and professional life. Our members benefit from the social aspect of the program, talking about and exploring different opportunities at UWB because of the people they come into contact with at our club. We also had national success at tournaments last year. Our British Parliamentary students placed 5th in the country at Nationals. With all female participants taking awards for Speaking contests. We would like to expand our network of debaters throughout campus and host social nights where debaters can get together, eat pizza, bowl and talk about our fondness of debate. We make lasting friendships with our fellow debaters and are invested in the community we've built and find support and fulfillment in.

Q8. Need for Program

- Please describe the need for this program or service. Explicitly describe how this program directly and/or indirectly benefits the campus community, i.e., what student opportunities would be absent without funding. This section should explain why you're requesting funding. (1600 character limit, approx. 250 words or less)

The Speech and Debate Society provides students with a safe and respectful space to debate ideas, and current events. We have a wide range of members from various political, religious, and social backgrounds all of whom are welcome and respected. We provide students with the opportunity to practice critical and creative thinking as well as writing and public speaking skills which follow us throughout our lives and experiences. We are an accepting and welcoming community and it's important that students have a space where they can explore new ideas, talk about opinions and debate topics in a respectful environment. Without the program we would not be able to do this and it would be a great loss to the UWB culture.

Q9. Is this a new request?

(Partial means that one or more-line items of the submission is new but not necessarily the program or submission itself. Select No if the request is not new but was previously submitted under a different name; i.e., Student Assistants have a title change to Student Associates.)

- Yes
- No
- Partial

Q10. What on your request is new or has changed?

This question was not displayed to the respondent.

Q11. Strategic Plan

- How would you like to see this program grow/change/adapt, and what role does funding play into this vision? Please describe some key goals you are hoping to accomplish, now and in the future. (1000 character limit, approx. 150 words or less)

Over the next five years we will focus on making the team larger, inviting more people to the team, hosting more events on campus, if we were able to with the school's permission we would love to host a tournament. We will do these things by staying in contact with SAF so we know what we are and are not allowed to do throughout the year. We would also love to have members go to classes in order to talk about our club and find new interested members.

Q12. Assessment

- Estimate how many currently enrolled students will likely benefit from your proposed service or program. If you have previous statistics from past programs, please feel free to include for comparison.
- What is the impact of your program and how do you measure the affects?
- If a new program, describe how you plan to assess the proposed service/program. Describe any metrics or operational targets your unit uses to assess its financial and operational health.
- (Supporting documents or materials are not required but may be presented in the hearing if desired.)

(1600 character limit, approx. 250 words or less)

We estimate that this program will benefit 100+ students by helping them improve their critical thinking skills, improve their public speaking skills, and improve their ability and confidence to hold a civil discussion with another person who they do not agree with. Public Debates and forums have had good attendance in the past.

Q13. Funding Categories

For these responses, please do not show the math on this proposal. Use the excel sheet for the actual math. Instead, in these sections, tell SAF about the category funding needed and provide the 'why' for the request. There is no character amount but you are asked to be concise in your response.

Q16. Salary Positions

Please briefly describe the positions you are requesting funding for. If there are differences or distinctions in positions, please explain what they are and do.

Q17.

Programming/Events

- Please briefly describe the program(s) you are requesting funding for. This also includes needs relating to security, honorarium, hospitality, and contracts, etc. Specify what programs are virtual.

We are requesting \$5,430 in total for programming/events. We will use this to pay for fees for the local, regional, and national competitions that we plan to take competitors to throughout the year.

Q18.

Facilities & Equipment Rentals/Set-Up/Purchases

- If you require facilities or equipment rentals/set-ups/purchases, please indicate that need here.

Q19.

Printing & Photocopying

- Note printing and photocopying expenses

Q20.

Office Supplies

- Note office supply expenses

\$150.00 for easels and portfolios for speech presentations.

Q23. Food and Refreshment

(note what and how much or often is for training and/or programming)

■ Please indicate why food is necessary in your proposal. If you are requesting food for multiple/different programs, please indicate how much or how often you'll be providing food at the given programs (i.e., three staff trainings and four large scale unique events).

■ Review the food policy/food form for the University policies before asking for food. The Food Policy and Food Approval Form can be found in this link: <https://www.uwb.edu/finance/food-approvals>

■ Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please ensure that you are in compliance with applicable health and safety and per diem rates for meals. The per diem rates are available at the following link:

<http://finance.uw.edu/travel/meals#perdiem>

We are requesting a total of \$2000 for Food/Refreshments. We will use these funds to purchase food/refreshments for the various events that we plan to hold throughout the year including public forums and public debates.

Q25. Transportation and Travel

- Describe the type of travel you are requesting (i.e in-state/out of state, local travel, as well as type of transportation). Please note that flight bookings are done through the University. Please provide justification for out of state travel.
- Note: Include professional development related travel in the professional development category.

We are requesting a total of \$14,345 for meals and lodging for Travel and airfare. We will use these funds in order to take competitors to the regional and national competitions that we plan to attend throughout the year. Assuming we can resume regular travel. We are requesting funding for three regional tournaments that we will travel to by car. This includes two tournaments that are in Oregon, and one that is in Washington. We justify these because they are part of our region which we need to engage with our larger community and practice for nationals. We are also requesting funding for our national tournament that we will travel to by plane. This allows us to engage with people across the country, we learn new things by competing against people who debate differently than us, it is also a conference where students can share their research and listen to the research of others, we also can exhibit how UWB competes compared to other schools.

Q26.

Professional Development

(note items that are for certification, note if required for position)

- Please describe the professional development opportunity. Please indicate the number of students, staff participating. Indicate if a professional development opportunity will result in a certification, and whether this certification is required for a job. This should include all costs associated with registration, air or ground travel, per diem, etc.
- Please ensure that you are in compliance with applicable per diem rates for meals and lodging. The rates are available at the following link: <http://www.gsa.gov/portal/content/104877>
- Note: Student travel arrangements are made through the University.

Q28.

Promotional Items

- Are you requesting funds for promotional items?
- Please note that promotional items are limited to a total value of \$800; see SAF bylaw 5.A.5 for more details: <https://www.uwb.edu/studentaffairs/safc/safbylaws>

Q29. Operations

- Please describe operational items. This includes telecommunications, business cards, computer purchases, equipment, new hire packages, digital resources, etc.

- Phone lines should be calculated at \$10 per line per month

Q30. Uniforms

- If requesting funds for uniforms, provide details on what the items are, who they will be used by, and for what purpose.

Q31. Other

- Are you requesting funds for any items that don't fall into the previous categories? Indicate them here.

Q32.

Total Amount (please note the total dollar value)

- Please list your total amount requested, please make sure all line items are on the spreadsheet. This total amount should match the total from the spreadsheet.

\$21,925

Q33.

Your application is not complete without a completed spreadsheet and may not be considered by the committee. All funding category line items and their dollar amount/cost should be listed in the spreadsheet. Please download the spreadsheet template at <https://www.uwb.edu/studentaffairs/safc/annual>. Complete the spreadsheet, save it with your proposal name and EMAIL to safuwb@gmail.com by 5pm on January 7, 2020.

Location Data

