

Q15. Proposing Group Information

Q1. Proposing group name (examples: Career Services, Student Diversity Center)

Student Engagement & Activities - Social Justice Organizers

Q2. Department/Organization (examples: Student Engagement and Activities, Student Affairs, Academic Affairs)

Student Engagement & Activities

Q3. Contact Person

This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.

Ben Lopez

Q4. Contact Email

- This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.

bel8209@uw.edu

Q5. Budget owner

- Before submitting, you must discuss and receive approval on your request from a staff or faculty member (i.e. Student Affairs Staff or faculty adviser) who will agree to be the budget owner and responsible for managing this allocation. Include the name and title (i.e. John Smith, Club Adviser) of that individual below. **IMPORTANT:** Please ensure the faculty or staff member understands they will be the budget owner and responsible for managing a SAF allocation. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes, and have approval from their supervisor.
- If you are a registered student club, you may email the Student Engagement and Activities Director and Assistant Director, Sam Al-Khoury at sea2@uw.edu and Carla Christensen at carla24@uw.edu as a resource for your request by December 29, 2020.

Carla Christensen, Sam Al-Khoury

Q6. Budget owner email

- Please provide the email of the faculty or staff member you discussed your request with.

Q14. Proposal Information

Q7. Executive Summary

- Please provide a concise overview of the program, activity, or service for which you seek funding. This summary should explain what you're requesting funding for. (1600 character limit, approx. 250 words or less)

This request is for the Social Justice Organizers (SJOs) and their related needs. The SJOs are a team of student leaders in the office of Student Engagement & Activities (SEA) who serve the entire student body by facilitating critical dialogues on social issues in order to deepen students' individual and collective capacities to address those issues. On average, the SJOs facilitate 5 dialogues a quarter. This requires event planning, research, self exploration, marketing, and dialogue facilitation skills, which are developed during trainings and workshops throughout the year, and then practiced during events. The SJOs' signature events, Dine 'n Dialogues, open up space for UW Bothell to come together and grow as a community. Dialogue is a unique form of communication, aimed at strengthening relationships within and across differences. By honoring each person's contribution, aiming for the discovery of collective meaning, and exploring differences in order to get to the root of conflict, the SJOs help prepare students to be the ethical leaders of tomorrow. The SJO's events center the experiences of those who have been systematically marginalized and underserved. Social power is not equitably distributed and the SJOs acknowledge this reality in their dialogues. The team names it, analyzes and contemplates it, and imagines ways to collectively move forward. In dialogues, students are brave and creative in addressing social issues. These experiences build strong problem solving skills and give students experience engaging in and sparking these important conversations.

Q8. Need for Program

- Please describe the need for this program or service. Explicitly describe how this program directly and/or indirectly benefits the campus community, i.e., what student opportunities would be absent without funding. This section should explain why you're requesting funding. (1600 character limit, approx. 250 words or less)

Research shows programs like the SJOs directly contribute to better recruitment, retention, and satisfaction of underserved students on campus, as well as improves the campus climate for the entire community (Museus, Agbayani, Ching, 2017). With 40% of UWB students being first-generation college students, 64% persons of color, and 9% international students, the SJO's work is vital to the success of the institution. SJO programs prepare students to be innovative, compassionate, and inclusive future leaders in society. Census data suggests by 2050 there will be no racial or ethnic majority in the U.S., and less than half of K-12 children will be white for the first time in history. These shifts, coupled with more women, LGBTQ, and disabled folks joining the workforce, emphasize the importance of programming like the SJOs. Students need spaces to explore new understandings of the root causes of issues, explore approaches to solving them, and come together to move forward as a community. The SJO's work has a lasting impact long after dialogues end. Students have stated that SJO events helped them to find community, discover more of their true selves, feel more authentic, understand new perspectives on issues, and deepen their commitment to allyship. Some quotes include: - "[The SJOs have] broadened my perspectives and has sparked new ways of thinking." - "I've become more open minded about the root cause of [oppression] in history." - "It made me feel I was a part of something."

Q9. Is this a new request?

(Partial means that one or more-line items of the submission is new but not necessarily the program or submission itself. Select No if the request is not new but was previously submitted under a different name; i.e., Student Assistants have a title change to Student Associates.)

- Yes
- No
- Partial

Q10. What on your request is new or has changed?

Q11. Strategic Plan

- How would you like to see this program grow/change/adapt, and what role does funding play into this vision? Please describe some key goals you are hoping to accomplish, now and in the future. (1000 character limit, approx. 150 words or less)

Social justice work requires forward thinking and targeted effort. For the SJOs their targets are: 1) Expanding the SJO's reach to serve more students, and 2) Developing opportunities for students to engage with us beyond dialogues. Growing the SJO's reach is a main focus over the next 5 years. The team hopes to increase its collaborative programming, which is reflected in the SJO's request, seeing there is a specific line item for collaborative programming. In doing this, the SJO name will become more recognizable, leading to greater engagement with solo programs. Students often ask how they can get involved with the SJOs beyond dialogues and social media. They have heard this ask and are looking to create a network of students who voluntarily support the SJOs through feedback and advice on topics and general approaches. As The SJOs expand their reach, they hope to also build this community.

Q12. Assessment

- Estimate how many currently enrolled students will likely benefit from your proposed service or program. If you have previous statistics from past programs, please feel free to include for comparison.
- What is the impact of your program and how do you measure the affects?
- If a new program, describe how you plan to assess the proposed service/program. Describe any metrics or operational targets your unit uses to assess its financial and operational health.
- (Supporting documents or materials are not required but may be presented in the hearing if desired.)

(1600 character limit, approx. 250 words or less)

In 2018-19 the SJOs facilitated dialogues every two weeks. They covered topics like cultural appropriation, stereotypes, social movements, and more. They also facilitated six sessions during new student orientation aimed at connecting students to resources and encouraging them to become leaders. The team directly reached over 1,000 students in these programs. In 2019-20 the SJOs hosted 10 Dine 'n Dialogues in fall and winter quarters, with 207 attendees. From these programs, students shared they deepened their capacity to empathize with people of different identities, better recognized the systemic nature of oppression, and felt empowered to explore issues of social justice and take action. The SJOs' asynchronous efforts have also reached over 3,000 people this year alone (reading articles, liking and commenting, attending dialogues, etc.). These efforts ensure the work is accessible to those who might not be able to attend live events. The SJOs have partnered within SEA, across departments, and with outside entities to celebrate Dr. Martin Luther King Jr., host a dialogue about disrupting human trafficking, bring Raymond Santana to campus, and more. All of this is to serve as many students as possible, and the team is proud to say their impact has been felt directly by nearly 20% of the student population, and indirectly by many more. Program assessment surveys show 93% deepened their understanding of the issues being covered, and 75% feel a stronger sense of community following dialogues.

Q13. Funding Categories

For these responses, please do not show the math on this proposal. Use the excel sheet for the actual math. Instead, in these sections, tell SAF about the category funding needed and provide the 'why' for the request. There is no character amount but you are asked to be concise in your response.

Q16. Salary Positions

Please briefly describe the positions you are requesting funding for. If there are differences or distinctions in positions, please explain what they are and do.

Social Justice Organizers (x4): The Social Justice Organizers are a team of four student leaders in the office of Student Engagement & Activities (SEA) working to cultivate a liberating and inclusive campus culture. They do this by hosting educational programs that engage the UW Bothell community in critical dialogue around various social issues. In doing this, the team aims to deepen campus' collective understanding of complex social issues and how people of diverse identities experience these issues. The SJOs work to strengthen the UW community's capacity to recognize, confront, and deconstruct systems of oppression, while simultaneously re-imagining a more equitable future for all. During the summer, the SJOs work roughly 7 hours every other week to prepare and facilitate 6 orientation sessions for incoming first year students. During the academic year, they work 15 hours/week to prepare and host and facilitate dialogues for the entire student body. Total= \$50,848

Q17. Programming/Events

- Please briefly describe the program(s) you are requesting funding for. This also includes needs relating to security, honorarium, hospitality, and contracts, etc. Specify what programs are virtual.

Dine & Dialogue events: \$4,500 Dine n Dialogue is a Social Justice Organizer series recurring twice monthly for students, staff, and faculty. The SJOs invite campus engage in dialogue around topics such as stereotyping, racism, sexism, cultural imperialism, and other systems of oppression present on the UW Bothell campus and beyond, with a different theme for every event. At least one of these programs a quarter are more responsive in nature, based on current events and issues students or the world are facing at the time. An example is the SJO Trans Identity dialogue last year, where the SJOs opened space to deepen campus's understanding of gender and the trans experience following the current presidential administration's outlawing of trans people in the military. The intent of these events is to care for the communities impacted by these issues, as well as invite those who may be unfamiliar with the subject to deepen their understanding and learn more about how they relate to it. Through Dine 'n Dialogue series, the SJOs work to build community, deepen UW Bothell's collective understanding of these topics both as issues in the world and their own lives, and promote a culture of equity and freedom. Collaboration events: \$1,500 SJO collaborations occur in Winter and Spring Quarter at minimum. These events are instances where the Social Justice Organizer team works with another office, student organization, or club to host a larger scale program for the UW Bothell community. Because dialogue is the center of the Social Justice Organizer's work, the event must incorporate an aspect of dialogue in its function, even if it is not the central focus. Potential examples are: bringing in guest speakers, celebrations of social justice heroes, movie or documentary screenings, etc. The aim of these events are to incorporate social justice in a variety of events beyond strict dialogue spaces. Total = \$6,000

Q18.

Facilities & Equipment Rentals/Set-Up/Purchases

- If you require facilities or equipment rentals/set-ups/purchases, please indicate that need here.

Included in programming estimate above.

Q19.

Printing & Photocopying

- Note printing and photocopying expenses

One of the main methods of marketing for the SJOs is flyers and posters around campus. The SJOs have worked hard to assess the amount of flyers needed to be effective, while also not being wasteful. The team strategically places flyers in highly trafficked and easily visible areas, capitalizing on the SJOs' experience as students and their familiarity with student gathering locations. For example, the SJOs have historically placed quarter sheet flyers in the study space on the third floor of UW1. Students often read the material on the table, but rarely take it with them, allowing the next student to sit there to learn about events. This allows material to reach more students where they are without needing to print a large amount of material. In addition to printing flyers for marketing, the SJOs often provide resources to students at dialogues so they can continue to explore the topics once the event is over. This frequently comes in the form of worksheets that prompt reflection, brochures for different local opportunities for students to further engage in the work, and articles for them to take after the dialogue to continue ruminating on. Total = \$500

Q20.

Office Supplies

- Note office supply expenses

Included in programming estimate above

Q23. Food and Refreshment

(note what and how much or often is for training and/or programming)

- Please indicate why food is necessary in your proposal. If you are requesting food for multiple/different programs, please indicate how much or how often you'll be providing food at the given programs (i.e., three staff trainings and four large scale unique events).

■ Review the food policy/food form for the University policies before asking for food. The Food Policy and Food Approval Form can be found in this link: <https://www.uwb.edu/finance/food-approvals>

■ Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please ensure that you are in compliance with applicable health and safety and per diem rates for meals. The per diem rates are available at the following link:

<http://finance.uw.edu/travel/meals#perdiem>

The SJOs request food be included with programming costs. Food will be purchased very sparingly and only upon approval of university food forms and office regulations.

Q25. Transportation and Travel

■ Describe the type of travel you are requesting (i.e in-state/out of state, local travel, as well as type of transportation). Please note that flight bookings are done through the University. Please provide justification for out of state travel.

■ Note: Include professional development related travel in the professional development category.

Not applicable

Q26.

Professional Development

(note items that are for certification, note if required for position)

■ Please describe the professional development opportunity. Please indicate the number of students, staff participating. Indicate if a professional development opportunity will result in a certification, and whether this certification is required for a job. This should include all costs associated with registration, air or ground travel, per diem, etc.

■ Please ensure that you are in compliance with applicable per diem rates for meals and lodging. The rates are available at the following link: <http://www.gsa.gov/portal/content/104877>

■ Note: Student travel arrangements are made through the University.

Not applicable

Q28.

Promotional Items

■ Are you requesting funds for promotional items?

■ Please note that promotional items are limited to a total value of \$800; see SAF bylaw 5.A.5 for more details: <https://www.uwb.edu/studentaffairs/safc/safbylaws>

Promotional items are one strategy used by the SJOs to promote their programming and develop brand recognition. Having the SJO logo on items students use every day, such as water bottles, spreads their name across campus, and to folks who might not otherwise know about us. By tapping into the tight knit community here at UW Bothell, the SJOs are inviting folks to learn more about them, because in seeing the logo students may ask questions about who the SJOs are, sparking interest in them attending upcoming programs. Items purchased with these funds are low cost, enabling us to purchase larger quantities so the team can reach a large number of students. Items will be given out in a manner that stimulates engagement as well, supporting the efforts to advance the name of the SJOs on campus. Consistent with UW Procurement policy and recommendations, the SJOs are committed to using minority and women-owned businesses as vendors for promotional items. These vendors are approved by UW and provide reasonable and competitive pricing, though they may not be as cheap as other vendors that are not registered with the university or minority/women-owned. However, consistent with the ethical practices and values of UW, the SJOs will continue to work with these local businesses for promotional items. Total = \$800

Q29. Operations

- Please describe operational items. This includes telecommunications, business cards, computer purchases, equipment, new hire packages, digital resources, etc.
- Phone lines should be calculated at \$10 per line per month

Included in programming estimate

Q30. Uniforms

- If requesting funds for uniforms, provide details on what the items are, who they will be used by, and for what purpose.

Not applicable

Q31. Other

- Are you requesting funds for any items that don't fall into the previous categories? Indicate them here.

SJO training The SJO's work requires skills unique from any other position in Student Engagement & Activities (SEA). SEA student leader training equips them with the knowledge and skill set to be a student leader on campus, but in order to develop the additional skill set necessary for the SJOs to be successful in their roles, the team must participate in additional training beyond what SEA provides. Being able to engage and learn from experts in the areas of dialogue facilitation, community organizing, and sustainable activism ensures the SJOs are providing high quality programming guided by best practices. An example is the training hosted by the Trauma Stewardship Institute (TSI) in Seattle. They are experts in skills and strategies to process the personal and often contentious topics covered in dialogues. Enhancing these skills within the SJOs will prepare them to support other students processing the information covered in dialogues. Therefore, these trainings not only benefit the SJO team, but also the greater UW Bothell community. Funding for the supervisor is necessary so they can support the SJOs as they go through these experiences. Total = \$1,500

Q32.

Total Amount (please note the total dollar value)

- Please list your total amount requested, please make sure all line items are on the spreadsheet. This total amount should match the total from the spreadsheet.

59,648

Q33.

Your application is not complete without a completed spreadsheet and may not be considered by the committee. All funding category line items and their dollar amount/cost should be listed in the spreadsheet. Please download the spreadsheet template at <https://www.uwb.edu/studentaffairs/safc/annual>. Complete the spreadsheet, save it with your proposal name and EMAIL to safuwb@gmail.com by 5pm on January 7, 2020.

Location Data
