

## Results for SAF Annual Proposal Form for the 2020-2021 Academic Year (By Participant)

Results for: ID# 19399806		Submission date: 1/16/2020 1:03 PM
		Total time: 19 minutes, 45 seconds
Question	Response	
<p><i>Question:</i> Proposing Group (i.e. Career Services, Sustainability Club, Campus Events Board, etc.)</p>	Intramural Activities	
<p><i>Question:</i> Department/Organization (i.e. Recreation and Wellness, First Year Pre-Major Programs, Student Engagement and Activities, School of Business, etc.)</p>	Recreation & Wellness	
<p><i>Question:</i> Contact Person This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.</p>	Matthew Cooley	
<p><i>Question:</i> Contact Email This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.</p>	mcool4@uw.edu	
<p><i>Question:</i> Contact Phone Please include the phone number of the contact person. This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.</p>	4253523686	
<p><i>Question:</i> Faculty/Staff Member Please discuss your request with a staff or faculty member (i.e. Student Affairs Staff or faculty adviser) before submitting your request and include the name and title (i.e. John Smith, Club Adviser) of that individual. IMPORTANT: This person will also be listed as the budget owner. Please ensure the faculty or staff member understands they will be the budget owner and responsible for managing a SAF allocation. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes.</p>	Jama'l Chukueke	
<p><i>Question:</i> Faculty/Staff Member Email Please provide the email of the faculty or staff member you discussed your request with.</p>	chukueke@uw.edu	
<p><i>Question:</i> Executive Summary of Your Proposal (500 word limit) Please provide a concise overview of the program, activity, or service for which you seek funding.</p>	<p>Intramural Activities are broken down into the following areas:</p> <p>League Sports: These are sports that are held for the majority of the quarter. Each league has a regular season and a playoff bracket. Teams have an opportunity to play multiple games together.</p> <p>This allows for them to grow as a group and build friendships that extend beyond the playing field. Typically, there are three league sports that are scheduled for each quarter: Soccer, Flag Football, Basketball, Ultimate Frisbee and Softball are some of the league sports offered.</p>	

Tournaments: While league sports offer more traditional sports, tournaments try to cater to a wider audience. For example, there has been laser tag, League of Legends, gaga ball, golf and bowling. Tournaments are often run due to students requesting that the activity be offered.

Promotion: Intramural Activities use many outlets to promote the sports and activities that are offered. This includes working with Orientation and Transition Programs, Residential Life and Campus Events Board. It also includes participating in Involvement Fairs and Preview Days. This allows for both the students and professional staff to build relationships with their counter-parts across campus to promote their individual programs as well as the University of Washington Bothell.

Intramural Activities support the following 21st Century Initiatives:

Student-Centered: With the exception of the program manager, Intramural Activities are entirely student driven. Student employees facilitate and officiate all sports and activities. Students participate and spectate those sports and activities. Finally, all sports and activities are provided based on requests from students. Intramural Activities strive to meet the desire to enrich student life.

Community: Intramural Activities provide a strong opportunity for community building. Students from all backgrounds come together and compete alongside and against each other in sporting activities. This forges friendships that strengthen the University of Washington Bothell community at large.

Diversity: One of the main goals of Intramural Activities is to get as many students as possible to participate. In order to do this a wide array of sports and activities are offered to try to meet the needs and interests of a diverse campus. Intramural Activities actively seek to enhance the campus commitment to diversity and inclusiveness.

*Question:*

Need for this Program/Service (500 word limit)  
Please describe the need for this program or service. Explicitly describe how this program directly and/or indirectly benefits the campus community? \* If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative)

The primary need for this program is that it brings students together outside of the classroom. It allows students to interact with their peers in an environment they normally would not. It creates a feeling of community that might not exist if students are just coming to campus, going to class and then going home. Since 2017, Intramurals has increasingly severed more students since its temporary hiatus. There is growing interest and we're being creative in how we recruit new students to participate

Intramural Activities also provide a healthy outlet for students to relieve stress that can accumulate during the course of a school year. It is a safe and structured environment that allows for

	students to enjoy themselves in between the rigors of school and employment.
<p><i>Question:</i> New Request or Previously Funded (500 word limit) Has this request been funded in the past? If yes, please indicate what part of the proposal was previously funded by SAF and what is a request for new allocations. If this is a one time funding request, please note that in the description.</p>	This request has been previously funded by SAF. The overall request is higher due to adding the Sports & Recreation Complex Maintenance and more funding for programming that was previously lessened.
<p><i>Question:</i> Strategic Plan/5 Year Goals (500 word limit) Please describe your strategic plan or description of your key strategic goals over the next five years.</p>	<p>Over the next 5 years the Intramural Activities program aspires to continue programmatic growth and provide community involvement while increasing efficiency and student development for staff members. This will be done by using on a holistic wellness approach as well as focusing on student's individual needs. Programming will be influenced by the following Key Strategic goals:</p> <p>Key Strategic Goals</p> <ol style="list-style-type: none"> <li>1. Grow Unique Participants by 25% (2019: 733 - 2024: 916 )</li> <li>2. Increase Overall participations by 20% (2019: 2189 - 2023: 2626)</li> <li>3. Over 100 Unique Cascadia College Participants. (2019: 25 - 2024: 100)</li> <li>4. Decrease Forfeit Rates to under 10% (2019: 17% - 2023: 10%)</li> <li>5. Increase female participation by 100 Unique Participants (2019: 67 - 2023:200)</li> </ol> <p>This will be done through using the Intramural Activities Learning Outcomes and Recreation &amp; Wellness Department Vision Statement to inform quarterly assessment, student-initiated offerings, collaborative partners, and other overall programmatic decisions.</p>
<p><i>Question:</i> Program Benefit Estimate number of students that will benefit from your proposed program/service (500 word limit). * Indicate the benefits of your proposed program for students. * Estimate how many currently enrolled students will likely benefit from your proposed service or program. * Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.</p>	<p>The benefits of Intramural Activities include promoting healthy lifestyles, strengthening the University of Washington Bothell community and providing students with an opportunity to learn valuable lessons such as teamwork and dedication.</p> <p>In the 2018-2019 academic year, Intramural Activities saw 733 participants, correlating to over 2189 participations in programs ranging from gaga ball, traditional sport leagues, to video game tournaments. Intramural Activities are open to all UWB and Cascadia College students. UWB and CC /faculty/staff have the ability to pay a quarterly fee to participate. This really makes the programs accessible to the entire campus community with interest in the programs.</p>
<p><i>Question:</i> Financial and Operational Health (500 word limit) How do you plan to assess the program or service? Please describe any metrics or operational targets your unit uses to assess its financial and operational health? Describe the metrics, the metric targets and actuals of metrics. (E.g. student- student employee ratios, student-to-staff ratios, in-process measures).</p>	The effects of this program are tracked in a few ways. The first is by recording the number of participants at each sport or activity. This is important to assist in measuring if a sport or activity should continue to be run. In addition, feedback gathered from participants is very helpful in what goes well and what could be changed in the future. This is

	gathered in both informal discussions as well as a yearly survey. The final way in which the program is tracked is through the feedback of the student employees. Many of them participate in the sports that are offered and can offer feedback from their position as employee and participant.
<i>Question:</i> Additional Information (500 word count) If needed, please include any other information you feel is relevant to your request.	N/a
<i>Question:</i> Salary/Wages Describe the funds you are requesting in detail below. Benefits will be calculated on the spreadsheet accordingly. Please detail the number of positions, hours per week/salary, salary, etc. If there are differences or distinctions in positions, please explain. Please show your math; for example: (1 student working X# hours per week at \$X per hour for X weeks).	<p>Wages for Intramural student employees are for 17 students at various hours/week ranges. Students will be paid a range of \$16.39-\$16.89/hour then \$16.89-\$18 /hour to reflect the minimum wage increase.</p> <p>Wages</p> <p>Student Training Fall (\$16.39 x 20 hrs/wk x 2 wk x 18 students) \$11801</p> <p>Student Officials (\$16.39 x 6hrs/wk x 7wks x 12 students) (Fall 2020) \$9637</p> <p>Student Officials (\$17 x 6hrs/wk x 14wks x 12 students) (Winter 2021 and Spring 2021) \$17136</p> <p>Championship Weeks Student Officials (\$16.39 x 8hrs/wk x 1wks x 12 students) (Fall 2020) \$1573</p> <p>Championship Weeks Student Officials (\$17 x 8hrs/wk x 2wks x 12 students) (Winter and Spring 2021) \$3264</p> <p>Student Supervisors (\$16.39 x 12hrs/wk x 8wks x 4 students) (Fall 2020) \$6293</p> <p>Student Supervisors (\$17 x 12hrs/wk x 16wks x 4 students) (Winter 2021 and Spring 2021) \$13056</p> <p>Championship Weeks Stu. Supervisor (\$16.39 x 14hrs/wk x 1wks x 4 students) (Fall 2020) \$914</p> <p>Championship Weeks Stu. Supervisor (\$17 x 14hrs/wk x 2wks x 4 students) (Winter and Spring 2021) \$1904</p> <p>Student Intern \$16.89 x 15 hrs/ wk x 8 wks x 1 student) (Fall 2020) \$2027</p> <p>Student Intern (\$18 x 15 hrs/ wk x 16 wks x 1 student) (Winter 2021 and Spring 2021) \$4320</p> <p>Student Intern (\$16.89 x 10 hrs/ wk x 2 wks x 1 student) (Fall 2020) \$338</p> <p>Student Intern (\$18 x 10 hrs/ wk x 4 wks x 1 student) (Winter 2021 and Spring 2021) \$720</p> <p>Total: \$72986</p>
<i>Question:</i> Programming/Events Describe the funds you are requesting in detail below. Please put total dollar amount of programming/events in the bottom of this box. Please include in this box costs relating to security, honorarium, hospitality, and contracted costs, etc. Please put total dollar amount of programming/events in the bottom of this box and on the spreadsheet.	<p>Programming</p> <p>Basketball Leagues/ Gym Rentals \$7000</p> <p>Tournaments &amp; Events \$1000</p> <p>IM Championship Shirts/ Promotional Gear \$1000</p> <p>Collaborative Programming \$1000</p> <p>Total: \$ 10,000</p>
<i>Question:</i> Facilities & Equipment Rentals/Set-Ups/Purchase Describe the funds you are requesting in detail below. If you require facilities or equipment rentals/set-ups/purchase, please indicate it here. Take into account custodial fees and clean up. If you need assistance with estimated costs, please speak to a staff/faculty member. Please put total	Facility maintenance is needed for the Sports & Recreation Complex that is used to host departmental programming, student groups, and campus collaborations. Funds are needed to maintain the facility in

dollar amount of facilities and equipment in the bottom of this box and on the spreadsheet.	regards to pressure washing, fecal matter, field brushing, moss maintenance, cleaning the sand, etc.  Field Maintenance Total: 15,000
<i>Question:</i> Printing & Photocopying Describe the funds you are requesting in detail below. Please put total dollar amount of printing/photocopying in the bottom of this box and on the spreadsheet.	N/A – Included in R&W Ops budget.
<i>Question:</i> Office Supplies Describe the funds you are requesting in detail below. Please put total dollar amount of office supplies in the bottom of this box and on the spreadsheet.	N/A – Included in R&W Ops budget.
<i>Question:</i> Food/Refreshments Describe the funds you are requesting in detail. Please indicate why food is necessary in your proposal. Review the food policy/food form for the University policies before asking for food. The Food Policy and Food Approval Form can be found in this link: <a href="https://www.uwb.edu/finance/food-approvals">https://www.uwb.edu/finance/food-approvals</a> Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please ensure that you are in compliance with applicable per diem rates for meals. The per diem rates are available at the following link: <a href="http://finance.uw.edu/travel/meals#perdiem">http://finance.uw.edu/travel/meals#perdiem</a> Please put total dollar amount of food refreshments in the bottom of this box and on the spreadsheet.	N/A
<i>Question:</i> Transportation and Travel Describe the funds you are requesting in detail below for business travel (indicate in state/out of state, local travel, as well as type of transportation). Please note that flight bookings are done through the University. Please provide justification for out of state travel. Please put total dollar amount of transportation and travel in the bottom of this box and on the spreadsheet.	N/A
<i>Question:</i> Professional Development Describe the funds you are requesting in detail below. Please indicate number of students, staff, and the dollar amount. This should include all costs associated with registration, air or ground travel, meals, lodging, per diem, etc. Please insure that you are in compliance with applicable per diem rates for meals. The rates are available at the following link: <a href="http://www.gsa.gov/portal/content/104877">http://www.gsa.gov/portal/content/104877</a> Please note that flight bookings are done through the University. Please provide justification for out of state travel. Please put the total dollar amount of professional development in the bottom of this box and on the spreadsheet.	Professional development funds for students and a supervisor are being requested at \$2000 for the Intramurals Staff. This funding would allow for students to attend professional conferences, regional officiating opportunities, or other job specific training that will greatly enhance the Intramural environment on campus.  Professional Development for Intramural Staff \$2000 Total: \$2000
<i>Question:</i> Operations Describe the funds you are requesting in detail below. Please put the total dollar amount of telecommunications, business cards, computer purchases, equipment, new hire packages, etc. in the bottom of this box and on the spreadsheet. Phone lines should be calculated at \$10 per line per month. <a href="https://itconnect.uw.edu/service/campus-telephone-services/">https://itconnect.uw.edu/service/campus-telephone-services/</a>	N/A
<i>Question:</i> Other Please include any other expenses that don't fall under any of the above categories in	Equipment Rentals/ Purchase Officiating Supplies- Whistles, Flags, Stripes \$500

detail. Please put the total dollar amount of other in the bottom of this box and on the spreadsheet.	Balls- Soccer, basketballs, Footballs, Etc \$2000 Field Paint \$500  Total: \$3000
<i>Question:</i> Total Amount Requested Please list your total amount requested, please make sure all line items are on the spreadsheet. Enter the total from the spreadsheet here. These numbers should match line item for line item.	118240
<i>Question:</i> Terms and Conditions By submitting this application, you are agreeing to the terms and conditions below: * I have read and agree with the terms and conditions of the SAF Bylaws: <a href="http://www.uwb.edu/studentaffairs/safc/safbylaws">http://www.uwb.edu/studentaffairs/safc/safbylaws</a> * I understand that late applications will not be accepted, except at the discretion of the Committee, and completed applications include a narrative as well as a spreadsheet. Adjustments to the final total requested by any club, group, organization, or department will not be accepted. After a request has been submitted, it may not be reopened for alterations or changes. * I understand that hearings will be held between 8:30am and 11:30am, tentatively scheduled for Friday, January 31, 2020 and Friday, February 7, 2020. Someone from my group will be available to attend a brief hearing scheduled during that time frame.	I Agree

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Questions or comments?  
[Contact us](#) or email [catalysthelp@uw.edu](mailto:catalysthelp@uw.edu)

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