

Results for SAF Contingency Proposal Form 2019-2020 (By Participant)

Results for: CARROLL, SHANNON MARIE		Submission date: 11/06/2019 7:12 PM
		Total time: 7 days, 23 hours, 45 minutes, 34 seconds
Question	Response	
Question: Proposing Group: (i.e. Career Services, Sustainability Club, Campus Events Board, IEE, etc.)	Supply Chain Management Club	
Question: Department/ Organization: (i.e. FYPP, Student Affairs, Recreation and Wellness, etc.)	Buisness School	
Question: Contact Person: This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.	Shannon Carroll	
Question: Contact Email: This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.	smcarroll425@gmail.com	
Question: Contact Phone: Please include the phone number of the contact person. This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.	4253439917	
Question: Budget Owner/ Staff Member Name: This person is a staff member who will be fiscally responsible for the SAF allocation. Please consult with this person before listing their name. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes. All registered student clubs must coordinate with Student Engagement Activities and Club Council no less than 1 week before the deadline to receive their endorsement and the budget owner must be either Sam Al-Khoury (sea2@uw.edu) or Carla Christensen (Carla24@uw.edu).	Sam Al-Khoury	
Question: Budget Owner Email:	sea2@uw.edu	
Question: If you are a registered club seeking funding, please include a letter of support from Sam Al-Khoury or Carla Christensen.	No response	
Question: If you are a club seeking funding, please explain why are you not requesting funding from Club Council?	Requested funding exceeds club council's budget	
Question: Executive Summary of Your Proposal: Please provide a concise overview of the program, activity, or service for which you seek funding. * Remember that the contingency process is for new ideas/ initiatives only from students, all other requests must be made during the Annual Cycle. Typically budgets are available in January. Complex events may take up to 8 weeks to plan, so keep this in mind when proposing a contingency proposal for an event.	The Supply Chain Management Club is seeking funding to pilot a study aboard program based in Japan focused on the study of Lean processes in manufacturing. This pilot will take place March 20th-29th and will coincide with UW's spring break. We will visit multiple factories throughout Japan, including Toyota, and study the implementation of Lean practices throughout various aspects of manufacturing. This pilot program will allow us to research lean practices, network, and bring back knowledge that we can share with the greater student body at University of Washington, Bothell.	
Question: Need for this Program/ Service: In 200 words or less, please do the following: *Describe the	Currently, in the state of Washington there are no study abroad programs that focus on Lean processes. Moreover, current UW curriculum lacks an in-depth focus on Six Sigma and Lean	

<p>need for this program or service. * If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).</p>	<p>processes, both of which are crucial in the manufacturing world. Students at UWB are at risk of falling behind students who are in more rigorous SCM programs. This pilot program would provide an opportunity for the SCMC officers to research a study abroad pilot and bring back all garnered experiences and knowledge to the current student body. Additional research outlines the need for such a pilot...</p> <ul style="list-style-type: none"> • 36 out of 40 students surveyed in Supply Chain Management and related studies at UWB, believed they would benefit from curriculum focused on the implementation of lean processes and Six Sigma methodology. • 34 out of 40 students surveyed in Supply Chain Management and related studies at UWB, believed that current SCM curriculum is lacking. • 37 out of 40 students surveyed in Supply Chain Management and related studies at UWB, would be interested in a study abroad program focused on Lean Six Sigma in manufacturing. • 6 out of 6 SCMC officers believe the greater student body would benefit from the above pilot program.
<p><i>Question:</i> Estimate the number of students that will benefit from your proposed program/ service: In 200 words or less, please do the following: *Indicate what the benefits of your proposed program for students will be *Estimate how many currently enrolled students will likely benefit from your proposed service or program. *Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.</p>	<p>Immediately, our trip will directly affect 56 students, which includes current Supply Chain Majors, as well as Supply Chain Management Club members.</p> <p>Indirectly, this trip will have the capacity to affect the entire student body at UWB, which is roughly 5,995 students. Additionally, this event has the capacity to affect students at Cascadia College, which is roughly 2,300 students.</p> <p>SCMC intends to hold various meetings open to the public, which ultimately hold the capacity to impact the entire student body. Moreover, our pilot program has the ability to affect various UW students interested in studying Lean Six Sigma abroad.</p>
<p><i>Question:</i> Additional Information: If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field).</p>	<p>Attached is a linked that provides an excel breakdown of expenses.</p> <p>https://docs.google.com/spreadsheets/d/1Otxa26uWThcoIBT2WJseOFAG1CZXwvpul9jc1gJXgpo/edit?usp=sharing</p>
<p><i>Question:</i> Programming/ Events: Describe the funds you are requesting in detail below. Please put total dollar amount of programming/events in the bottom of this box.</p>	<p>N/A</p>
<p><i>Question:</i> Facilities and equipment rentals/ Set-Ups: Describe the funds you are requesting in detail below. If you require facilities/equipment rental and assistance with set up, please indicate it here. Take into account custodial fees and clean up https://www.uwb.edu/arc/events/reservation-policies. Please put total dollar amount of facilities and equipment rental and any set up costs at the bottom of this box.</p>	<p>N/A</p>
<p><i>Question:</i> Printing & Photocopying: Describe the funds you are requesting in detail below. Please put total dollar amount of printing/ photocopying in the bottom of this box.</p>	<p>N/A</p>
<p><i>Question:</i> Office Supplies: Describe the funds you are requesting in detail below. Please put total dollar amount of office supplies in the bottom of this box.</p>	<p>N/A</p>
<p><i>Question:</i> Food/ Refreshments: Review the food policy/ food form for the University policies before asking for food. The Food Policy is below the food form in the link https://www.uwb.edu/finance/food-approvals. Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please put total dollar amount of food/refreshments in the bottom of this box.</p>	<p>Total Cost: \$3,267</p> <p>Further cost breakdown available in the bellow link https://docs.google.com/spreadsheets/d/1Otxa26uWThcoIBT2WJseOFAG1CZXwvpul9jc1gJXgpo/edit?usp=sharing</p>
<p><i>Question:</i> Promotional Items: Promotional Items are designed to promote any student organization, group, or funded project or service and are limited to a total value of \$800 per year unless expressly stated otherwise by the Services and Activities Fee Committee at the time of allocation.</p>	<p>N/A</p>

<p><i>Question:</i> Equipment Rentals/ Purchase: Describe the funds you are requesting in detail below. Please put total dollar amount of equipment rentals/ purchase in the bottom of this box.</p>	N/A
<p><i>Question:</i> Transportation: Describe the funds you are requesting in detail below (indicate in state/ out of state, as well as type of transportation). Please put total dollar amount of transportation in the bottom of this box.</p>	<p>Total Transportation Cost: \$12,000.70 Break Down Airfare: \$7,840.17 Break Down Japan Rail Pass (7 Day): \$1,974.61 Break Down SunQ 4 Day Buss Pass : \$939.95 Break Down Travel Insurance : \$1,245.97</p> <p>Total cost break down can be found in the following link https://docs.google.com/spreadsheets/d/1Otxa26uWThcoIBT2WJseOFAG1CZXwvpul9jc1gJXgpo/edit?usp=sharing</p>
<p><i>Question:</i> Meals and Lodging for Travel: Describe the funds you are requesting in detail below. Please ensure that you are in compliance with applicable per diem rates for meals. The rates are available at the following link: https://www.gsa.gov/travel/plan-book/per-diem-rates Please note that hotel bookings are typically done through the University. Please put total dollar amount of meals and lodging in the bottom of this box.</p>	<p>Total Expense: \$10,747.70</p> <p>Lodging expense: \$7,480.7 Meals Expense: \$3,267.00</p> <p>Expense breakdown can be found at the following link https://docs.google.com/spreadsheets/d/1Otxa26uWThcoIBT2WJseOFAG1CZXwvpul9jc1gJXgpo/edit?usp=sharing</p>
<p><i>Question:</i> Other: Please include any other expenses that don't fall under any of the above categories in detail. Please put total dollar amount of other in the bottom of this box.</p>	<p>Facility/ Manufacturing/ Lean Tours</p> <p>Total Expense: \$242.10</p> <p>Expense breakdown can be found at the following link https://docs.google.com/spreadsheets/d/1Otxa26uWThcoIBT2WJseOFAG1CZXwvpul9jc1gJXgpo/edit?usp=sharing</p>
<p><i>Question:</i> Total Amount Requested: Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error. Round your final total up to the nearest dollar.</p>	\$22,991
<p><i>Question:</i> Terms and Conditions: *I have read and agree with the terms and conditions of the SAF Bylaws: http://www.uwb.edu/studentlife/safc/safbylaws *I understand that once submitted, adjustments cannot be made to the requested amounts listed above. *I understand that hearings will be held between 8:30AM-11:30AM on Friday, November 15th, 2019 and someone from my group will be available to attend a brief hearing scheduled during that time frame.</p>	I agree