Results for SAF Contingency Proposal Form 2019-2020 (By Participant)

Results for: STAPP, JAMES R	Submission date: 10/30/2019 9:53 PM
	Total time: 8 days, 52 minutes, 6 seconds

Question	Response
Question: Proposing Group: (i.e. Career Services, Sustainability Club, Campus Events Board, IEE, etc.)	Management Information Systems Club
Question: Department/ Organization: (i.e. FYPP, Student Affairs, Recreation and Wellness, etc.)	Business
Question: Contact Person: This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.	Apurva Gavali
Question: Contact Email: This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal. Please include a regularly checked email as the SAF Committee contacts groups primarily through email.	aagavali@uw.edu
Question: Contact Phone: Please include the phone number of the contact person. This person will be the sole point of contact for any questions or additional information requests from the SAF Committee regarding your proposal.	4253548501
Question: Budget Owner/ Staff Member Name: This person is a staff member who will be fiscally responsible for the SAF allocation. Please consult with this person before listing their name. This person must be authorized in UW procurement and fiscal systems and familiar with university purchasing policies and processes. All registered student clubs must coordinate with Student Engagement Activities and Club Council no less than 1 week before the deadline to receive their endorsement and the budget owner must be either Sam Al-Khoury (sea2@uw.edu) or Carla Christensen (Carla24@uw.edu).	Naveen Kumar
Question: Budget Owner Email:	nkchawla@uw.edu
Question: If you are a registered club seeking funding, please include a letter of support from Sam Al-Khoury or Carla Christensen.	*No response*
Question: If you are a club seeking funding, please explain why are you not requesting funding from Club Council?	*No response*
Question: Executive Summary of Your Proposal: Please provide a concise overview of the program, activity, or service for which you seek funding. * Remember that the contingency process is for new ideas/ initiatives only from students, all other requests must be made during the Annual Cycle. Typically budgets are available in January. Complex events may take up to 8	MISC is looking to provide certification programs from edX in Advanced Excel, Python, and R. Excel is very useful for many types of jobs, and programming languages like Python and R are necessary for careers in data science and similar areas. These programs provide an

Question:	
weeks to plan, so keep this in mind when proposing a contingency proposal for an event.	introduction to technical skills that are demanded by employers.

Question:

Need for this Program/ Service: In 200 words or less, please do the following: *Describe the need for this program or service. * If possible, include any data that might support your proposal (i.e. surveys indicating a need for your initiative).	This is an opportunity for students to develop technical skills that are applicable in the workplace. These certifications are self-paced, so students can complete them on their own time. Students who complete these certifications will have experience in technical areas that others might not have. About 30 of our club members would receive assistance in paying for certifications.

Question:

Estimate the number of students that will benefits from your proposed program/ service: In 200 words or less, please do the following: *Indicate what the benefits of your proposed program for students will be *Estimate how many currently enrolled students will likely benefits from your proposed service or program. *Estimate the number of any other individuals (and indicate their affiliation) that might benefit from this service or program.	Students that otherwise would be unable to fiscally afford these certificates and would be set behind in the workplace would have a chance to get ahead.
	I estimate at least thirty students would benefit from this program.
	Countless organizations will benefit from these students being certified, due to the increased worth of their education.

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Additional Information: If needed, please include any other information you feel is relevant to your request. (There is no character limit on this field).	This club was founded by a group of seniors last year, all who graduated. We don't have a whole lot of resources this year from what they left, and we were unsure how to complete the SAF contingency form. Therefore, we did not request a letter of approval. We hope SEA/SAF can be lenient with us as we learn, as we are filling this out with only good intentions.

Question:

Programming/ Events: Describe the funds you are requesting in detail below. Please put total dollar amount of programming/events in the bottom of this box.	We are requesting funding for certifications in Advanced Excel, Python, and R for 30 students. There are 90 total certifications that will be ordered, and each certification costs about $100. That is a total of $9,000 for every certification. We are requesting $6,000, this would cover two-thirds of the costs for certification for students. By having students pay a part of it, there is an incentive to complete the certification as some of it came out of their own pocket.

Question:

Facilities and equipment rentals/ Set-Ups: Describe the funds you are requesting in detail below. If you require facilities/equipment rental and assistance with set up, please indicate it here. Take into account custodial fees and clean up https://www.uwb.edu/arc/events/reservation-policies. Please put total dollar amount of facilities and equipment rental and any set up costs at the bottom of this box.	$0

Question:

Printing & Photocopying: Describe the funds you are requesting in detail below. Please put total dollar amount of printing/ photocopying in the bottom of this box.	$0

Question:

Office Supplies: Describe the funds you are requesting in detail below. Please put total dollar amount of office supplies in the bottom of this box.	$0

Question:	
Food/ Refreshments: Review the food policy/ food form for the University policies before asking for food. The Food Policy is below the food form in the link https://www.uwb.edu/finance/food-approvals. Understand that food for normal meetings is not allowed. Describe below the reason you are requesting food and how it meets the food policy. Please put total dollar amount of food/refreshments in the bottom of this box.	$0

Question:	
Promotional Items: Promotional Items are designed to promote any student organization, group, or funded project or service and are limited to a total value of $800 per year unless expressly stated otherwise by the Services and Activities Fee Committee at the time of allocation.	MISC would like to make club t-shirts to help promote our club. If a student sees somebody wearing that t-shirt around campus, that additional publicity could help us recruit another member to our club. We would also like to have an official poster printed for our club, this could be used at all events. This poster would be passed down to succeeding officers. The t-shirts would cost about $500, and the poster would be near $50.

Question:	
Equipment Rentals/ Purchase: Describe the funds you are requesting in detail below. Please put total dollar amount of equipment rentals/ purchase in the bottom of this box.	$0

Question:	
Transportation: Describe the funds you are requesting in detail below (indicate in state/ out of state, as well as type of transportation). Please put total dollar amount of transportation in the bottom of this box.	$0

Question:	
Meals and Lodging for Travel: Describe the funds you are requesting in detail below. Please ensure that you are in compliance with applicable per diem rates for meals. The rates are available at the following link: https://www.gsa.gov/travel/plan-book/per-diem-rates Please note that hotel bookings are typically done through the University. Please put total dollar amount of meals and lodging in the bottom of this box.	$0

Question:	
Other: Please include any other expenses that don't fall under any of the above categories in detail. Please put total dollar amount of other in the bottom of this box.	$0

Question:	
Total Amount Requested: Please take the time to carefully add all of your figures from above. Please note that adjustments will not be made to the total amount requested in the event of an error. Round your final total up to the nearest dollar.	$6550

Question:	
Terms and Conditions: *I have read and agree with the terms and conditions of the SAF Bylaws: http://www.uwb.edu/studentlife/safc/safbylaws *I understand that once submitted, adjustments cannot be made to the requested amounts listed above. *I understand that hearings will be held between 8:30AM-11:30AM on Friday, November 15th, 2019 and someone from my group will be available to attend a brief hearing scheduled during that time frame.	I agree