

# 8 Steps to Successfully Running TurningPoint

1 Plug in the receiver.



2 Open TurningPoint by double clicking the icon from the desktop.



3 Open Presentation from the Office button.



4 Select a Participant List, if tracking students.



5 Reset the Session.



6 Run the Presentation.



7 Save the Session.



8 Generate Reports.



View Additional Resources at: [www.turningtechnologies.com/training](http://www.turningtechnologies.com/training)

## How to change the channel on Turning Point response cards



1. **Press the Channel button on the response card** (highlighted to the right in red.) The LEDs will start flashing red and green. This indicates that the response card is ready for a channel number to be entered. You will also see the current channel number setting in the top of the LCD display; in this picture the current channel setting is 41.
2. **Enter the two digit channel number using the number keys.** Please note: for channels 1 through 9 you will need to enter a leading zero (i.e. you will enter 08 for channel 8.)
3. **Press the channel button again.** If the LED turns green, you have successfully changed the channel setting. If the LED turns red, the channel was not successfully stored.



Any questions? Contact UWB IT

Phone: 425-352-3456

E-mail: [it@uwb.edu](mailto:it@uwb.edu)