

GSO Liaison Meeting Agenda
Wednesday, July 9, 2014 / UW1 103 – 12:00 p.m. – 1:00 p.m.
www.uwb.edu/gso

Call to Order/ Report of Officers

In attendance: Beth Miguel Alipio, Bronica Sam, Jim Pilon, Kyle Richardson, Mary Alice LeFlore, Sue Morgan, Therese Grant, Christy Grayum, Katie Horowitz

1. Budget Report/Permanent Funding Request – Therese announced that we received permanent funding in the amount of \$5,000 per year. We no longer have to pay facility fees going forward which will help cut costs. We will still need to do two fundraisers to fund our scholarships. In the past we have sold umbrellas and earned approximately \$600.
Action Item: Once Christy gains access to budget, she will do an analysis on previous fundraisers to can get an idea of the amount of money we will give for scholarships.
2. Bylaws/ Amending – Any revisions of the bylaws need to go through the Chancellor. We are considering amending the bylaws.
Action Item: Therese asks that everyone read the bylaws and make a list of suggestions to bring to the next meeting. Liaisons are encouraged to get feedback from their departments.
3. Scholarship –Our plan is to give out two \$500 scholarship one to a staff member and the second to a student. Jim states that we cannot offer money until we know how much we will have to give.
4. Volunteering – We want to make sure that we increase awareness and participation within the GSO. Sue has intro packets to hand out. Beth wants to make sure that staff feel welcome and Jim suggests that we introduce ourselves as a contact.
Action Item: Christy will talk about GSO during New Staff Orientation and will hand out Intro packets.
5. Election- Secretary/Treasurer roles split – Therese reported the election results: Therese Grant and Lisa Walker Co-Chairs, Kyle Richardson Vice Chair, Christy Grayum Secretary/Treasurer. A big thank you to Emily Christian for chairing the elections. Katie reported that Emily was happy to do them and possibly will volunteer to do them next year. We talked about splitting up the responsibilities of secretary and treasurer.
6. Pancake Breakfast– In the past we have partnered up with Town Hall having the breakfast beforehand. Typically the breakfast is in October. We will set the date at the next meeting.
Action Item: Therese will follow up with Ann to see about partnering up with Town Hall.
7. BBQ in August– We are thinking of doing a BBQ in August as one of our fundraisers. Lisa would order cheeseburger, hamburgers, and turkey burgers and we would sell them for \$5.50.
Action Items: Christy will look to see if there are any large events that would bring people on campus. She will also check in with Chelsea to find out more about when the food trucks will be on campus so that we don't compete with them. Kyle will create a Smores flyer once we have a date and Christy will post the flyer on the website.
8. Reaching out to local businesses– Jim created a database to send out to businesses. He currently has a list of about 25 local businesses. We should have something in place by December. We do not want to compete with the Combined Fund Drive.
Action Items: Kyle will send out a list of vendors that we already do business with. Jim will follow up with Paul on creating a GSO letterhead.

Next liaison meeting is scheduled for Wed., September 10, 2014, 12-1:00 p.m., UW1 103