Executive Council Meeting
March 8, 2022, 8:45 – 10:45am, via Zoom

Present: Shauna Carlisle (Chair), Jason Naranjo, Keith Nitta, Sophie Leroy, Tyson Marsh, Julie Shayne, Santiago Lopez, Dan Bustillos, Casey Mann* (for Shima Abadi)

Guests: Alex Musselman, Kara Adams, Jose Rodriguez

Welcome and Adoption of Feb 22 Minutes
- Minutes Approved

Community Engaged Learning (CEL) course designation rubric review
Alex Musselman, Chair, Campus Council on Assessment and Learning
Kara Adams, Director, Community Engagement
Jose Rodriguez, Assessment Specialist
- Musselman and Adams summarized the work CCAL has done to develop the CEL course designation definitions and the CEL Rubric
  - Class C Faculty Senate legislation has already passed endorsing the CEL designation
- Discussion
  - UW Bothell’s CEL definitions and rubric must align with the UW-wide work, including in the Faculty Senate, to develop CEL definitions and course designations. Adams reported UWB is participating in this tri-campus work to make sure there is alignment.
  - Next step: Decide on implementation details. Who will review and approve courses using this rubric?
  - Adams will return with a proposal with these details, coordinating with GFO council chairs Musselman and Lasker, as well as Rodriguez and VCAA office.

FCTCP Update and Update on CCPT Process
Shauna Carlisle, Chair, Executive Council and member Faculty Council on Tri-Campus Policy
- Carlisle reported on a series of questions from UW President Chief of Staff Margaret Shepherd at a recent FCTCP meeting
  - What are UW Bothell campus-wide priorities, collectively identified by administration, faculty, and staff?
  - What are the key tasks to accomplish these priorities?
  - What does UW Bothell recommend regarding administrative boundaries and relationships?
  - What is the process for alignment?
- Carlisle reported that UW Tacoma is interested in reviewing and changing the Promotion and Tenure Process. They have had several promotion cases rejected by the Provost’s Office and questions regarding their CCPT equivalent.
- Discussion
  - Naranjo recommended thinking both short and long-term about answers to these questions. In the short-term, we should look for “wins” and think about other priorities for the longer-term. He suggested EC work on P&T and salary equity would be good short-term wins.
  - These questions are “head scratchers” and go to the heart of the campus’s identity. No easy answers. It’s necessary to get collective agreement from all representatives and leaders on priorities, up the chain. Questions about roles/relationships of deans, chancellors, provost are fundamental but faculty have little direct interest.
  - UW Bothell faculty can feel like “second-class citizens.” Each campus does have a different,
unique identity but some of these identities (Research, federal grants) are more rewarded than others (teaching, DEI, CEL).

- UWB differs from UWT on P&T reform. Having discussed P&T process several times in EC, there is no sense that CCPT or P&T process need big changes. More education and transparency about the existing process first.

- Possible Priorities:
  - Salary Equity
  - P&T Transparency
  - Budgets/Money. Does UW Bothell get a “fair” share of UW resources? Should UWB faculty be eligible for UW Housing Assistance Program or UW Diversity Incentive Fund?

**GFO/Senate Collaboration Update**
Shauna Carlisle, Chair, Executive Council and Faculty Senator
Casey Mann, Member, Senate Council on Planning and Budget

- Four next steps for EC, according to GFO/Senate Collaboration checklist:
  - EC create process for selecting SCPB member from UWB for three-year term
  - Draft UWB bylaws to institutionalize Senate representation process especially SCPB and SCFA
  - Discuss charge letters from GFO to UWB senators and UWB senate council members. Senators currently receive an appointment letter from the Faculty Senate and instructions from Dawn.
  - Develop strategy for ensuring UWB representation on all Faculty Senate councils.

- Discussion:
  - No objections to these next steps.
  - GFO leadership will return to EC with draft language for first two bullet points. EC will discuss last two again.

**Meeting Adjourned**

Minutes submitted by Keith Nitta

Meeting adjourned at 10:30am
Next EC meeting will be April 5 @ 8:45am