

Executive Council Meeting

Jan 26, 2020, 8:45 – 10:45am, via Zoom

Present: Jason Naranjo (chair), Antony Smith, David Socha, Nora Kenworthy, Keith Nitta, Julie Shayne, Surya Pathak, Shima Abadi, Santiago Lopez

Guests: Pen Moon, Shannon Cram, Grace Lasker, Jung Lee, Charity Lovitt, Paola Rodriguez

Welcome & Check-in

Adoption of Minutes: Minutes Approved

Naranjo welcomed everyone and opened meeting with highlights of GFO EC work thus far in 2020/21 (test optional policy, online proctoring policy, course cancellation policy, caregivers funding) and updated EC on changes to upcoming work (EC will not review CRPE recertification, will work toward campus-level Covid-19 explanation, and will determine if meetings will continue via Zoom when campus reopens.)

Updates/Announcements:

- Nitta shared Test Optional Policy update: Enrollment Services reported 5% of students opted out of submitting scores last year (it was first year, policy was implemented late in year) and 75% of students opted to not submit test scores this year. Also, most diverse student body this year.

Follow-up on Emergency Funding for Teaching Support for Caregivers During COVID-19

Nora Kenworthy (NHS)

Kenworthy reported that the call for applications for UWB Emergency Instructional Support Funds for winter went out from VCAA last week and another will go out Spring. Still some constraints but stronger package than UW Seattle. Getting faculty to apply will be a challenge since many are exhausted and unsure what to ask for. Available to caregivers and faculty impacted by racism. As campus transitions back to in-person, new challenges for caregivers will arise. Need to ensure upholding Class C resolution.

Discussion

- VCAA received several applications from IAS, Nursing, STEM - none from Business or Education.
 - EC reps need to spread the word to colleagues.
- Need to advance discussion on assessing impacts of Covid-19 on faculty productivity
 - Research, teaching evaluations, ability to take on leadership responsibilities, ability to attend conferences, etc. all impacted
 - Pathak will ask Dr. Leroy (UWB Business) to attend EC meeting to discuss her research/data on impacts of Covid-19 on productivity.
- Faculty currently have no voice when it comes to dispute resolution. No formal process.
 - Faculty DEI issues need to be brought together, to be seen as connected and related
 - Need faculty statement of rights, plainly stated, so faculty know what they can ask for
 - Bargaining should be pushed up to central level and standardize to ensure equity
 - American Association of University Professors (AAUP) and Faculty Forward can help
- How to handle promotion & tenure adjustments?
 - Tenure clock stoppage not equitable solution

- Covid-19 P&T statement
 - Need data to understand what circumstances faculty are facing
 - Faculty Council on Women in Academic or AUB may have language to use as vehicle for first draft
 - P&T statement needs to be meaningful to external reviewers
 - VCAA is working on statement for UWB

Discussion & Planning for Online Proctoring Policy

Keith Nitta (GFO Chair) and Pen Moon (Online Learning Strategy)

Nitta shared revised policy and reported that subcommittee hasn't finalized FAQs. Goal is to vote on policy today and finalized FAQs will be added later.

Discussion:

- Moon working with UW Seattle Center for Teaching & Learning to develop resources on Academic Integrity which will be added to FAQs once complete
- Suggest changing "exceptional" to "extraordinary".
- Next steps: Policy will be discussed in Jan 28 GFO meeting (student feedback will be gathered), policy will go out for faculty vote in early February. EC reps encourage colleagues to vote.

Motion by Naranjo:

Move to approve the UW Bothell Ban on Online Proctoring

Seconded by Kenworthy

Passed without dissent

Discussion & Planning for the Campus Course Cancellation Policy

Naranjo shared feedback gathered in meeting with Council of Academic Deans:

- Biggest contention is around where Dean authority sits and how faculty engage that authority
- Open to working with EC but have concerns that policy is restrictive
- Recognize merits of having things in writing whenever redistribution of labor is happening
- Feedback from one Dean: EC is beginning to act like a union.
- Language in Part B was harsh

Discussion

- Do proposed changes from CAD impact spirit of policy?
- One suggestion was to strike "beyond first instance" from Part B Section A: Does EC agree?
- EFC being part of these conversations is a huge time commitment without compensation.
 - Suggest changing wording to "Faculty member can request faculty advocate" so burden doesn't fall only on EFC
 - Schools would need to identify advocates, otherwise no one will know who should be doing it. Most schools already have mentoring structures, can tap into that.
 - CAD suggested "other appropriate representative Division Chair or Associate Dean." But that seems to sway power back away from faculty member.

- Negotiations happen on a regular basis. How faculty talk about it could perpetuate inequity.
 - Establishing what happens, in writing, is groundwork for transparency and equity
- Policy doesn't restrict power of Dean, just makes them accountable
- Should consider schools having 2 years vs. 1 year to resolve course cancellation issues

Naranjo will continue working on policy with the goal of EC voting on it in the next meeting.

IAS 1503 Proposals: Discussion & Vote

Jung Lee (IAS), Shannon Cram (IAS), Santiago Lopez (IAS), Grace Lasker (NHS)

- GIS Minor Proposal – Santiago Lopez:
 - Data added to show increase in interest and enrollment over past 5 years and 2-5 year projection showing what to expect if trend continues
 - Consulted with other programs, added courses that could be points of entry to GIS minor
 - Updated language to explain that cost of minor will be insignificant due to it being built on existing capacity and that positive budgetary impact is expected due to increased interest

Motion by Nitta:

Move to approve GIS minor.

Seconded by Kenworthy

Passed without dissention

- STS Minor Proposal – Shannon Cram:
 - Added positive budgetary projections language
 - Added explicit language around STS minor helping to facilitate learning NHS & STEM
 - Gathered suggestions from other schools as to additional courses to add
 - Difficult to project exact numbers but the trend is that core courses are running well and students from other majors are expressing interest.
 - Plan to use only use existing faculty. Full time faculty teach most classes in STS.
 - Pathak suggests stronger approach to budget projection

Motion by Naranjo

Move to approve STS 1503

Seconded by Shayne

Passed

Community Engaged Learning Course Description:

Paola Rodriguez Hidalgo (STEM), Charity Lovitt (STEM), Kara Adams (CBLR)

Hidalgo asked EC to review proposed Community-Engaged Learning definition and help establish a flexible process for approving courses for CL course designation. UW Tacoma has curriculum council (equivalent to CCASC) approve it, UW Seattle doesn't have a process, what with UW Bothell's process be?

Discussion

- EC needs to engage constituents/stake holders (VCAA, CAD, Registrar) as this will impact administration and faculty.
- Does this demand a tri-campus solution?
 - CL definition is UW-wide, determining which courses will have designation is campus-level
- Would this just be courses? Or could it be digital badges?
 - Once curricular components are established, conversations around digital badging will happen.

Naranjo will reach out to VCAA, CAD, and registrar to solicit input, will draft a process for approving CL designation, and will bring draft to EC for further discussion and vote by the end of winter quarter.

Announcements:

Nitta encouraged everyone to attend GFO Winter Meeting Thurs, Jan 28, 2pm. Agenda includes online proctoring ban and school fiscal operation guidelines.

Adjourned

Minutes submitted by Dawn Moncalieri
Meeting adjourned at 10:45am
The next EC meeting Feb 9