

November 1, 2004, 4:00 pm., UW2 327

Present: Kevin Lavery, Jim Miller, Clark Olson, Bill Seaburg, Jane Van Galen, Barbara Van Sant and Linda Watts

Guests: Liz Swanson and Tana Hasart

EC minutes of October 25, 2004 were unanimously approved.

Leadership Fund - Liz Swanson, Director of Development and Alumni Relations

Kevin introduced Liz Swanson and welcomed her to EC. Liz responded that she appreciated the opportunity to talk with the EC and share information on the Bothell Leadership Fund. The Fund was initiated by pledge commitments from Steven Gilbert and Stephen Handley to establish a fund in support of UWB faculty, staff and students to advance leadership skills for service of the community. Fund Use:

- The Fund may be used to support an annual series of activities that bring together the academic community and the public.
- Stimulating and communicating leadership: a committee of faculty, staff, students, UWB volunteer community and public members will select an annual forum, activity, distinguished lecture and/or topic related to leadership.
- Developing future leaders in faculty, students and staff: a portion of the fund will rotate between the Teaching & Learning Center, GSO and ASUWB for enhancing leadership skills among the receiving organization's constituency.

This Fund will built upon the distinctive character of UWB and draw the community to campus, it will help to promote UWB as a cultural hub in the region and provide a legacy for the Bothell campus. The goal of the Fund is to generate an endowed fund of \$50,000.00, which will yield \$2500.00 a year toward leadership activities.

EC discussion points on the UWB Leadership Fund:

- The EC acts on behalf of the faculty, per the GFO by-laws. Decisions for the faculty use of the Fund should be rotated to the EC, not the Teaching & Learning Center.
- Since the EC is the Strategic Planning and Budget Committee of the faculty, they would decide what is strategically appropriate for the UWB faculty.
- Curriculum is a relevant piece of this discussion - will courses/workshops be offered in conjunction with the lecture series?
- What about potential donors who do not align with the direction of UWB? How do we decide what efforts the Fund will support?
- How is distribution of the Fund decided for faculty development?

Liz appreciated the input and feedback from the faculty and distributed handouts on the Campaign UW and the Mission and Vision Statement of the UWB Office of Development and Alumni Relations. She stressed the importance of developing relationships with the community and donors and the collaborative effort that

faculty, staff and students have in that process. The UW Capital Campaign will allocate \$5.7 million to UWB for student scholarships, faculty support and program support.

Update on co-admission/co-enrollment pilot project - Tana Hasart, Associate Vice Chancellor and Director, Student Affairs

Tana updated the EC on the co-admission/co-enrollment project at UWB. She began the discussion on what co-admission/co-enrollment is and is not to clarify what will be accomplished through this model. The long-range goal of the project is to arrive at a model that will guarantee admission to one or more the BA programs offered by UWB. This model will be a good recruiting tool for UWB and facilitate blending in the middle to meet student's needs for lower division. Co-admission/co-enrollment will:

- Guarantee priority consideration for admission for some UWB programs
- Provide a program for students to meet specified pre-requisite standards for an intended program of study
- Provide a program for students with clearly defined academic goals transferring to UWB after completing lower division work
- Create pathways for students who meet general University admission standards and seek an academic experience beyond what they can access through their community college

The Co-Admission/Co-Enrollment Task Force has outlined phases of student involvement in the process and determined that this model may not work for every program at UWB. The Task Force will present a detailed proposal by mid-winter.

EC discussion points on co-admission/co-enrollment:

- Will programs have enough control over admission standards for enrolling students?
- Curricular issues with dual enrollment must be addressed.
- Program faculty must decide admission standards.
- Will aggressive growth with this model reduce funding for FTE?
- How do we get students enrolled to make the 2+2 model work?
- How will this model fit with lower division? Will students be jumping between UWB and community colleges to fulfill pre-requisites?
- Will this expand our current programs?
- Our program requirements are key indicators of the success of our students
- Fail safes must be built in for co-admission/co-enrollment success and to ensure student preparedness
- Since this is a "pilot" we must be clear that we are not approving a permanent program, which would require separate approval.

Next Monday the GFO meeting will be dedicated as a listening session, during which members of the EC advisory group can hear from all faculty on the matters currently under discussion regarding lower division planning.

Minutes submitted by Barbara Van Sant

