

May 23, 2005, 1:00 pm., UW2 327

Present: Andrea Kovalesky, Kevin Laverty, Jim Miller, Clark Olson, Bill Seaburg, Jane Van Galen and Linda Watts

Guest: Tom Bellamy

Office of Research Support

Kevin initiated the discussion on EC endorsement of the proposal for an Office of Research Support. Tom Bellamy addressed the changes made to the proposal based on the EC recommendations:

- Development of internal funds for research, support for RAs, faculty workload structures that enable research, sharing information to support research collaborations
- Issue of the Center for Civic Engagement and Community Partnerships was removed from the proposal
- Funds from campus general fund and support from indirect costs of externally funded projects
- The combined Office of Research Support and Institute for Collaborative Research and Development will work with Financial Administration in a way similar to academic programs
- Administrative functions will be coordinated with UW Office of Sponsored Programs for staff review from UWB
- The PI has the responsibility to choose where a grant will be located when the program and ICRD have the needed services
- Faculty oversight – during the first 3 years, an appointed faculty advisory committee will support the ORS/ICRD, after the first 3 years of service, a GFO standing committee will have oversight.
- Office of Finance and Accounting will review and approve grant budgets and new space allocation for a project before submission of the application
- Course buyouts will be funded at a rate that is proportional to the teaching load plus one course

The EC raised the issue of disproportionate buyouts within programs at UWB.

Supporting research and building a research culture

In terms of broadly building a research culture at UWB, the EC talked about mechanisms that would generate ways for faculty to conduct research. Some concrete proposals include scheduling mechanisms - stacking quarters or pause quarters. Tom raised the alternative of 2 credit classes. Also discussed was more support from the Rose and Worthington endowments with longer proposal cycles and using the funds from these endowments for start-up funding.

Dual enrollment: Memorandum of Understanding and Advising material for dual-enrollment

The EC reached consensus on endorsing the Memorandum of Understanding Dual-Enrollment Partnership.

Campus Master Planning

The EC reviewed the Campus Master Planning Focus Group questions and determined that an EC meeting to address issues significant to faculty governance and voice may be required. Kevin asked that EC reps talk with their programs regarding this issue and bring feedback to the EC.

Planning for GFO committees for 2005-2006

The EC considered critical faculty activities and deliberated on which GFO committees (standing or otherwise) will be responsible for these activities. Kevin proposed that we [a] avoid establishing any more ad hoc task forces separate from GFO committees (this practice further stretches faculty and increases service loads), and [b] do not ask faculty to serve on any GFO committee for which there is not a clear role and purpose for the year.

Proposal that for 2005-2006 we charge GFO committees as follows:

Curriculum Committee - Course review and approval (there will be a lot because of lower division as well as upper division expansion). This committee also is responsible for the Tri-Campus Curriculum review.

Academic Affairs Committee - Planning for lower division; planning for cross-program initiatives; Teaching and Learning Center

Instructional and Research Support Committee - Research support and building a research culture; oversight of a potential Office of Research Support; representative to Technology Policy Advisory Group

Create a Campus Master Planning Committee - on an ad hoc basis - the "GFO Design, Sustainability, and Environment Committee" for next year.

Faculty Council on Promotion and Tenure – in addition to the charge of promotion and tenure determination, this council could provide faculty personnel advice to the Chancellor and VCAA.

New GFO committees or changes to the charge of any GFO committee will be implemented for one year and after review the GFO by-laws can be amended to incorporate any changes.

Continue discussion of 2005-2007 budget

The joint Executive Council/Academic Council meeting on Thursday will be an opportunity for the EC to articulating our budget priorities for the coming biennium. Kevin expressed concern that faculty voice be heard in the budget process if it continues into the summer (i.e., while most faculty are not on contract). Tom outlined four categories that he sees for the budget process:

1. Continuing commitments funded on temporary funds
2. Costs of lower division
3. 5-for-5 implementation
4. Everything else

The EC ranked their budget priorities and reiterated that the 5-for-5 initiatives are top priorities but that current proposals may not fulfill the intent of the implementation of 5-for-5.

Highest support for permanent funding of the current level of service provided from:

- GFO
- TLC
- Quantitative Skills Center
- Writing Center

Support of Education Program Graduate Advisor

Support for Undergraduate Research

The EC does not support these proposals:

- Center for Community Engagement
- Institutional Studies

No consensus was reached on the Office of Research Support and Institute for Collaborative Research

Minutes submitted by Barbara Van Sant