

**April 25, 2005, 2:00 pm., UW2 327**

**Present:** Andrea Kovalesky, Kevin Laverty, Jim Miller, Clark Olson, Bill Seaburg, Jane Van Galen and Linda Watts

**Guests:** Munehiro Fukuda and Bill Kelleher

**Recommendation from the Honors and Ceremonies Committee for changing the selection criteria for Faculty Honors - Munehiro Fukuda, Chair, Honors & Ceremonies Committee**

Munehiro presented the Honors and Ceremonies Committee's Proposal to Change Faculty Honor Selection Criteria to the EC for approval to implement the new criteria for the graduating class of 2006. The proposed change would eliminate the current 3.75 GPA cutoff and confer faculty honors to the top 10% by program. A question arose regarding changing UWB's course catalog information about these honors and how much lead time for that kind of change would legally be required. Kevin will speak with Hung Dang to clarify the matter.

**Motion**

The EC voted unanimously to approve implementation of the new Honors and Ceremonies Committee's Proposal to Change Faculty Honor Selection Criteria once all issues are resolved.

**UWB budget workshops for 2005-2007 Biennium - guest: Bill Kelleher, Vice Chancellor for Administrative Services**

Bill Kelleher reviewed material for the 2005-2007 UWB budget workshops with the EC. Information covered in the discussion included:

- General Operating Funds – funds allocated by the state for enrollment or other purposes, or earned by tuition.
- Temporary funds – funds that are not ongoing budget commitments/one-time sources of funds.
- Carryforward funds – full value of program needs that must be funded in the next biennium in order to meet the full expenditure requirement.
- Cost of instruction – funds allotted for direct program costs.
- Cost of education – funds direct and indirect for administrative costs, library, Student Affairs.
- Carryover funds – money allotted for current use but have not been utilized, these funds get returned to the departments.
- Direct cost – cost of instruction
- Indirect cost – outside the cost of education – parking, UPass, self-sustaining programs.

General funds revenue sources are allocated as permanent (new enrollment FTEs, tuition increase, wetlands operation, staff benefits, faculty and staff salaries) or temporary (salary support or recapture, library, TLC, risk management and unused tuition waivers). For the EC to develop priorities and gain an informed approach to the infrastructural costs needed for campus, Kevin requested a revenue forecast from UWS and updates on UWB program requests from Bill. Kevin thanked Bill for his time and effort in meeting with EC and the valuable information he shared.

A special EC strategic planning meeting on the budget will be held on May 4, 2005.  
The next EC meeting will be May 9, 2005.

Minutes submitted by Barbara Van Sant