

May 30, 2001, 11:30 a.m., Room 260B

Present: Dan Jacoby, Martha Groom, Carole Kubota, Ray Lou, Jack Meszaros, Susanne Sikma, Kelvin Sung

Guest: Bill Kelleher

Budget Issues

Bill Kelleher provided the second part of his presentation on the UWB budget.

Responding to the EC question inquiring into the parameters used to establish program budgets, Bill indicated that the faculty portion of program budgets is based on a program average salary for each assistant, associate, etc. For classified positions, an Office Assistant III level salary is used. The programs receive \$3600 per FTE for support items, i.e., equipment, supplies and phones. An additional \$525 is provided per FTE for travel each year. Capital funds are totally separate from state operating funds and can usually only be used for building construction or refurbishing. Capital funds are not managed at UWB.

This year the state has followed a new policy that requires the institutions to return state funds if they are enrolled below their state-mandated targets. Bill is not clear whether this policy will be followed in the next biennium.

In the past, if there was a vacancy in a faculty or staff position, the recaptured salary funds were retained in the department. With current practice, they are retained in the Chancellor's office. These funds are used primarily for adjuncts, hourly employees, and equipment replacement. Note that faculty positions in each department are permanent; the funds are recaptured temporarily when the positions are vacant.

In discussing recapture and reallocation procedures, Dan expressed concern that the administration communicate clearly to faculty about the metrics by which funds are to be distributed and the consequences of not meeting enrollment targets. His concern was that the process for handing out adjunct funds in the Winter and Spring of 2000 blurred the lines giving faculty authority over curriculum.

Regarding indirect costs on grants, these funds cover central costs, facilities, and local administration. A portion of research cost recovery dollars (indirect costs) is reallocated back to the departments (80%) and the other portion (20%) is retained in the Chancellor's office. At the Seattle campus, very little of the net indirect costs are reallocated to the departments. Presently at UWB, costs related to grants (application, administration, facilities, library, etc.), are not separately identified and charged to grant overhead.

Visioning

It was suggested that this topic be discussed at the General Faculty Organization meeting on June 6.

Elections and Committees

Jack Meszaros asked the EC members to assist her in determining possible nominees to be representatives on the Faculty Senate.

Dan distributed a draft of committees for next year and asked for corrections.

TA and Staff Support

Dan suggested that the EC prepare a resolution supporting the teaching assistants and staff in their discussions with the UW administration. It was suggested that this be brought up at the GFO meeting.

Minutes submitted by Patti Bellecy