

Campus Council on Planning and Budget Joint Meeting

November 6, 2019, 11:00 a.m., UW2 327

Present: David Socha, Chair, VCAA Jones, Interim VCAP Shankar, Shauna Carlisle, Segan Jobe, Keith Nitta, P.K. Sen, Julie Shayne, Jamie Shirley, Adrian Sinkler and Mike Stiber

Guests: Adrian Sinkler, Director of Institutional Research, Kelly Snyder, Assistant Vice Chancellor for Government and Community Relations and Tim Wilson, Dean of Student Affairs

Socha opened the meeting welcoming new CCPB members and guests. This meeting will look at the state of the campus, projections for the future and help inform the CCPB agenda for this academic year.

Introductions were held:

- David Socha, faculty member in the School of STEM and Chair of the GFO and the CCPB
- Barbara Van Sant, administrative support for the GFO and the CCPB
- Keith Nitta, faculty member in the School of IAS and GFO Vice Chair
- Julie Shayne, faculty member in the School of IAS and FYPP representative for this quarter on CCPB.
- Shauna Carlisle, representative for the School of IAS
- Adrian Sinkler, Director of Institutional Research
- Mike Stiber, representative for the School of STEM
- Kelley Snyder, Assistant Vice Chancellor for Government and Community Relations
- Segan Jobe, Senior Director, UWB: Planning and Administration
- Gowri Shankar, Interim Vice-Chancellor, Planning & Administration,
- Tim Wilson, Dean of Student Affairs
- Sharon Jones, Vice Chancellor of Academic Affairs

Socha thanked all members for their service on the Campus Council on Planning and Budget.

UWB's Planning and Budget Status – Segan Jobe and Kelley Snyder

Jobe gave an institutional overview of the UW budget and a review of UWB's FY 2019 Comprehensive Budget. The University's general operating fund (GOF) comes from 2 sources: State appropriations and tuition revenue. The percent of GOF from state appropriations have declined over the years from 66% in 2003 to 36% in 2018, leaving tuition revenue as the major funding source for the general operating fund, increasing from 34% to 64% over the 15-year span. UWB's comprehensive budget of \$130 million for FY 2019 has State appropriations at 17%, tuition revenue at 44% with other sources (grants, student fees, etc.) providing the remaining revenue for the budget. Escalating costs are exceeding permanent budget increases for central activities and have generated concern about a budgetary shortfall in the next six years. The institution cannot sustain itself if we do not find funding that is not dependent on identified permanent and temporary funds.

CCPB discussion points

- Within the next six years our known permanent and temporary funds will no longer cover our costs. What do we need to do to create an economically viable and equitable UWB?
- Faculty will need to be engaged in navigating the future of this campus.
- If we compile a multi-year budget, we can see if there are issues trending.

- What is the current financial state of the campus, the Schools and divisions and what are the projections for the next 3-5 years?
- Do we have policies regarding a target number in a reserve fund?
- Temporary funds have a goal of 10% of current tuition built up over the last 5 years.
- There is a pressing need for a replenishing mechanism for temporary funds.
- Why is there a deficit on temporary funding? Why are funding needs doubling?
- Funding needs are increasing due to many causes that, in aggregate, are increasing faster than our income:
 - Real estate leases
 - Utilities
 - System overhead and mandated costs
 - Taxes paid to UWS
 - Operating fees
 - Costs of different programs
- The financial transformation will help to inform decisions on developing the program management, identifying the organizational structure and shaping the transformation of the University across the campuses.
- How can the faculty in collaboration with Deans, Faculty Councils, staff and the administration work toward a financial outcome that will allow the institution to thrive?
- We need to become aware of what constraints will limit the decisions that are pending in terms of sustainability and maintaining the quality of the institution. Do we need to impose guidelines on program development?
 - Program development
 - Graduate vs undergraduate
 - In-state vs out-of-State enrollments
 - Fee based
 - Online, hybrid
- Faculty will need to stay engaged at all levels of the budgetary and strategic planning process to ensure an equitable and successful outcome.

Socha thanked Jobe for the updated information on the status of the UWB budget. He welcomed Kelley Snyder to the CCPB for a discussion on UWB's campus planning.

Kelly Snyder, AVC for Planning and Administration opened discussion with an update on the Campus Master Plan and capital improvement projects for UWB. UW Bothell, in partnership with Cascadia College have developed a joint campus Master Plan.

UW Bothell/Cascadia Joint Campus Master Plan from December 2017

- The joint plan with Cascadia College:
 - 1,042,368 net new GSF:
 - Academic, student services, residence halls, parking/transit, library
 - 1,708 new parking stalls
 - View corridors between buildings
 - Wetland preserved

UW Bothell/Cascadia Joint Capital Projects

- UW Bothell Cascadia College Joint STEM Building

- \$79.4 million funding
- 100,000 gsf
- 1,100 FTE
- Open by Fall 2022
- UWB parking (600 stalls)
- Corporation yard

UWB Capital Projects

- Husky Village redevelopment into UW Bothell Student Housing/Mixed Use
 - Ground lease to private developer
 - Approximately \$200-250 m
 - Up to 300,000 gsf
 - Approximately 800 to 900 beds plus students, dining, office and parking
- Sound Transit Bus Rapid Transit Station by 2024
- Movement of existing transit center to facilitate Community Transit and King County Transit
- American Disability Act Project
 - Maps
 - Signage
 - Website
 - Physical construction various locations:

The plan strives to maintain a cohesive campus character and build an enhanced environment that will address mobility, access and safety and enrich the campus community and the health of those on campus.

CCPB discussion points

- We need keep shared governance strong in these campus master planning processes.
- Strategic planning, physical infrastructure has an impact on the campus and faculty, we need a strong shared governance for faculty and students. Student Affairs should also be involved.
- Faculty, staff and student involvement in the design phase, design principles and consultation are needed.
- The new building will expand space for STEM programs, although space limitations across the campus for other programs still remains challenging.
- State funding supports more money for STEM programs.
- How space is utilized, configured and re-assigned will have an impact on the broader campus, how will these decisions be integrated into communication across the campus?
- The new STEM building will be a joint use facility with Cascadia College and is slated to open in 2022.
- Will space planning and allocation be open to feedback and input from the faculty?
- Husky Village will be redeveloped. UWB has a ground lease on the property for housing development and mixed use.
- A housing facility for 600 – 1200 beds is being planned.
- Although UWB owns the property, a 60-year lease with the developer is being planned.
- We need to make sure that student housing will be affordable to students, what can we do to work toward that end?
- We must factor in the increased impact of another 900 students living on campus.
 - Use of the ARC, fitness center and other campus resources
 - Public safety needs 24/7

- Growing a residential core
- Delivery of courses, services
- Use of the library
- Student health
- How will all these increased costs be funded?

Socha thanked Snyder for the presentation and update on the Campus Master Plan.

Discussion: What the CCPB will work on this year

The CCPB outlined some of the critical areas of work over this academic year. Data gathering is essential for informed decision making.

- What information and data do we need to gather and how will this information be shared with our constituents?
- Does the GFO need to develop a protocol for information sharing? Should we add a code of ethics to the GFO bylaws?
- Will the data gathered for CCPB stay within the Council?
- How do we engage faculty in this important work?
- How do we consult with Faculty Councils and communicate across the campus?

Socha asked the Council to gather input from their School faculty on these issues.

Minutes submitted by Barbara Van Sant

Meeting adjourned at 12:30 pm

The next CCPB meeting will be December 4, 2019