

Campus Council on Planning and Budget Meeting

Dec 2, 2020, 11am – 12:30pm, via Zoom

Present: David Socha (chair), Jason Naranjo, Keith Nitta, Mike Stiber, P.K. Sen, Shauna Carlisle, Selina Mohammed, Peter Brooks, Allison Hintz, Gowri Shankar

Approval of Minutes: Nov 4 minutes approved

School-level Fiscal Operation Guidelines Feedback

- School of Business
 - Problem with data, many courses counted twice.
 - Sen will work on getting data fixed ASAP.
 - If need be, will request extension of Dec 31 from VCAA.
- School of Education
 - Guidelines completed.
- School of Nursing and Health Studies
 - Dean Dworkin working on guidelines with appropriate bodies.
- School of STEM
 - Unaware of guideline work being down. Will inquire with Dean/EFC.
- FYPP
 - Doesn't apply
- School of IAS
 - Draft completed. Conducted faculty survey, meeting next week. IPB data was not used, so a change in data would not impact plan

Discussion/Questions:

- Would be useful for CCPB members to be on school Elected Faculty Councils (EFC)
 - School of Business is writing CCASC and CCPB members into bylaws of EFC
- How are schools addressing subvention, particularly for smaller units across campus?
 - VCAA has one million dollars to be used to support schools that need subvention funds. VCAA decides. Plan to run it like that for 2 years and see how it works.
 - Intent of subvention is to help with structural issues that have caused a problem.
 - Mission-driven decision to help schools get over problem. Short term (1-3 years).

Financial Transformation Feedback

- School of Education:
 - Concerns about impacts of centralizing systems. How will centralized systems handle differences across different schools?
 - Local people will continue to do the work but do it faster because of centralized system.
 - How will grants be processed centrally?
 - Accounting and processing of paperwork and administration of grant will not change.
 - Where can we go to learn more about centralized systems?
 - Sen encouraged all to write to FT team (Kendra Yoshimoto) or to him with specific concerns. UWB widely represented on FT.
- School of IAS
 - How will internal grant processes change? For example, new acronyms will be adopted.

- Reimbursement, purchasing, reporting transactions will be centralized at UWB, will not be done at school level. Bothell will be a single unit as far as FT is concerned. Most unit's functions will not change.
 - Can we get information as to what drives administrator's processes as they fulfill their role? Where we are currently vs. where we are going?
 - School Administrator's Council, led by Kendra Yoshimoto, has details as to how FT will work for them and how their lives will change. Go directly to your school's administrators and EFCs.
 - IAS is going to establish a budget committee composed of faculty and staff to try and reduce silos.
- School of STEM
 - Rep will gather info/feedback from school and report back on any questions/concerns
- How do RCM dollars get allocated?
 - Formula used at UWB (based on number of students taught) used to determine disbursements to schools. Fiscal and Audit Services distributes those funds and schools decide how to spend those funds.
 - Fiscal Operations Guidelines will help schools not go to undesirable extremes with their budgets.
- Everyone encouraged to send their school's questions/concerns to FT team, Kendra Yoshimoto or to Acting VCPA Gowri Shankar. Administrators lives will change, faculty not as much.

Review GFO draft letter to UW Seattle, requesting access for UWB IR analysts to faculty race & gender data

- Chair reported that Sinkler does not currently need support. He will reach back out if a letter would be beneficial.

Other items:

- Naranjo shared slides about inequity across faculty and stressed that GFO EC is continuing to focus on such issues at UWB.

Adjournment

Action Items:

Minutes submitted by Dawn Moncalieri
 Meeting ended at 12:30pm
 The next CCPB meeting will be Jan 13, 11-12:30