Campus Council on Academic Standards and Curriculum Meeting
Sept 12, 10:30 – 12pm via Zoom

Present: Ceri Nishihara (Chair), Yusuf Pisan, Stefanie Iverson Cabral, Rob Turner

Guests: Lindsay Blackie, Erin Espedal, Jose Rodriguez, Marisa DuBois, Pam Lundquist, Rachael Gilchrist, Cinnamon Hillyard

Introductions

- Nishihara welcomed everyone and lead a round of introductions
  - Ceri Nishihara – Business CCASC rep and interim CCASC Chair for Fall and Winter quarters
  - Dawn Moncalieri – GFO Program Coordinator
  - Yusuf Pisan – STEM CCASC rep
  - Cinnamon Hillyard - Assoc Vice Chancellor and Dean for Student Success
  - Erin Espedal – STEM Academic Coordinator
  - Jose Rodriguez – Education Assessment Specialist in Office of Student Academic Success
  - Lindsay Blackie – Program Assistant and Curriculum touch point for Business
  - Marisa DuBois - Director of Academic Services and curriculum touch point for Education
  - Pam Lundquist - campus registrar and overseer of financial aid and international student offices
  - Rob Turner – IAS CCASC rep
  - Stefanie Iverson Cabral – SNHS CCASC rep

- Nishihara gave a brief overview of what CCASC does and offered to meet separately with new council members to further familiarize them

Curriculum Reviewed:

B PHYS 330
Special & General Relativity

CCASC Recommendations: Ensure Grade scale adds up to 100% and matches between Kuali and syllabus. Physics pre-reqs outlined in Kuali are not in syllabus, needs to be rectified/clarified. Kuali indicates 15% participation while syllabus says 20%, need to match. If participation IS over 15%, provide rubric. Suggestions only: Broaden and enhance description and LOs to better reflect intent of course. Include precise language about how participation will be assessed. Flesh out expectations of portfolio.

CCASC Decision: RETURN THROUGH CCASC CHAIR

B BUS 492
Supply Chain Management Practicum

CCASC Recommendations:

CCASC Decision: APPROVED

CSS 553
Software Architecture

CCASC Recommendation:

CCASC Decision: APPROVED
DISCUSSION:

Distance Learning Designation
- CCASC is final arbiter for DL designation
- CCASC reviews syllabi to ensure DL and in-person are equal in workload, participation, meeting times, learning objectives, etc.
- CCASC approves designation unless a major problem is identified that will halt progress up the line
- Until UWB has formal guidance, on shift to online teaching and learning, CCASC will continue same process for reviewing DL proposals
- CCASC is not responsible for tracking or assessing the shift to online teaching and learning at UWB
- Just because a course has a DL designation does not mean it HAS to be offered as DL, it offers flexibility
- Modality is important so students know what to expect but is it important to judging the value of a course? This is a question being discussed at campus level
- Important that UWB continue to work on communicating modality clearly and timely to students
- Need to keep in mind that Veterans and International students are limited on how many credits they can take online so core classes always need to have in-person option.

CCASC Agenda
- Suggest adding items other than proposals to CCASC agenda for discussion
  - GFO Program Coordinator will solicit agenda item suggestions from CCASC prior to meetings
  - CCASC members welcome to add discussion topics to General Feedback & Notes tab of tracker

Minutes submitted by Dawn Moncalieri
Meeting adjourned at 12pm
Next meeting will be Sept 26, 10:30am-12pm