Welcome and Announcements

New Approval Process for E Course Designation
Cinnamon Hillyard, Associate Vice Chancellor, Student Success

Hillyard explained that the proposed E (Community Engagement Learning) course designation (local campus process) will follow the same processes as currently in place for the DIV (Diversity) designation. She shared a document mapping the process (for permanent and ad hoc designations) and asked council for feedback on accuracy of the process and any other insights/thought/questions.

DISCUSSION

- UW Curriculum Committee ultimately assigns the designation
- Right now, Community Engagement is not a graduation requirement (like DIV is) and probably won’t be any time soon. It is campus-level learning goal and VCAA has charged the schools to provide evidence that all students have an opportunity to meet that learning goal
- Need to determine if an ad hoc designation can be approved for a certain number of years or if it has to be approved for every year. This would be monitored at school level.
- What benefits could be included to strengthen proposal?
  - For student, E designation is transcripted
  - For schools, will clearly show (during accreditation processes), that they are meeting undergraduate learning goals. Hillyard will make that clearer in proposal
- For existing courses, schools will be asked to submit a modified proposal to get the E designation
- Will need to be tracked so that time schedule coordinators can see it and toggle it off when necessary
- Hillyard indicated that central tracking could be considered
  - Previously, the Office of Community Based Learning & Research tracked service-learning courses on a website, perhaps that could be used

CCASC suggests addressing how this is going to be tracked and the benefits and indicated that it doesn’t need to come back to CCASC unless Hillyard needs further input.

Senate Committee on Undergrad General Education Update
Menaka Abraham, Vice Chair, UW Tacoma Faculty Assembly

Abraham summarized the charge and work thus-far at the tri-campus level on the the Committee on Undergraduate General Education, indicated that the order is to get the work done by May and said that if anyone has questions they can reach out to her or Cinnamon Hillyard or Rob Turner who are also serving on the committee. She then opened the discussion for council feedback/questions:
• How does UW Seattle feel about this?
  o Abraham indicated that the committee has met with Deans and Associate Deans and no one is happy with what is currently in place so everyone is willing and open to a new solution and agree that having a governance model that works for all is a good next step. UWT and UWB are less effected in that they are well formalized, but UWS will have a lot of work to do.
• Abraham will share SharePoint Document with council

Updates from Chair:

• For minors and majors, CCASC only needs to take a quick look, point out any obvious inconsistencies
• Straight pre-req changes do not need to come through CCASC
• Clarification: For equivalent and overlapping courses, you must enter those departments (those outside au UWB as well) are entered into Kuali. That will generate a request for that department to acknowledge. After 30 days, it will be automatically approved if not acknowledged.

Curriculum Reviewed:

B EDUC 240 Science and Engineering for an Ethical and Just Society
CCASC Recommendations: Revise course description language
CCASC Decision: RETURN THROUGH CCASC

B EDUC 295 Gathering, Analyzing, and Using Data in Education
CCASC Recommendations:
CCASC Decision: APPROVED

B EDUC 594 Completion Dossier
CCASC Recommendations: Modify learning objectives
CCASC Decision: RETURN THROUGH CCASC

B CHEM 366 Biochemistry Laboratory
CCASC Recommendations: Rephrase learning objectives, inclusion in Kuali. Change the Acknowledgement of Submission deadline.
CCASC Decision: RETURN THROUGH CCASC CHAIR

B BIO 365 Biochemistry II
CCASC Recommendations: Rephrase learning objectives, inclusion in Kuali. Change the Acknowledgement of Submission deadline.
CCASC Decision: RETURN THROUGH CCASC

B BUS-20-1-2 Bachelor of Arts in Business Administration degree: Supply Chain Management
CCASC Recommendations: Update learning objectives and grading idiosyncrasies on calculations, nexus between group and individual work.
CCASC Decision: RETURN THROUGH CCASC

UG-B BECN-MINOR Economics
CCASC Recommendations:  
CCASC Decision: APPROVED

UG-B LEPP-MAJOR Law, Economics and Public Policy
CCASC Recommendations:  
CCASC Decision: APPROVED

UG-B MCS-MAJOR Media and Communication Studies
CCASC Recommendations:  
CCASC Decision: APPROVED

UG-B IND-MAJOR Social Sciences
CCASC Recommendations:  
CCASC Decision: APPROVED

Minutes submitted by Dawn Moncalieri
Meeting adjourned at 11:30am
Next meeting will be Feb 24, 10-11:30am