Campus Council on Assessment and Learning Meeting
Oct 14, 11am-12:30pm via Zoom

Present: Charity Lovitt (chair), Sarita Shukla, Sara Maxwell, Matt Gilboff, Jose Rodriguez, Cody Becker, Leslie Hurst

Welcome, Recap of 2021/22 CCAL Work, Approval of Minutes
- Uncertain if reps who did not attend Jun 1 meeting could vote. GFO Program Coordinator will find out. Will vote on Jun 1 minutes next meeting
- Chair welcomed all, led a round of introductions, and provided an overview of CCAL’s 21-22 work

2022/23 CCAL Charge Letter Discussion
- Chair provided overview of charge letter process, gave council time to review CCAL charge letter
  - Council agreed that Jose Rodriguez will update letter to clarify timeline of ULG assessment
- Chair and council confirmed that, through CCAL vote in Spr 2022, ULG #1 will be assessed next
  - Previous discussion of possibly reviewing ULG #5 at the same time but Faculty Council on Academic Standards (FCAS) has not yet provided needed guidance for that so ULG #5 will not yet be assessed. Charge letter will be updated to reflect that.
- Chair asked council to add any further comments to the CCAL charge letter doc by Monday at 3pm

Updates on Assessment of Diversity and CEL Undergraduate Learning Goals (ULGs)

Rodriguez provided historical update and summary of work on diversity ULG phase I and II and summary of work to be done around CEL ULG in 2022/23 and reminded council that assessment work is being done to ensure student experiences align with UWB ULGs and that Northwest accrediting body will return for mid-cycle review in 2023 looking for evidence of that alignment

- CCAL is an advisory overseeing unit of assessment work, if council wants reps to be more involved, will need to negotiate with GFO
- As part of assessment of Diversity ULG, a committee of 10 faculty members met in Sept
  - Provided context and historical information around ULG assessment process
  - Asked to evaluate sample student work from roughly 25 courses, using rubric to determine if courses met ULG. Each course was assessed 3 times.
    - Provided opportunity for faculty to look at work from campus level
- Next Steps:
  - Continue collecting, entering, organizing data from faculty committee work and will report out to stakeholders on data results and processes
  - Sept-Dec, establish initial target meetings for CEL and DIV
  - Work with faculty on including the assessment statement in syllabi
  - Begin conversations as to whether next assessment cycle of DIV ULG will be truly campus wide. Rodriguez will meet with Becker (ASUWB rep) to discuss student involvement
  - In next CCAL meeting, will begin discussion around rubric for ULG #1
    - American Association of Colleges & Universities may have helpful rubrics
    - Schools may have helpful resources
    - Gather student feedback

Meeting Adjourned

Minutes submitted by Dawn Moncalieri
Meeting adjourned 12:30pm
The next CCAL meeting is Fri, Nov 18, 11am-12:30pm