Campus Council on Assessment and Learning Meeting
May 5, 2020, 11am-12:30pm – via Zoom

Present: Alex Musselman, Rejoice Akapame, Stoerm Anderson, Kristin Gustafson, Terry Hill, Leslie Hurst, Charity Lovitt, Daniel Nyachuba

Absent: Kara Adams, Andreas Brockhaus, Ceri Nishihara

Approve Minutes: Minutes from Dec 3, 2019 and Jan 21, 2020 and Feb 11, 2020 all approved

Informational Items:
- Welcome Business Representative Ceri Nishihara
  - Ceri unable to attend due to teaching time conflict. Alex will find out if Ceri will be able to attend final Jun 5 CCAL meeting

- Approval of CE Learning Goal
  - 6th learning goal approved by faculty and added as of the beginning of March

- Assistant Director for Assessment and Accreditation – VCAA and IR Joint Hire
  - Job description created by VCAA and IR for joint hire of an Assistant Director for Assessment and Accreditation
    - Main focus: accreditation issues and oversight of campus-wide assessment
    - Will support the CCAL's work on assessment and accreditation
    - Open search - hope to fill by July
    - PhD and 4-5 years of service doing this work
    - Support of CCAL indicated in job description:
      - "Support AA and CCAL with assessment associated with student learning outcomes"
      - "Will serve on relevant standing and ad hoc campus-wide committees including CCAL"
    - Will work as liaison between schools for gathering info on undergraduate learning goals and outcomes
  - Would be good for CCAL to come up with suggestions as to what this individual could do

- CCAL Representative Elections
  - STEM, Business, & Education have open positions on CCAL, those elections are underway.
  - CCAL should elect chair for next year in June meeting

- FYPP revising Discovery Core
  - No longer a sequence but rather Discovery Core course plus another course
  - Revising Learning Goals and vision
  - Task force starting this month for revision of Discovery Core 1 & 2
  - CCAL would like to provide feedback on goals & vision as FYPP moves through revision process. Task force will include CCAL as stakeholders.
  - Revision informed by several years and multiple levels of assessment into Discovery Core
    - Looked at portfolios, polls, etc. Feedback gathered is that a 3-quarter series of Discovery Core is not working for students coming in with high credit loads.

- Initial vision of Discovery Core was not translating well in 3-quarter course and included much overlap with other courses
- Last Fall AOC voted to make Discovery Core a 1-quarter course, required for all 1st year students. Data suggests students who take DC much more successful

- Librarians and staff are revising Information Literacy student learning outcomes
  - Library would like to get this in front of CCAL for review at some point in future

Discussion Items:

- Undergraduate Learning Goals Website
  - Currently listed in "Academic Affairs" under "About us".
    - Who owns these? Where do they belong? Should they be listed elsewhere? Who will upkeep this information? How do we make is visible?
      - CCAL suggests adding the UGL goals to the "Discover UW Bothell" page as its own line item under "Mission & Vision".

- 2019-2020 CCAL Tangibles for EC
  - Where are we? What did we do well? Where do we need to do more work before the end of Spring?
    - Summary of research into effective and non-biased student evaluations of teaching.
      - Tri-campus council on student evals of teaching have been compiling research.
      - CCAL was supposed to meet with rep from Tri-Campus Council on Assessment of Teaching and STEM council rep in order to collaborate and ensure work is not being duplicated.
        - Meetings were canceled. CCAL will revisit in Fall quarter
    - Winter data dive on Student Evaluations of Teaching and Undergraduate Learning Goals
      - Info has been compiled. CCAL will work between now and end of Spring to create a one-page summary across all schools to provide to EC
        - Include what the CCAL learned about SET and UGL goals from the conversations with schools
        - Sub-group will meet to pull together summary (Kristin, Charity, Rejoice, Alex will each take units to summarize). Will determine what info to prioritize.
          - Identifying gaps and needs considering new position and work of CCAL next year

Minutes submitted by Dawn Moncalieri
Meeting adjourned at 12:30pm
The next CCAL meeting will be June 2