Campus Council on Assessment and Learning Meeting
May 2, 1:15-2:45pm via Zoom

Present: Charity Lovitt (chair), Sarita Shukla, Sara Maxwell, Stoerm Anderson, Jose Rodriguez, Braxton Goss, Andrew Abian, Leslie Hurst

Welcome and Check In

Approval of Minutes

- March and April minutes approved

Updates on Undergraduate Learning Goal (ULG) Assessment Work

Jose Rodriguez

Survey Feedback from Community Based Learning & Research (CBLR) Faculty on Community Engaged Learning (CEL) Rubric for Assessment of Student Learning

- Survey (including contextual paragraph explaining assessment work) went out to 30 faculty who teach CBLR courses
- 7 out of 30 responded
- When asked how aware they were of UWB’s initiative to assess all 6 ULGs, 43% responded “Somewhat Aware” and 57% responded “Not Aware”
- Rodriguez went over the specific questions and responses of the survey with CCAL
- Some additional faculty feedback received:
  - What if a class applies theory or skill but not both?
    - Will be part of faculty training. Some themes may not be applicable and that is okay
  - Suggestion for Just and Equitable Impact to move beyond “understand” to analyze
    - CCAL previously discussed and decided to keep it at “understand” to ensure it can be applied across all schools

DISCUSSION:

- Are 7 faculty responses enough to make judgments off of?
  - Although not a large group (Diversity rubric results were very small as well), these faculty teach and live this so their input is highly relevant
- Rodriguez recommends moving into inventory phase. Will work with curriculum coordinators to identify courses that best reflect rubric and use list of exemplary CBLR courses already identified. Will ask curriculum coordinators if all CBLR courses should be included by default
- What feedback from CCAL would be most helpful?
  - Helpful if CCAL goes through inventory form and provides feedback to ensure it best reflects work being done and will capture info that will be needed (or not needed) in order to identify courses to include in inventory. Currently, in Phase 2 of implementation of DIV rubric and have gathered feedback from faculty teaching DIV courses and will be implementing some of that feedback into the CEL process as well
- What work will be happening over summer?
CEL still in Phase 1. Phase 1 required that rubric be created and now we are ready to do an inventory of courses that faculty and curriculum coordinators identify. Will give them guidance before they leave for summer but they will not be expected to work on this over summer. Inventory process will take place in Fall 2022.

- CCAL does not need to vote on moving assessment to next phase

**Student Survey Draft for Feedback from Exemplary Diversity Courses Taken Win & Spr 2022**
- Part of Phase 2 will not only be using assessment committee feedback (which will be gathered in Sept 2022) but also hearing from students. Both data pieces helpful for conversations in Phase 3 and for mid-cycle review report to Northwest assessment

**DISCUSSION:**
- Is there a way to bring thresholds established in rubric into the student survey?
  - Will look at language and wordsmith it to align more with rubric
- Rodriguez will send draft student survey to CCAL for review and feedback. Hope is to get it out to students before summer break.
  - Survey will go out to students who recently took a DIV course and will contain 12 questions regarding the goals of the Diversity ULG, “understanding of diversity in cultures, identities, backgrounds, and experiences among individuals and groups.” Survey will revolve around two categories: course structure and course material

**Faculty Recruitment Efforts to Campus-Wide Assessment Committee**
- Received 12 applicants for 10 committee positions. Plan to review applications and have emails out to those chosen in May. Will ensure they are fully aware of expectation to be available on Sept 9
- Rodriguez working on logistics around having faculty work in summer. A lot to consider.

- Lovitt summarized assessment work, stating that all UWB ULGs will eventually be assessed. First, a rubric is developed (using CCAL and faculty feedback), then rubric is used (by faculty committee) to look at exemplary courses to see how/if students are meeting the learning goal being assessed. Students are also surveyed as part of the process. 4-year process.
  - Link to assessment plan for DIV ULG can be found [HERE](#)
  - After Assessment Committee meets in Fall, Rodriguez will bring results to CCAL for review before it goes to the schools, Phase 3. Fall 2022 will be spent sorting data and providing preliminary findings to CCAL. Final report to CCAL will be April 2023

**Next Undergraduate Learning Goal Discussion**
- Jose recommends next assessing ULG #1: Knowledge of academic and professional theories, practices, and identities within disciplinary and interdisciplinary fields of study
  - Unlike CEL and DIV ULGs which impact certain schools more than others, ULG #1 impacts all schools. Accrediting body, Northwest, will be back for a mid-cycle review in first part of 2024 and it would be a good strategy to be able to demonstrate a comprehensive approach to assessment being done. Choosing ULG #1, which impacts all schools, will help to do that, in addition to being able to show the progress in the DIV and CEL assessment process.
Northwest will be back in 2027 for full in-depth review and, by then, we will be done with DIV and CEL ULGs and will be deep into assessing ULG 1

Will align with work outlined by Faculty Council on Academic Standards (FCAS). Rodriguez will share FCAS working document with CCAL when it is available

Another reason to choose ULG 1 to assess next is that it would allow us to also work on ULG #5 at the same time

- ULG #5 was looked at approximately 5 years ago by 5 subcommittees that did a thorough year-long assessment process. Wrote a report. Nothing came of it.

Important to note that when we report to Northwest, it will be on the work of all 3 UW campuses

DISCUSSION:

- In one of the first Fall 2022 CCAL meetings, Rodriguez will go over historical and contextual information so that all are aware of what council has done and will be doing

- Lovitt asked that reps bring this assessment work update back to their schools so that schools are aware of what is ahead. She also suggested that if schools don’t have assessment committees that they get one established

Announcements/Updates

- Tri-campus definitions of Community Engaged course is moving forward and the designation will be changing from “S” to “E” for engaged. Each school will have their own process for designating a course as “E”.

- SNHS rep, Stoerm Anderson will be on sabbatical Winter and Spring 2023 but has a substitute lined up to serve on CCAL

- CCAL will need to vote on next year’s chair before the end of the quarter

2:45pm: Meeting Adjourned

Minutes submitted by Dawn Moncalieri
Meeting adjourned 2:45pm
The next CCAL meeting is Jun 1, 1:15 – 2:45pm