Campus Council on Assessment and Learning Meeting
Apr 4, 1:15-2:15pm via Zoom

Present: Charity Lovitt (sub Chair), Andrew Abian, Gina Christian, Sara Maxwell, Jose Rodriguez, Kara Adams, Sarita Shukla

Welcome and Check in

Approval of Minutes

- Mar 15 minutes could not be approved, quorum was not met. Will approve in next meeting in which quorum is met

Discussion Items

- CEL Draft Rubric Updates and Discussion
  Jose Rodriguez
  - Faculty Community Engaged Learning (CEL) rubric survey sent out for feedback
  - Survey sent last week to 35-40 faculty heavily involved in CEL. Email explained history, context, and full scope of work. 11 faculty have responded so far
  - Survey questions asked about:
    - Awareness of Undergraduate Learning Goal (ULG) assessment initiative
    - Appropriateness of verbs used in rubric
    - How relevant the themes are to determining a baseline level of understanding of CEL for all UWB students
    - For each theme, questions about appropriateness of minimum thresholds and bloom's taxonomy verbs used in meeting minimum thresholds, and if they were any concerns or suggestions
  - Hope to provide CCAL with data results prior to May meeting for review/feedback
  - With CEL rubric coming to final stage, will next start initial school assessment process in Fall 2022. Will work with deans and assoc. deans to set up processes
  - Diversity (DIV) ULG is in Phase II
    - In winter, worked with faculty to gather information, assignments, objectives that best reflect DIV ULG. Faculty involvement is high.
    - Curriculum mapping in Spring, engaging faculty who will be teaching courses indicated on inventory form
  - Last year, it came down to between the Writing ULG and the CEL ULG so we may want to consider Writing ULG.
  - Need to start conversation now to identify which of the 6 ULGs will be assessed next so that preliminary work can be done over summer before CCAL returns in Fall.
    - Prior to May CCAL meeting, reps should reflect on which ULG should be assessed next. Consider advantages, limitations/challenges, if existing data exists, minimum thresholds, etc.
    - Last year, it came down to between the Writing ULG and the CEL ULG so we may consider the Writing ULG

DISCUSSION

- All ULGs will eventually be assess (with the different items in the 5th ULG being pulled apart and assessed separately)
- CEL chosen last year because a lot of data was available and CEL course designation process was underway
- Only 2 course designations (DIV & CEL) go through an approval process so only those two ULGs have rubrics
- Suggest curtailing composition of CCAL to suite next ULG chosen for assessment
- Years ago, there was a process to assess writing curriculum and that lead to changes in IAS and FYPP. Should look at that
- Need to consider larger things happening at university that may tilt us toward one ULG
- Currently conversations at tri-campus level around defining areas of knowledge and writing may be integrated in one of those areas. Jose will research and report back
  - Jose will reach out to VCAA and AVC of Student Success to ask if there is anything CCAL should consider when picking next ULG to assess
- It’s been over a year since the Director of the Writing and Communication Center left UWB, will that role be filled soon? That person could be helpful in assessing Writing ULG
  - In process of drafting a job description for that position. Unsure of hiring timeline
- CCAL has full freedom to chose which ULG to assess next but it will be helpful if we can pick one that already has existing framework and supports
  - CCAL is building framework and groundwork for have continuous assessment of ULGs

- Jose is working on Assessment Committee Recruiting framework

- Next Steps and Action Items
  - Council discussed and adjusted CCAL Spring meetings times to better accommodate teaching schedules

Meeting adjourned

Minutes submitted by Dawn Moncalieri
Meeting adjourned 1:25pm
The next CCAL meeting is May 2nd, 1:15 – 2:45pm