

## General Faculty Organization

October 28, 2021

Re: CCASC Charge for 2021-22 Academic Year

Dear Professor Lasker,

Thank you for serving as chair of the General Faculty Organization's Campus Council on Academic Standards & Curriculum (CCASC). In order to provide more transparency and clarity about the work of the GFO to our faculty and indeed UW Bothell students, staff, and administration, the GFO's Executive Council (EC) is formally charging each GFO standing committee and will publicize these charges at the Fall GFO meeting on October 28. We have developed the priority items in this charge letter collaboratively with you, during individual meetings and discussions with you as well as during the first EC meeting of the academic year on October 26.

In collaboration with the Vice Chancellor for Academic Affairs, the GFO has identified several campus-wide priorities for 2021-22:

1. Salary Equity
  - a. Coordinate Faculty review and input into the proposed salary unit adjustment.
  - b. Continue efforts to address issues of salary equity among the faculty
2. DEI&J:
  - a. Consolidate and make transparent data and reports related to faculty demographics and campus climate with a focus on issues of DEI for BIPOC faculty. In order to inform DEI policies around caregiving, P&T, and compensation policies and practices.
3. Promotion & Tenure
  - a. Make policy recommendations that center UWB as the place where academic HR decisions are made and vested.
4. Care for Faculty & Wellbeing
  - a. Develop COVID 19 support plan for faculty.
  - b. Review and make policy recommendations for caregivers and those faculty who experience trauma.
  - c. Develop policy recommendations on transition from pandemic to endemic workplace practice.

We do not expect your committee to work on all these issues, and we understand that much of your committee's work may not directly address any of these items. However, we do hope that the GFO will collectively work on all these issues, and for your committee to work on those items within your jurisdiction.

Below, we've listed the agreed upon areas of focus for your committee for the year, along with the expected final deliverable and the suggested timeline.

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- 1. Support new and change course proposals and change program proposals through the UWB curriculum process into UWCC tri-campus system and approval.**
  - a. Deliverables:
    - i. Review all new and change courses, and change programs, bi-weekly throughout the AY.
    - ii. CCASC reps will liaison with their schools and provide support for the courses during meetings as required and provide feedback from the committee to the school program coordinators as necessary.
  - b. Timeline: ongoing, AT 2021-2022
  
- 2. Participate in FCAS meetings, when applicable, for tri-campus curriculum and programming input**
  - a. Deliverables:
    - i. Chair will attend meetings when invited to support these conversations
    - ii. UW Bothell FCAS member, Yusuf Pisan, will attend all FCAS meetings and report information to CCASC and broadly to campus as applicable.
  - b. Timeline: ongoing, AY 2021-2022
  
- 3. Work with CCAL, Schools and other units at UW Bothell to adapt to anticipated revisions to Areas of Knowledge definitions, CEL, DIV, and any other tri-campus curricular initiatives.**
  - a. Deliverables:
    - i. Once changes are solidified, CCASC members will disseminate information to faculty and work with faculty and staff to understand the implications of the changes in curriculum and program development.
  - b. Timeline: Timeline: ongoing, AY 2021-2022

We would like quarterly updates regarding each of the focus areas in the form of a short memorandum and visit to EC. We look forward to continuing our collaborative work to strengthen our campus for our faculty, staff and students.

Sincerely,



Jason Naranjo  
Associate Teaching Professor, Chair, GFO



Shauna Carlisle  
Associate Professor, Chair, Executive Council