

2. SUPPORTING DOCUMENTS

Please indicate the type of your supporting documentation below and attach it. Please note that we cannot accept handwritten receipts. If there is a discrepancy, the daycare account records may take precedence.

- Copy of childcare accounting record, ledger card, invoice or statement
- Copy of cancelled personal check(s) (front and back)
- Copy of money order or cashier's check
- Legible copy of bank statement showing electronic payment (transfer) of funds from bank account to childcare provider. (account numbers can be blacked out but student's name and paying entity must be on documentation)
- Typed letter signed by the childcare provider (preferably on the childcare provider's letterhead) detailing names, dates of attendance, total monthly costs, and types of payments made

3. STUDENT CERTIFICATION AND SIGNATURE

I certify the information provided on this form and its attachments are true and complete to the best of my knowledge.

Student Name: _____

Student Signature: _____ Date: _____

4. PROVIDER CERTIFICATION AND SIGNATURE

I certify the information provided on this form and its attachments are true and complete to the best of my knowledge.

Childcare Center/Provider Name: _____

Childcare Center/Provider Phone Number: _____

Childcare Center/Provider Signature: _____ Date: _____