eTravel Process Map

Unit	**Traveler:** Submits reimbursement request to the Point Person ⟶ **Point Person:** Organizes documentation and verifies budget
Fiscal and Audit Services Shared Services	Questions/Information Requests to Point Person **Preparer:** Enter information into Ariba ⟶ **Compliance Approver:** Compliance Review and Approve in Ariba Questions
Unit	**Funding Approver:** Approve funding in Ariba

4/1/18