

SES Faculty Meeting | Friday, December 12, 2019 | 9:00 – 11:30 am | UW1-361
ATTENDEES

Faculty: Rejoice Akapame (exited at 9:57 am), Yue Bian, Ed Buendia, Tyson Marsh, Jeff McCormick (Via Zoom), Cheryl Gordon, Natasha Merchant, Jason Naranjo, Sarah Shear, Carrie Tzou, Brad Portin, Tom Bellamy, Cherry Banks

Staff: Ann Busche, Karen Brusseau, Amy Couto, Michele Graaff, Toni S. Hartsfield, Marissa Heringer, Kristen Labrecque, Setareh

Not Present: Wayne Au, Allison Hintz, Pamela Joseph, Sarita Shukla, Tony Smith, Alyssa Berger, Jon Howailer, Ryan Pete

Recorder: Toni S. Hartsfield

Purple = Voting Member

AGENDA ITEM	INFO, DISCUSSION, ACTION	INFO PROVIDED	DECISIONS	FOLLOW-UP ACTION / INFO
9:00 - 10:00 Program Review <ul style="list-style-type: none"> ● Site visit dates ● UW and external faculty as potential review committee members ● Unit defined questions 	INFO/ACTION - confirm site visit preferences and self study questions	Self-Study Questions 2019 Cert Satisfaction Survey 2016-2019 Underg Retention Data		
<p>Please welcome new staff members Kristen Labrecque klbrcq@uw.edu as our new Counseling Services Coordinator in academic advising/recruiting and our new Student Office Assistant Setareh Shayanpour. Read more about them at Staffing Update.</p> <p>Dean facilitated feedback session on Self Study Questions after reviewing data we currently collect and how to “deepen” this data, and additional data to collect. Faculty and staff provided ideas for questions. Recorded by Dean at Self-Study Questions</p> <p>Reviewers - faculty provided list of possible reviewers recorded by Dean at Self-Study Questions. Faculty should add additional reviewer suggestions to document at Self-Study Questions</p> <p>Timeline: Summer 2019 - Spring 2020 - will propose and hope for site visit in Spring Quarter. UWS has final say on schedule. Now - Draft self-study questions and Site visit preferred dates due Winter - questions reviewed and finalized; UWS staff reach out to recruit and confirm committee members</p> <p>TO INCLUDE: Graduate student program data (see data from LEDE/Michele)</p>				

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<p>10:00 - 10:15 SES By Laws</p> <ul style="list-style-type: none"> • Alignment w/Work Group Flow • Member additions: Faculty Affairs Coordinator, Goodlad Director • Vacancies and appointment process 	<p>ACTION: Approve additions/changes</p>	<p>SES Bylaws</p>		<p>Toni will send out a Catalyst vote with amendments to currently approved SES ByLaws</p>
<p><u>Faculty Council Chair - Roles/Responsibilities</u> See description on SES Bylaws</p> <p>Membership - suggested inclusion of Goodlad Director and Coordinator of Faculty Affairs. Inclusion and/or mention of Academic Services and Program Operations Administrators as consultants, ex officio or other designation, as these managers presence at meetings (whether on a regular basis or as needed) is important for info needed in decisions making, compliance check, and connecting “dots” with curriculum and program development. Expressed opinion that ByLaws are faculty governance document and mention of staff may not be proper place to include them in writing. Ed and Jason will discuss final document changes.</p> <p>Decision was that revision would be an amendment and that ByLaws did not need to go to another faculty vote. Process is EC will review, then to Seattle for review. Will be confirmed or may come back to us for revisions if not aligned with code/policies and procedures.</p>				
<p>10:15 - 10:25 BREAK</p>				
<p>10:25 -10:40 Coordinating Groups (CG):</p> <ul style="list-style-type: none"> • BA Coordination • C3 Coordination • Curriculum Coordination • Elementary Coordination • ESOL Coordination • Faculty Affairs Coordination • LEDE Coordination • MEd Coordination • PDS Coordination • Secondary Coordination 				<p>Secondary MEd vote DTL Cert vote</p> <p>Toni Will send out Catalyst Vote for these carryover issues</p>



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<ul style="list-style-type: none"> SPED Coordination 				
10:40 - 10:50 Hiring Plan and Searches <ul style="list-style-type: none"> Senior Lecturer Full Time (SPED) 				
10:50 - 11:00 Campus Engagement: <ul style="list-style-type: none"> EC <i>Jason Naranjo</i> CCASC <i>Cheryl Gordon</i> CCPT <i>Carrie Tzou</i> Assessment <i>Rejoice Akapame</i> 				
EC - working with Council on Budget and Planning and Chancellor and VCAA. Request from EC for itemization to determine where and why debt upcoming in three years				
Lecturer title change being discussed and proposals to Assistant, Associate and Professor in Teaching as well as increasing terms up to 10 years				
11:00 - 11:30 Academic HR (AHR)				
PT Lecturer Reappointment(s): Alcorn, F. 12/16 - 6/15 BEDUC 210/230 (W20) BEDUC TBD (SP20)	ACTION: Vote on all appointments	All Voting Faculty <ul style="list-style-type: none"> ALCORN Sr Lecturers/Above <ul style="list-style-type: none"> GORDON SHUKLA Assistants/Above <ul style="list-style-type: none"> JOSEPH 		Catalyst VOTES:
FT Lecturer (Temp) Reappointment(S) Gordon, Cheryl Shukla, Sarita				Alcorn (All Voting faculty)
Principal Lecturer Renewals: Joseph, Pamela				Gordon and Shukla (Sr Lects and Above)Both approved 12-0-0
				Joseph (Asst Prof and Above) Approved 10-0-0
SES Staff:				
<ul style="list-style-type: none"> AD Administrator 				



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Announcements:

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[Course Cancellation and/or Suspended Operations](#) - Be sure to read through these, so you know what to do in case you are unable to come to class, need to cancel, or the campus suspends operations or closes campus/cancels classes

[Staff Support Roles/Responsibilities](#)

NEXT MEETING: *Friday, January 31, 2020 - Happy New Year! 9 am - 11:30 am UW1 361*