## Business – Management Information Systems Concentration | Bachelor of Arts - Bothell Campus

### First Year (0-45 credits)
- Explore Management Information Systems Webpage
- Meet with professors/Pre-Major Advisors
- Explore study abroad opportunities
- Consider taking the Career Exploration class BISSKL 250

### 2nd & 3rd Years (45-135 credits)
- Complete the School of Business Orientation
- Participate in Academic Planning workshop
- Explore faculty bio pages and the undergraduate research database to find research opportunities
- Explore graduate school options, including program and admission requirements
- Explore courses/projects that will sharpen your skills with Excel, Quickbooks, etc.
- Participate in Community-Based Learning and Research (CBLR) coursework

### 4+ Years (135+ credits)
- Apply to graduate school (if applicable), make an appointment with Career Services to help you with the process

### Career Development Checklist
- Register on Handshake
- Develop Resume
- Build LinkedIn & Handshake profiles
- Network with alumni/industry professionals
- Research careers and skill requirements for your major
- Participate in an internship
- Practice mock interviews
- Develop list of references and recommenders

### Employment Opportunities:
- Network or Database Administration, Systems Development & Analytics, Security, Web Development
- Related Careers: Computer Systems Administration & Operation, IT Management, Network Design, Analytics, Cybersecurity, Data Archiving, Storage and Restoration

### Licensing/certification:
- Project Management Professional (PMI), MIS Certification

### Post-Baccalaureate Degree Paths: Master’s of Science in Information Management or Information Systems, Master’s of Business in Technology

### Companies who have hired on Handshake:
- Starbucks, HCL Technologie, Amazon, Infosys, Banner Bank, Puget Sound Energy

### Professional Associations:
- Washington Technology Industry Association

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## EDUCATION
### What do I want to do?
- Explore Management Information Systems Webpage
- Meet with professors/Pre-Major Advisors
- Explore study abroad opportunities
- Consider taking the Career Exploration class BISSKL 250

## HANDS ON LEARNING
### What can I do to achieve my goals?
- Participate in campus activities to build community and network with others
- Join a club or student government to build skills in leadership, communication, and working with diverse populations
- Find volunteer opportunities with your community or local non-profit

## CAREER PREPARATION
### How can I help myself get a job?
- Make your first appointment with Career Services to develop your resume and LinkedIn profile
- Register for Handshake (UW’s free job & internship board) and complete your profile
- Use the UW Bothell’s LinkedIn Alumni page, WOIS.org, What Can I Do With This Major, and O*NET Online to research careers and skill requirements
- Conduct informational interviews with alumni and other industry professionals for career advice, job research, and discuss mentorship opportunities

- Intern with an employer/career of interest (Apply for summer internships Autumn of 3rd year - Ex(s): MIS, Technical Program Management, IT)
- Job shadow to clarify career interests
- Update resume with relevant academic coursework/project
- Update LinkedIn/e-portfolio and Handshake profile with projects and accomplishments which highlight your skills
- Apply to Student Employment opportunities to gain experience and leadership

- Visit Career Services to refine your resume/LinkedIn profile, job search strategies, and interview skills
- Develop a list of academic references and recommenders
- Begin applying for jobs

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