



Business - Accounting Option | Bachelor of Arts - Bothell Campus

	First Year (0-45 credits)	2 nd & 3 rd Years (45-135 credits)	4+ Years (135+credits)	Career Development Checklist
EDUCATION <i>What do I want to do?</i>	<ul style="list-style-type: none"> ➤ Explore Accounting Option Webpage ➤ Meet with professors/Pre-Major Advisors ➤ Explore study abroad opportunities ➤ Consider taking the Career Exploration class BISSKL 250 	<ul style="list-style-type: none"> ➤ Complete the School of Business Orientation ➤ Participate in Academic Planning workshop ➤ Explore faculty bio pages and the undergraduate research database to find research opportunities ➤ Explore graduate school options, including program and admission requirements ➤ Explore courses/projects that will sharpen your skills with Excel, Quickbooks, etc. ➤ Participate in Community-Based Learning and Research (CBLR) coursework 	<ul style="list-style-type: none"> ➤ If planning to become a Certified Public Accountant (CPA,) students should plan for how to obtain 225 quarter hours to meet requirements for CPA exam ➤ Apply to graduate school (if applicable), make an appointment with Career Services to help you with the process 	<ul style="list-style-type: none"> <input type="checkbox"/> Register on Handshake <input type="checkbox"/> Develop Resume <input type="checkbox"/> Build LinkedIn & Handshake profiles <input type="checkbox"/> Network with alumni/industry professionals <input type="checkbox"/> Research careers and skill requirements for your major <input type="checkbox"/> Participate in an internship <input type="checkbox"/> Practice mock interviews <input type="checkbox"/> Develop list of references and recommenders
HANDS ON LEARNING <i>What can I do to achieve my goals?</i>	<ul style="list-style-type: none"> ➤ Participate in campus activities to build community and network with others ➤ Join a club or student government to build skills in leadership, communication, and working with diverse populations ➤ Find volunteer opportunities with your community or local non-profit 	<ul style="list-style-type: none"> ➤ Join Beta Alpha Psi ➤ Volunteer with Volunteer Income Tax Assistance (VITA) ➤ Network with faculty, advisors, peers, & alumni in your major/career focus ➤ Attend career fairs/networking events ➤ Participate in campus operations by joining committee like SAF, STF, or ISAB 	<ul style="list-style-type: none"> ➤ Practice your elevator speech and network with faculty, peers, and alumni for post-graduation planning ➤ Join the UW Alumni Association and Husky Landing to stay connected and attend networking events ➤ Utilize LinkedIn Learning to develop and enhance skills ➤ Seek out higher leadership roles in clubs, on-campus jobs, or volunteer activities 	<p>Employment Opportunities: Public, Management or Government Accounting, Internal Auditing, Tax Consulting</p> <p>Related Careers: Actuary, Credit Analyst, Tax Examiner, Insurance Underwriter</p> <p>Licensing/certification: Certified public accountants licensed by the Washington State Board of Accountancy</p> <p>Post-Baccalaureate Degree Paths: Master's of Science Accounting, Graduate Certificate Management Accounting</p> <p>Companies who have hired on Handshake: General Motors, KPMG, Amazon, Moss Adam, Clark Nuber PS, Deloitte, PwC</p> <p>Professional Associations: American Accounting Association, National Society of Accountants, American Institute of Certified Public Accountants</p>
CAREER PREPARATION <i>How can I help myself get a job?</i>	<ul style="list-style-type: none"> ➤ Make your first appointment with Career Services to develop your resume and LinkedIn profile ➤ Register for Handshake (UW's free job & internship board) and complete your profile ➤ Use the UW Bothell's LinkedIn Alumni page, WOIS.org, What Can I Do With This Major, and O*NET Online to research careers and skill requirements ➤ Conduct informational interviews with alumni and other industry professionals for career advice, job research, and discuss mentorship 	<ul style="list-style-type: none"> ➤ Apply for on-campus interviews with public accounting firms to get a summer internship (Apply for summer internships Autumn of 3rd year- Ex: Audit, Tax, or Accounting) ➤ Job shadow to clarify career interests ➤ Update resume with relevant academic coursework/project ➤ Update LinkedIn/e-portfolio and Handshake profile with projects and accomplishments which highlight your skills ➤ Apply to Student Employment opportunities to 	<ul style="list-style-type: none"> ➤ Visit Career Services to refine your resume/LinkedIn profile, job search strategies, and interview skills ➤ Apply for summer jobs Autumn of 4th year ➤ Develop a list of academic references and recommenders ➤ Begin applying for jobs 	

opportunities

gain experience and leadership