

Request to Form Supervisory Committee

To enroll in capstone credit, **all** core classes (**except** CSSSKL 594) must be completed. Students **type** the information in sections 1, 3, 4. Submit the completed form with your proposal (section 2) to your committee for review/signature approval. Once all committee members have signed in section 3, this form & proposal must be submitted electronically in **one PDF file** to the [Graduate Advisor](#). A faculty code will be sent to the student for registration **after** the GPC has also approved the committee/proposal.

For a full explanation of the capstone process, including style guides and rubrics please visit the capstone process under the 'current students' section of your degree webpage: www.uwb.edu/cybersecurity or www.uwb.edu/mscse

Section 1:

Name: _____ Email (UW): _____ Student #: _____

Degree Program (CSSE or CSE?): _____ Project or Thesis? Quarter: _____ Year: _____

Credits Requested (in first quarter of your capstone course): _____

Section 2: Capstone Proposal

Write the proposal on a separate typed document. Please follow the proposal format as specified in the Proposal Guideline document, found on the capstone process: <https://www.uwb.edu/mscse/current-students/thesis-project-process> for CSSE Students, and <https://www.uwb.edu/cybersecurity/current-students/thesis-project-process> for Cybersecurity students.

Your answers should be as detailed as possible. Minimum length is three pages, excluding cover sheet. Consult with Chair for more guidance.

Section 3: Proposed Master's Supervisory Committee Members:

A supervisory committee will consist of a student's Faculty Advisor (who will serve as committee chair) and at least 2 – 3 additional faculty members. At least two of the committee members must be CSS faculty whose primary appointment is in the CSS Division. The Chair and at least one-half of the total membership must be members of the graduate faculty. For proposals with Chairs outside the CSS Division, please contact the CSS Graduate Advisor prior to submission of this form.

All proposed committee members must sign by their name; forms submitted without signatures will not be accepted.

Committee Chair (Faculty Advisor): _____ Signature: _____

Committee Chair – Please check if you recommend student takes CSSSKL511 &/or 594 as part of their capstone defense preparation.

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Committee Member: _____ Signature: _____

Section 4: Student Signature

- I have attended a CSS Master's Project or Thesis Defense and understand the goals and expectations of the defense.
- I have completed (or will have completed) all core classes (except CSSSKL 594) prior to the start of these capstone credits.

Student Signature: _____ Date: _____

Section 5: (CSS Division Graduate Program Coordinator)

- I approve this proposal and proposed committee members and agree to appoint the Supervisory Committee as specified in section 3.

GPC Signature: _____ Date: _____