



## Faculty/Staff Engagement Survey Results Project Plan

The University of Washington Bothell leadership is committed to being one of the best institutions of higher education to work for. We are committed to building trust among faculty, staff and leaders, by openly sharing the results of the survey feedback, and actively partnering with you to make the UW Bothell an even better place to work. The results of the survey will be shared with the campus at the beginning of fall 2016. Shortly after that, the Office of Organizational Excellence and Human Resources (OE/HR) will share unit specific results with faculty and staff in all units, and key groups including GFO (General Faculty Organization) and GSO (General Staff Organization). Once the individual unit level results have been released, we will convene focus groups to deepen understanding of the results and translate the feedback into action plans for individual units and the campus. We plan to complete this survey every two years.

Descriptions	Targeted Start Date	Targeted Finish Date	Lead	Resources
<b>Engagement Survey Schedule</b>				
Chancellor campus-wide email summary/next steps	9/29/2016	10/11/2016	Communications	Chancellor’s office, OE/HR, Advancement/Communications
Build SharePoint or webpage engagement presence	10/5/2016	10/31/2016	OE/HR with Digital Communications	Engagement Work Group, OE/HR, Advancement/Communications
Present engagement results/solicit feedback – CLC	10/3/2016	10/3/2016	OE/HR	Engagement Work Group
Present engagement results/solicit feedback –GFO chairs	10/3/2016	10/3/2016	OE/HR	Engagement Work Group
Present engagement results/solicit feedback – Deans	10/4/2016	10/4/2016	OE/HR	Engagement Work Group
Present engagement results/solicit feedback – Cabinet	10/17/2016	10/17/2016	OE/HR	Engagement Work Group
PLACEHOLDER - Present engagement results/solicit feedback – AALC and other groups as requested	TBD		OE/HR	Engagement Work Group
Present engagement results/solicit feedback – GSO	10/20/2016	10/20/2016	OE/HR	Engagement Work Group
Present engagement results/solicit feedback – Town Hall	10/20/2016	10/20/2016	OE/HR	Chancellor’s Office, Engagement Work Group

Present engagement results/solicit feedback – Admin & Planning Retreat	10/21/2016	10/21/2016	OE/HR	Engagement Work Group
Present engagement results/solicit feedback – GFO	10/26/2016	10/26/2016	OE/HR	Engagement Work Group
Partner with division/division/school leadership to share local results – multiple sessions and gather feedback	Nov '16	Nov '16	OE/HR	Engagement Work Group, Division/Department/School Leadership
Local school/division/department focus groups – Develop engagement action plans	Nov '16	12/31/2016	OE/HR	Engagement Work Group, Division/Department/School Leadership
Chancellor's team – Develop engagement action plans	Oct '16	12/31/2016	OE/HR	Engagement Work Group, Senior Leadership Team
Develop campus-wide action plan	Nov '16	12/31/2016	Engagement Work Group	Chancellor's Office, Unit Leadership, OE/HR
Review/vet all campus action plans	Jan '17	1/15/2017	Chancellor's Office, Engagement Work Group	OE/HR, Unit Leadership
Share action plans	Jan '17	1/15/2017	Unit Leadership	Digital Communication, OE/HR, Engagement Work Group
Implement engagement action plans	After finalized	Ongoing	Unit Leadership	Chancellor's Office, OE/HR, Engagement Work Group
Oversee and support progress of implemented engagement action plans	April '17	Ongoing	Unit Leadership	Chancellor's Office, OE/HR, Engagement Work Group
Action plan progress reports from schools/divisions/departments and communication will be shared	May '17	Ongoing	Unit Leadership	Chancellor's Office, OE/HR, Engagement Work Group
Share year-end campus engagement action plan progress with campus	Ongoing	Ongoing	Communications	Chancellor's Office, OE/HR, Engagement Work Group
Continue engagement work: activities, monitor progress, report	Ongoing	Ongoing	Unit Leadership	All
Re-survey	May-18		Engagement Work Group, OE/HR	Chancellor's Office