

# ASUWB Open Public Meeting



**DATE:** April 16<sup>th</sup>, 2019

**TIME:** 5:45-7:45pm

**LOCATION:** ARC-121

- Call Meeting to Order
- Attendance/Roll Call

<b>Leah Shin</b>	<i>President</i>
<b>Shugla Kakar</b>	<i>Vice President</i>
<b>Warisha Soomro</b>	<i>Director of Student Advocacy</i>
<b>Afua Tiwaa</b>	<i>Student Advocacy Senator</i>
<b>Alondra Pangilinan</b>	<i>Student Advocacy Senator</i>
<b>John Kim</b>	<i>Director of Outreach &amp; Marketing</i>
<b>Malea Capuno</b>	<i>Outreach &amp; Marketing Senator</i>
<b>Vacant</b>	<i>Outreach &amp; Marketing Senator</i>
<b>Vacant</b>	<i>Director of Community Relations</i>
<b>Omar Al-Ekaili</b>	<i>Director of Internal Affairs</i>
<b>Djelli Berisha</b>	<i>Internal Affairs Senator</i>
<b>Aaron Yared</b>	<i>Director of Government Relations</i>
<b>Zachary Nelson</b>	<i>Treasurer</i>
<b>Caleb Lohrmann</b>	<i>Parliamentarian</i>

- Confirm Meeting Minutes
  - Afua motions to approve April 9<sup>th</sup>, 2019 meeting minutes. Aaron seconds; motion passes 6-0-3*
- Confirm Agenda
  - Malea motions to amend the agenda to add the SAF budget first and then OTP committee. Aaron seconds; motion passes 9-0-0*
- New Business
  - Zack: SAF Budget Appeal

*Zack talks about how some of the budgets requested were denied or slashed so they wanted to appeal it. Talks about the rainy-day fund and how that will be something they will appeal. If they remove rainy day this year there's no chance they will get it back in future years.*

*Aaron is here to provide clarity to the team for anyone that has questions. Aaron talks about 3 things, rainy day funds, addition to SAF and cut marketing in half. Those are the 3 biggest things that were cut. Conference and training were funded with the stipulation that ASUWB does not go to conference. The reasoning behind that is because SAF did not believe that going to a conference is not as beneficial as having speakers/training on campus. Part of why rainy-day fund was cut was because no other department has a rainy-day fund. There just needs to be clarification and explanation on the unique situations. They are looking more at where the money is going not necessarily how much is being spent. The team just needs to explain from the ground up about ASUWB.*

*Caleb is curious on the discrepancy between the Parliamentarian and Treasurer. Sam stated that he has the numbers up for this year and asked if anyone needs clarity on numbers. Zack asks the team if everyone is in agreement about appealing for changes the team agrees. John also wants to appeal the approved amount from marketing into promotions. Shugla asked if there is a final number for SAEF, Zack said that he does but might not be completely accurate because transactions take a while to approve. Aaron said that the team needs to discuss and have a solid reason that if they are asking for more money the team needs to be clear on why. Leah recaps and said that explain why the team needs a rainy-day fund, two combining marketing with promo and looking at the discrepancy between Parliamentarian and Treasurer. Team decides to sign up for the 9 am slot.*

- OTP committee

*Terry introduces himself. He helps students transition into college and help them figure out what they need to do to be successful. He discusses different programs offered through OTP, mainly to help students transition in.*

*Malea talks about the committee which is made up of 7 students. Mission of the OTP is student engagement and student success. Values of the department is discussed. Program pillars are what OTP is actually trying to do. Goal is for the pillar to be looked at as a transition standpoint.*

*Malea goes over 2018/2019 budget. Key highlight is the full-time staff salary benefit and student worker pay. Budget increase is because salary is increasing.*

*John asks for clarification that there is no new position being added but that because the salary is being increase. Terry says yes there is no new position being added, there is just a salary increase. Biggest increase comes from full-time staff/student staff salary increase.*

*Leah asks why Orientation budget is decreasing. Terry said some cuts needed to be made but that's mostly in regard to food. Caleb asks how many full-time staff there are, Terry said there are 4 full time staff and 2 grad interns and about 15 orientation leaders, there are also network leads, student assistants.*

*Malea talks about income. OTP is trying to increase by 10% from \$300 to \$330. Budget breakdown is presented. Malea goes over Financial Aid breakdown and the graph shows that all these different fees will be covered by financial aid.*

*Malea goes over the reason for this presentation was in hopes to get ASUWB's approval of the fee increase just so when they go to board of regents it shows that they discussed with several groups on campus.*

- Afua/Jung Lee: Course Fees Clarification Question

*Last week the team discussed the course BIS 403 and wanted to get clarification on how the budget is allocated. The team was curious why the student's course fee is covering faculty's travel fee.*

*Jung Lee clarified that the purpose of the Student assistant is to provide assistance and feedback. Last year there was only one faculty and one student assistance but this year they put in a budget for 2 assistants because last year they found it difficult to have just one faculty and one student assistant to 20 students. They are there to provide advice and guidance.*

*It is not set up the same as study abroad because if they do it would have to cover faculty salary which is about \$9000 more, meaning \$500 more for each student. Previous cost for course fee was \$575, then it went up to \$675. Afua asks what happens if the students are not able to afford it. They stated that it cannot be covered with financial aid, but they work to fundraise and provide scholarship opportunities for the students to be able to go. If the course fee is approved to \$1040 it will become something that can be covered by financial aid.*

*Fundraising has funds set aside for the next 5 years, all students have to do is apply for the scholarship to get extra support financially. Last year 42 students applied, 20 students were selected, 14 applied for the scholarships and 7 were awarded scholarships.*

*Coming back to this discussion after OTP Presentation.*

*Shugla moves to reopen the discussion on course fee for BIS 403. John seconds; motion passes 8-0-0.*

*Leah asks the team to message Afua in slack for any other questions. Leah asks the team if the team feels comfortable in moving forward with a vote.*

*Shugla motions to table this discussion for next week. Warisha seconds; Shugla withdraws her motion. Warisha withdraws her second.*

*Leah recaps that since the deadline is tomorrow. There is a possibility that an extension could be granted. The team still has some outstanding questions. Team is worried on whatever decision is made will it or will it not benefit the students.*

*Shugla motions to approve course fee BIS 403. Omar seconds; motion fails 4-5-0*

- John/Malea: Student of the Month for March

*John moves to approve Resolution 7.4: Neha Chhabra student of the month for March. Malea seconds; motion passes 8-0-0*

- Warisha: DC Gift Update

*Warisha talks about the update on the DC gift. Warisha is meeting with Eric to talk about the date and details. Team is still looking for speakers. John asks how the conference is working. Warisha said there will be a keynote speaker and breakout sessions. Originally the plan was a LinkedIn workshop but other options are still being explored.*

- Leah/Vannie: Resolution Excel Manager

*Leah goes over the Resolution manager. Leah asks the team who should be responsible for updating the excel manager. Team decides on Caleb with assistance from Shugla.*

- Omar/Djelli: DCR Hiring

*Omar goes over Resolution 6.1: Approval for DCR Position for Marwa Popal  
Warisha motions to extend the meeting by 5 minutes. Shugla seconds;  
motion passes 7-1-0*

*Warisha motions to approve Resolution 6.1. Alondra seconds; motion  
passes 8-0-0*

- Old Business
- SAEF Awards
- Board Reports
- Announcements

*Sam announces that the Diversity Center will be moved out from Student  
Affairs and under Wayne into Office of Diversity and Equity*

- Adjournment 7:45pm

**ASUWB Weekly Board Reports 4/9/19-  
4/16/19**




# ASUWB President Leah Shin | ASUWB Weekly Board Report 4/9/19-4/16/19

## Status

- Q1: Work on team PWD's and structure. Focus is to communicate to students on what our team priorities are.
- Q2: Focus on internal team organization. Look to improve PWD's and how we structure our status reports.
- Q3: Look to transition documents, structure, and organization to the new team.


Board of Regents	CACS	Housing Budget Advisory Committee	Chancellor's Cabinet	Student Regent Search Committee
<p>• <b>4/10:</b> Board of Regent's panel took place at UW Seattle. We presented to the regents our reports. 20 students took the survey.</p>	<p>• <b>Next meeting on 5/17.</b></p>	<p>• <b>4/11:</b> Chelsea will be coming to our team on 4/17 to speak about updates.</p>	<p>• <b>No update.</b></p>	<p>• <b>4/10:</b> Applications are closing soon. Interviews will be taking place during 4/21-4/22.</p>

**Accomplishments**




- Caleb and I had a quick meeting regarding ASUWB bylaw changes for next year. Next week, we will be introducing two new resolutions to the team.
- Collecting 20 student responses with the BoR Panel Survey.
- Emailing out the ASUWB resolution manager. We need to start utilizing it though.
- Confirming a blocker for the last tri-campus meeting taking place in May.

**Blockers**



- Team not scheduling their 1:1 meetings with me.
- 48 hour response to emails.

**Upcoming Activities**



- ASUWB Bi-Weekly Newsletter.
- Supporting Afua and the Academic Mapping Committee event taking place.
- Supporting Warisha and Alondra on ASUWB's town halls.
- Supporting Warisha on the ASUWB DC gift.
- Organizing our documents for the next years team and preparing transition documents.
- Connect with team on ASUWB SAF budget email for this year.



### Current Focus

- Leaving legacy documents for next years team.
- ASUWB bi-weekly newsletter communications.
- ASUWB resolution manager resource for the team.
- Connecting with Directors for 1:1.


# ASUWB Vice President Shugla Kakar | ASUWB Weekly Board Report 04/09/19-04/16/19

## Status

- Q1: Work with Rosemary to launch the Health care task force to look at long term health care solutions for UWB.
- Q2: Work with Cham from campus security to further the conversation regarding the security cameras.
- Q3: Work with clubs and student orgs to gather feedback on how ASUWB can support them better.


UW Race & Equity Initiative (	BoR Diversity & Equity & Inclusion	Strategic Planning	Diversity Council	
No Update	<ul style="list-style-type: none"> <li>• <b>No update</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>Finished data gathering</b></li> <li>• <b>Went over the 6 main questions</b></li> <li>• <b>Going to be solidifying the main goal to present to the campus</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>No update</b></li> </ul>	

Accomplishments



- Met with Bailey to talk about the double up program
- Met with Sarah the head of the library to do strategic planning work
- Met with Cham about security cameras and got the update that we are almost done with the final proposal but it does not look like we will get security cameras this year because of the bidding process.
- sent email to James to finalize a donor for this quarter so me and Leah can meet them
- went to the panel
- Started visiting clubs to gain momentum for the Launch of CSAB
- Going to table this week and the spring club fair

Blockers



- The security cameras need much more work before we are able to submit the proposal

Upcoming Activities



-Club/ Student Advisory first meeting 24th



### Current Focus


- Security camera proposal
- Launch of club advisory board
- Working with James in finding a donor

## Status

- Q1: EOY Report
- Q2: Focus on face-to-face engagement
- Q3: Legacy documents

SUPER-G	CLC	Commuter Advisory	Dean of Student Advisory	
<ul style="list-style-type: none"> <li>Meeting with Ted H. from school of IA&amp;S to talk about student project celebrations</li> <li>Upcoming meeting in taskforce Thursday, April 25th, 2019.</li> </ul>	<ul style="list-style-type: none"> <li>No updates</li> </ul>	<ul style="list-style-type: none"> <li>Upcoming meeting Friday, April 16th, 2019</li> </ul>	<ul style="list-style-type: none"> <li>Upcoming Meeting Monday, May 20th, 2019.</li> </ul>	

**Accomplishments**



- Office hours are updated
- Website updated

**Blockers**



- Missed meeting with Sam, ordering pushed to this week
- Terence is unavailable for Earth Week, looking for handler from 12-1pm next Wed.
- 4 responses to quarter reports... Need more

**Upcoming Activities**



- Earth Week preparation
- Student feedback survey for end of the year
- EOY Final report?



### Current Focus


- Purchase Cool vests
- ASUWB Stole designs
- Student project celebration
- Promoting Faculty & Staff Award  
<https://forms.gle/yvctHSkq6ko5hRPn7>
- Student of the Month posts on social media

## Status

- Q1: Community organizing town hall, conference, and upcoming events to make sure groups are working together toward engagement.
- Q2: Focus on meeting stakeholders and discussing progress and blockers in person
- Q3: Look to leave students with lasting impact on college experience and build confidence in their educational background


HSC 7	Campus Safety Advisory Council	Campus Safety Student Advisory Committee	Food Pantry Task Force	
• N/A	<ul style="list-style-type: none"> <li>• Tailgate</li> <li>• Newsletter content</li> <li>• Student RA routes separating from Campus Safety</li> </ul>	• N/A	• N/A	

**Accomplishments**




- Released student facing messaging for religious and cultural accommodations
- Planned tailgate
- Narrowed down speaker list for conference
- Quarterly report

**Blockers**



- Email uncertainty
- Hospital visits
- Late course registration

**Upcoming Activities**



- Organizing workshop for Equity and Inclusion conference
- Coordinating tailgate with campus safety and Cascadia student government
- Meet with Erick for conference planning
- Meet with HAWRC+ counseling to plan community event for mental health awareness month
- Recruiting student representation for next year's campus safety committees
- Recruit next year's student representative for committee



**Current Focus**

- Campus Safety Tailgate
- Confirm speaker for conference

# ASUWB SIA Djelli Berisha | ASUWB Weekly Board Report 04/09/19-04/16/19

## Status

- Q1: Hiring rubric for hired positions within ASUWB
- Q2: UWB Leaders progress
- Q3: Academic mapping planning committee

**AMPC**

-Event decided


**CCSWG**

-Survey to happen April 18th all day across many student demographic populations

**UWB Leaders**


- Determined new weekly schedule for UWB bi-weekly meetings for spring quarter
- Figured out new tentative events for UWB leaders
- Discussing more about end of year presentations

**Accomplishments**



- Completed DCR interviews
- Surveys

**Blockers**

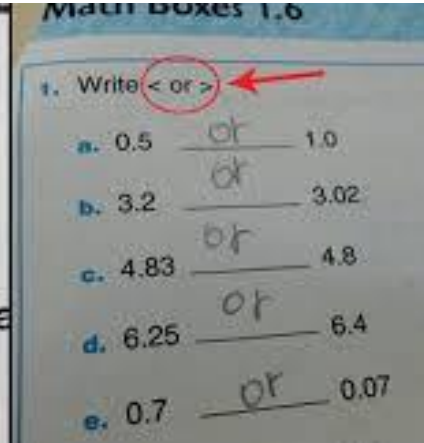
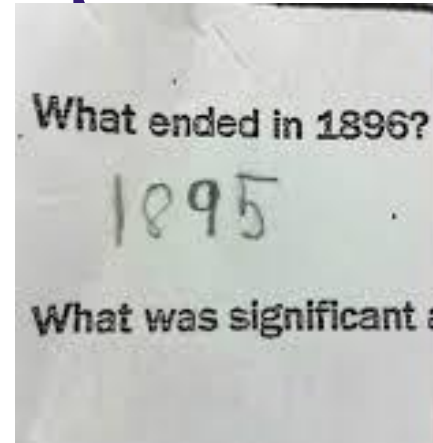
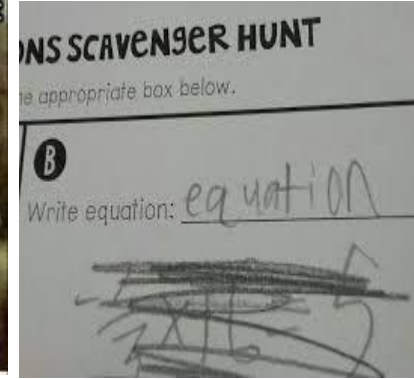
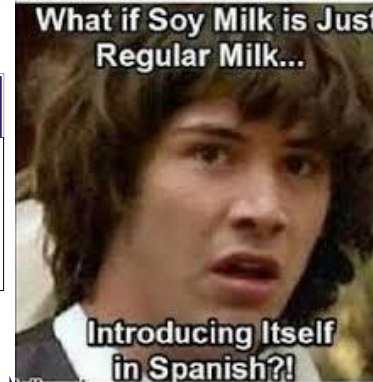


none

**Upcoming Activities**



- UWB leaders meeting
- Creating the rubric for DGR, Treasurer, Parliamentarian
- AMPC Event early may
- Tailgate coming up



## Status

- Q1: Work on communicating with students on online platforms and in-person. Focus is to communicate to students on what our team priorities are with feedback from T&S.
- Q2: solidifying programs and events, more outreach in person
- Q3: DC Grant LinkedIn event and transition folder for next board

### OTP

Budget approval from ASUWB / gather opinions. OTP mtg tomorrow at 6 AM

### FYPP

No update

### DCA

Didn't miss mtg cinnamon canceled so no update and new mtg date TBD

### Accomplishments



- In contact with Maddison for BCORE Panel 4/16
  - BCORE PANEL DONE (this morning)
  - Photos on IG story
- The spring quarter office hour graphics are done see here:
  - <https://drive.google.com/open?id=1GUYq9MCaenmG5TqZDCs1fA-TFjfFoh82>
  - SOTM resolution
  - Distinguished staff and faculty award posted (connect uwb)

### Blockers



- Out of town
- John and I decided that we should just have them send us photos instead of us meeting with the SOTM because timing is too complicated.
- Awaiting reply if we can use Sharels LinkedIn Photo. (waiting permission)

### Upcoming Activities



- March SOTM
- Transition documents
- Look for someone to lead workshop for professionalism for Diversity and inclusion conference
  - Conference dates: May 10th

### Current focus

- **SOTM**
- **Posting more on IG and FB**
- Distinguished staff and faculty award post (FB and IG, IG story)
- Helping with Diversity and inclusion conference
  - Finding workshop presenter (professionalism)

## Status

- Q1: Campus Safety Tailgate pt. 1
- Q2: Parking Town Hall
- Q3: Campus Safety Tailgate pt. 2

SFAC Operations	SFAC Advisory	Retention Committee		
<ul style="list-style-type: none"> <li>• <b>4/12:</b> Currently interviewing 6 candidates for director. Reviewed Canteen menu. Changed hours again. Share ARC survey!</li> </ul>	<ul style="list-style-type: none"> <li>• <b>No updates</b></li> </ul>	<ul style="list-style-type: none"> <li>• <b>No updates</b></li> </ul>		

**Accomplishments**

- Followed up w/ Eric



**Blockers**

- Planning FASA Conference
- Onboarding new Welcome Desk members



**Upcoming Activities**

- Reaching out to Karen & Kiki
- Forward Spring Break email to Ruth
- Set up time to meet w/ Cham & start planning



### Current Focus

- Campus Safety
- DC Gift Event

# ASUWB SAS 1 Afua Tiwaa | ASUWB Weekly Board Report 4/09/19 - 4/16/19

## Status

- Q1: Wellness Festival document - [https://docs.google.com/document/d/156\\_0rrYLKv35IAf8QbiPtNivZv0nN9obRNZUaU4AOs/edit](https://docs.google.com/document/d/156_0rrYLKv35IAf8QbiPtNivZv0nN9obRNZUaU4AOs/edit)
- Q2:
- Q3:

Club Council
Meeting on Thursday

HaWRC
<ul style="list-style-type: none"> <li>• April and May dates - can't attend</li> <li>• Marlee asked me to be the ASUWB rep. to plan a Health fair for UWB and Cascadia on May 8th</li> </ul>

Campus Course Fee
<ul style="list-style-type: none"> <li>• Invited IAS rep for IAS 403</li> </ul>

Academic Map Planning
<ul style="list-style-type: none"> <li>• A whole lot</li> </ul>



Accomplishments

- Academic Map Planning - Date, location and time confirmed - invites sent
- 2 meetings with Kathy/ over the weekend through e-mail
- BCORE Panel
- Updates on AMP meeting - next team meeting invites sent
- Bailey, Marlee and I reconnect about Wellness Fair and upcoming tabling
- Club council meeting

Blockers

- Outlook app - didn't receive my emails for the past couple days - I just realized it because I was travelling over the weekend
- **Unable to attend HaWRC Meetings**

Upcoming Activities

- Tabling with HaWRC - TBD
- Wellness Fair - May 8th - Making poster for marketing
- AMP Event - May 6th
- AMPC - next team meeting is April 22nd (next monday) from 4:30 PM - 5:15 PM



### Current Focus

- Set up a meeting with High school Teacher and Kathy before break
- More tabling with HaWRC next quarter
- Planning first AMPC event: Finalize date before we leave for Spring break
- Thinking of creative ways to pass out sexual health freebies from the HaWRC



# ASUWB Parliamentarian Caleb Lohrmann ASUWB Weekly Board Report 4/9/19-4/16/19

## Status

- Q1:
- Q2: Working on governing documents and position review. Elections committee setup
- Q3: ASUWB Elections.

Elections Committee	GSO	ACSC		
• Packet finalized should be out this week.	• No Update	No Update		

### Accomplishments



- Packet is finished
- Elections committee met and have started going over the packet
- Appointed ASUWB member to the elections committee
- Dates have been created for elections
- Elections candidate registration open uploaded
- Candidate Orientation

### Blockers



- None

### Upcoming Activities



- Hiring next years Parliamentarian.
- Release packet for elections
- Advertise to run for elections
- Synch with Leah and create a task force on ASUWB positions
- Student Elections
- Campaigning Starts 17th
- End time Elections event

### Current Focus

- Creating an equitable and fair elections
- Helping revise current governing documents
- Help Revise position structure



# ASUWB Zachary Nelson ASUWB Weekly Board Report

## Status

- Q1: Budget Updates
- Q2: Craft Budgets
- Q3: Charger Deployment and SAF

### Budget

- Updated budget this week
- Talk to SAF Committee
- Presented to Chancellor's Advisory Committee

### Chargers

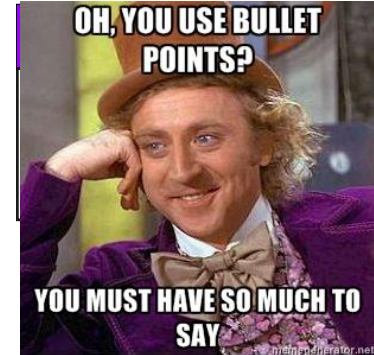
- Waiting on Nicole
- Budget in place

### Supply Tables

Chargers Deployed on tables

### SAEF

Work with Omar on SAEF



### Current Focus

- Keep Budget Updated
- SAF meeting/ Appeal
- Getting Chargers Out



### Accomplishments



- SAF Budget done
- Chargers for tables deployed
- Presented to Chancellor's advisory committee

### Blockers



- Nicole slow responding/ out of town
- Slow time to post
- Facilities people out of town

### Upcoming Activities



- Deploy Chargers
- Update Budget