



EXECUTIVE BOARD MEETING AGENDA  
ASSOCIATED STUDENTS  
of the  
UNIVERSITY of WASHINGTON BOTHELL  
May 23<sup>rd</sup>, 2012 from 1:15-3:15 p.m.  
UW1-361

(Number Item)

**I. 1:17 p.m. Call Meeting to Order- President Freddie Hensen**

**II. 1:17 p.m. Roll Call- Director Mathew Lam**

*Note Attendance:*

- Ty Edwards; Director of Student Advocacy
- Shahin Mortazavi; Director of Business and Government Relations
- Mathew Lam; Director of Public Relations
- Eric Chan; Vice President
- Freddie Hensen; President
- George Theo; Advisor (Tardy at 1:28pm)

**III. 1:17 p.m. Confirm Agenda**

- Add
  - Graduate student senate as an information item
  - Will keep Delmar as an action item even though he isn't present to present his SAEF item
    - With the given changes, no objections, the agenda is approved

**IV. 1:17 p.m. Executive Reports**

*Freddie Hensen, President*

- Met with Mallika Bose, prospective IAS Faculty
- Elections Committee Meeting preparing for the BBQ
- Finalized training schedule with George Theo for the incoming Executive Board
- Met with Kelly Snyder about UW3 Groundbreaking this Friday
- Intercultural Potluck
- Attended
  - The Alumni's 5k on campus
    - Took care of Holly for Mathew
  - Sustainamania
  - Library feedback forum
  - Congressmen Rick Larson's visit and met with him afterwards
- Moved Sports Field area plants to nursery
  - With the grounds crew
  - Ground breaking is next week
- Cram Nights meeting was on Tuesday
  - Last meeting is next week on Tuesday
- Started working with Kevin King on the transition program

*Eric Chan, Vice President*

- Worked on graduate student application for graduate class senator
- Attended

- Student Technology Fee committee
- Participated in the 5k
- The intercultural potluck
- The international student class meeting and spoke about opportunities in ASUWB
- Intercultural Night
- Helped promote Congressman Rick Larson event to students with Hang
- Reviewed staff and faculty awards for 2012
- Attended Etiquette Dinner
- Planning on making myself available to all 2012-2013 ASUWB members for transitioning purposes including Senators
- Encouraged students to go vote and candidates to campaign

*Ty Edwards, Director of Student Advocacy*

- Husky Huddle on the 29<sup>th</sup>
- Plaques are being ordered for the faculty and staff awards
  - Working with Andrea about temporary awards
- Last meeting for Husky Packs
  - Taking a trip on June 7<sup>th</sup> to Hope Link Kirkland
  - Pantry is stocked and ready for distribution
- Dinner with the Chancellor is on May 31<sup>st</sup>
- Freshmen Council
  - Celebration on Saturday
  - Last meeting was on Monday
- Traveling to Shoreline Community College to observe their International Student Program
- Trip to Spokane Community College to visit their International Peer Mentorship Program on May 31<sup>st</sup>
- Everyone needs to review the Student of the Month for May

*Mathew Lam, Director of Public Relations*

- Update all meeting minutes
- Updated main ASUWB page and Meeting Minutes page
- Reached out to the 2012-2013 Director of PR Jodi St. George
- Attended the Alumni's 5k
- Attended Bothell's Sustainamania Event
- Attended part of Congressman Rick Larsen's speaking event
- Working with Betsy to reignite some clubs so that supplies can be purchased
- Tried to meet with Kanta but she didn't show up
  - Followed up with her, waiting to hear back
  - In the email I sent, I updated her with some information I had already
- Completed all students of the Month through April
  - Last one is May Student of the Month
- Attended the International Student Reception
- Met with two incoming students who are interested in the Graduate Student Senate

*Shahin Mortazavi, Director of Business and Government Relations*

- Advertised, organized, and executed Congressman Rick Larson's visit
- WSA meeting was on Saturday
- Attended the international student class with Eric

## **V. 1:31 p.m. Consent Agenda**

*Approval of the Meeting Minutes of May 9<sup>th</sup> and 16<sup>th</sup>*

**Action A-1**

- Motion to approve meeting minutes of May 9<sup>th</sup> and May 16<sup>th</sup> as amended: motioned by Eric, seconded by Ty, motion passes unanimously

## **VI. 1:33 p.m. New Business**

### *ASUWB Elections BBQ*

*Information A-2*

- Reminder that the BBQ will be on Tuesday
- Perhaps can look into co-sponsoring this event as we don't have a 'Signature Event'
- The name of this even should be changed to something other than BBQ

### *SAEF Request – Delmar Davis*

*Action A-3*

- \$532.00 is remaining in the SAEF budget
  - Move to approve the full amount of the remaining budget: motion by Shahin, no seconded, motion fails
  - Motion to move into executive session at 1:33pm: motioned by Eric, seconded by Ty, motion passes unanimously
  - Agreement to move back into regular session at 1:42pm
  - Motion to approve \$532.00 (what ever is left in the SAEF budget up to \$1500.00) for Delmar Davis for hotel, flight, registration, and/or ground transportation: moved by Shahin, seconded by Mathew, motion passes unanimously

### *Faculty and Staff Recognition Award*

*Action A-4*

- George Theo as Staff of the year and Kim Gunnerson as Faculty of the year
  - Motion to approve George Theo to receive the Staff nomination of the Year and Kim Gunnerson to receive the Faculty nomination of the Year: motioned by Shahin, seconded by Ty, motion passes unanimously

## **VII. 1:49 pm Old Business**

### *Transition and Training Dates*

*Information A-5*

- Start to add the next board into our emails
  - Introduce them to the people we communicate with the most
- Doodle has been created for the last tri-campus meeting for both old and new board to
- Time should be extended for all new board to attend a team dinner between old and new teams following the tri-campus meeting

### *STF Bylaws Approval*

*Action A-6*

- STF Committee approves of the changes made by ASUWB to the STF Bylaws
- Motion to amend the STF bylaws as approved by ASUWB and the STF Committee: motioned by Eric, seconded by Shahin, motion passes unanimously
  - 2:0 (Shahin and Eric abstain) Freddie votes to approve
    - Final 3:2

### *Opening the STF Committee Application*

*Information A-7*

- Working with Shahin to start rebuilding the application and search for next year

## **VIII. 2:02 pm Committee Reports**

### *Alumni Council – Freddie Hensen*

- Alumni 5k was over the weekend
  - Guests loved the event
- Next year will hopefully grow and expand

### *Arts Advisory Committee – Mathew Lam*

- Did not meet

### *CACES – Frederic Hensen*

- Did not meet

### *Chancellor's Cabinet – Freddie Hensen & Shahin Mortazavi*

- Did not meet

*Diversity Council – Ty Edwards*

- Did not meet

*Freshmen Council – David Lile*

- Met on Monday for the last time for the year

*Graduate Advisory Committee – Katy Brown & Vy Nguyen*

- Nothing new to inform the group

*Graduate Student Council – Katy Brown & Vy Nguyen*

- Nothing new to inform the group

*Innovation Forum – Mathew Lam*

- Working with Kanta through email

*Parking and Commuter Services Committee – Eric Chan*

- Administration is moving forward with the new rates
  - B.O.R. is approving them next month
- Looking at changing summer rates for next year and the bike locker system
- Will have to look at approving two new members into this committee
  - Looking for 1 replacement from the general student body

*Residential Hall Association (RHA) – Representative*

- Going through the elections
- RHA Birthday Bash is next week to celebrate 1 year of opening
  - Starts at 6:00pm in Husky Village

*SAF – Freddie Hensen*

- Proposed a 5% increase to student fees and going to approve to keep up with requests the University needs
- UW Bothell and UW Tacoma are the few campuses under \$1000.00 for annual student fees
  - \$606.00 annually after the sports field is created
  - \$976.00 annually after all student fees
- Sent to Chancellor an email rounded to 130 with the 5% increase
  - Next step is to the B.O.R.
  - Chancellor has passed it
  - Document will be reformatted to be sent down to the BOR to be on the next meeting agenda

*SACBAC – Freddie Hensen & Eric Chan*

- Met on Friday
- Looked at the financing of the building and design
- As far as financing
  - Option 1 – Waits for the state legislature to approve CCC
  - Option 2 – UWB students shoulder the fee for a while until Cascadia can pay it back
- Jodi and Kevin will be on that from the ASUWB board
- Design portion
  - 3 story building was over budget
  - Looking at 1 2 story design for staying in budget
- Construction costs are increase and although the UWB3 building is coming in, the approx. 17.5 million dollar budget doesn't pay for as much as anticipated
- Design will hopefully be confirmed in the Fall for advertisement to students in the Fall
- A phase 2 will be necessary, a reassess in about 5 years, hopefully

*SFAC – Freddie Hensen*

- Did not meet

*STF – Eric Chan & Shahin Mortazavi*

- Met and went over bylaws
- Dissolved all subcommittees

- Discussing if the board wants to continue through the summer

*Student Conduct Code Committee – Shahin Mortazavi*

- Did not meet

*Technology Advisory Committee – Eric Chan*

- Wasn't able to attend this meeting but has notes
- More discussion base
- What is a successful planning process and a bad process
- Looking at strategic planning questions and what the meetings should look like next year
- Brian

*Washington Student Association (WSA) – Shahin Mortazavi*

- Last General Assembly at CWU for the year
- Elected new members for next year
- Due to limited revenues, some colleges could not afford, they opted out
- We through the budget to cut out
- Removed USSA Congress from the budget
  - Suspended this for next year
  - If WSU joins WSA, this can return back on the budget
- Elected:
- Yara has expressed interest in being a part of WSA at UWB
- WSA Retreat
  - August 10<sup>th</sup>-August 12<sup>th</sup>
  - Yara, Kevin, and Shahin to attend this annual retreat
  - Hosted at Eastern Washington

**IX. 2:24 p.m. Next Meeting of the Board**

*Wednesday, May 30<sup>th</sup>, 2012 in room UW1-361 from 1:15pm to 3:15pm*

**X. 2:24 p.m. New Discussion**

*Graduate Student Senate*

*information A-8*

- A few students are interested about this position
  - They will begin at UWB in the Fall
- Sample application has been made by Eric
  - Leave it up to next year's team to decide how to proceed
  - Let them choose and maybe follow the Freshmen elections
  - Give the graduate students an opportunity to self select before ASUWB selects them through a general application process

**XI. 2:24 p.m. Executive Session**

**XII. 2:25 p.m. Adjournment**

*Motion to adjourn meeting at 2:25 pm: motioned by Eric, seconded by Mathew, motion passes unanimously*